



Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910

AMENDMENT NO. 1 TO BUS SHELTERS AND AMENITIES

1. AMENDMENT NO: 1	2. SOLICITATION NO: RFP 2023-143	3. SOLICITATION NAME: BUS SHELTERS AND AMENITIES	4. AMENDMENT DATE: FEBRUARY 10, 2023
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5. ISSUED BY
Capital Area Transportation Authority
Purchasing and Contracts Department
4615 Tranter Street
Lansing, MI 48910

6. DESCRIPTION OF AMENDMENT:
The following documentation has been attached to this Amendment:

1. CATA responses to vendor questions.
2. Please note Attachment D, Pricing Form has been changed. A "REVISED" Attachment D, Pricing Form is attached.
3. All other terms and conditions remain unchanged.

PLEASE NOTE: Contractor is required to sign this document and return it with the bid/proposal/quote.

NAME / TITLE OF OFFEROR (Type or Print)	COMPANY NAME
(Signature of person authorized to sign)	(Date Signed)



February 10, 2023

Capital Area Transportation Authority Request for Proposal 2023-143
Bus Shelters and Amenities
CATA Responses to Vendor Questions

VENDOR QUESTIONS AND CATA'S RESPONSES:

1. What color powder coat does the agency require for the various shelter components and amenities?

CATA would prefer bids for either silver or black powder coating so that the amenities coordinate with existing amenities in the region.

2. Please confirm that delivery timeline or lead time begins when a purchase order is issued by the agency, and that purchase orders will be issued after all permitting and drawing approval is completed.

Delivery timeline and lead time begin when a purchase order is issued by the agency. Purchase orders will be issued after all permitting and drawing approvals are completed.

3. What is the minimum number of shelters the agency will authorize per order?

CATA is looking to order a minimum of 5 shelters per order due to limited on-site storage for these amenities.

4. Freight cost is a significant expense for shelter manufacturers, and is often based upon full truckload costs for delivery. For this reason, our standard practice is to exclude shipping cost from unit prices, and invoice customers for the actual shipping cost of a complete order as a pass-through expense, without mark up. Is this acceptable, and is this how bidders should complete the Attachment D Pricing Form line "Estimated Shipping Cost"?

CATA is requesting an estimated shipping cost per shelter kit.

5. In order to ensure safety and reliability of the solar lighting system, please consider including the requirement that each lighting system shall be full system certified by Underwriters Laboratory (UL) or other Nationally Recognized Testing Laboratory (NRTL) Program certification.

Lighting standard should meet UL or NRTL standards.



6. **The advertising box lighting specification is unusual, and calls for 120VAC components. Does every shelter advertising box require 120VAC lighting, and if so, would the advertising shelter also have 120VAC overhead security lighting as well?**

Yes, it should include these components in the advertising box. The shelter does not require overhead security lighting because the solar light kit option will be utilized if we want overhead lighting in the shelter.

7. **The standard shelter specifications seem to request solar lighting with USB options, and also 120VAC access and power connections. Does every shelter need to be both 120VAC and solar powered?**

Yes, they need to be both 120VAC and solar powered.

8. **The shelter configurations request 4 standard sizes, and the description requires a 4th wall/windscreen. Is this required on all 4 sizes, or just the large 20' shelter size?**

The 4th wall is required for all shelter sizes 12' in length and longer. The 10' long shelter does not need to include a 4th wall due to limited width and ensuring ADA accessibility.

9. **The RFP documents appear to require pricing to be fixed throughout the term of the contract, including extension years. However, there is a note on the bottom of page 2 of the Attachment D Pricing Form which appears to be incomplete. It reads “*Annual Cost Adjustments to Account for Input Price Fluctuations as Outlined in U.S. Bureau of Labor Statistics, Producer.” What is the rest of that statement? Is it intended to reference the Producer Price Index - PPI Series WPS107: Metals and Metal Products: Fabricated Structural Metal Products, and is this intended to allow for annual price adjustments tied to the change in PPI over the term of the contract?**

Please see REVISED pricing form.

10. **What language in the Standard Terms and Conditions or other contract language will allow for price re-negotiation during the term of contract due to changes in economic conditions or other force majeure conditions?**

CATA will not negotiate the price after the executed contract. Please refer to the REVISED Pricing Form attached.

11. **How is the agency's decision-making process weighted based on design? Price? Past performance? Anything more?**

Please refer to Section I, I-P Selection Criteria in the RFP.



12. All shelter kit prices include the option for an Ad box, would this be powered by mains power? Or solar?

If possible, the ad box would be solar powered but there should also be an option to hook up to main power as needed.

13. Page 12 of 39 point #3 says that you are looking to get a bronze tinted polycarbonate roof or comparable. Is the agency open to alternative roofing options that may offer a more modern look? Is the agency looking to continue with your current barrel / dome style roof?

CATA is seeking an alternative modern look that would match the shelter described in the scope of the RFP. The bronze tint or comparable statements intent was to provide an amount of shade to patrons within the structure. CATA is seeking roof styles that would match the shelter described in the scope of the RFP.

ATTACHMENT D

“REVISED” PRICING FORM

A. Shelter Kit – 6’ X 10’

YEAR 1				
Description	Name & Model No.	EST. Quantity*	Price/Each*	TOTAL*
Shelter (6’ X 10’)		10	\$	\$
Bench		10	\$	\$
Trash Receptacle		10	\$	\$
Bike Rack		10	\$	\$
Ad Box		10	\$	\$
ESTIMATED SHIPPING COST:				\$
GRAND TOTAL:				\$
ESTIMATE LEAD TIME:				

YEAR 1			
Description	EST. Quantity*	Price/Each*	TOTAL*
Solar Light Kit (Optional)	10	\$	\$
Solar USB Port (Optional)	10	\$	\$

B. Shelter Kit – 6’ X 12’

YEAR 1				
Description	Name & Model No.	EST. Quantity*	Price/Each*	TOTAL*
Shelter (6’ X 12’)		10	\$	\$
Bench		10	\$	\$
Trash Receptacle		10	\$	\$
Bike Rack		10	\$	\$
Ad Box		10	\$	\$
ESTIMATED SHIPPING COST:				\$
GRAND TOTAL:				\$
ESTIMATE LEAD TIME:				

YEAR 1			
Description	EST. Quantity*	Price/Each*	TOTAL*
Solar Light Kit (Optional)	10	\$	\$
Solar USB Port (Optional)	10	\$	\$

C. Shelter Kit – 6' X 15'

YEAR 1				
Description	Name & Model No.	EST. Quantity*	Price/Each*	TOTAL*
Shelter (6' X 15')		5	\$	\$
Bench		5	\$	\$
Trash Receptacle		5	\$	\$
Bike Rack		5	\$	\$
Ad Box		5	\$	\$
ESTIMATED SHIPPING COST:				\$
GRAND TOTAL:				\$
ESTIMATE LEAD TIME:				

YEAR 1			
Description	EST. Quantity*	Price/Each*	TOTAL*
Solar Light Kit (Optional)	5	\$	\$
Solar USB Port (Optional)	5	\$	\$

D. Shelter Kit – 6' X 20'

YEAR 1				
Description	Name & Model No.	EST. Quantity*	Price/Each*	TOTAL*
Shelter (6' X 20')		5	\$	\$
Bench		5	\$	\$
Trash Receptacle		5	\$	\$
Bike Rack		5	\$	\$
Ad Box		5	\$	\$
ESTIMATED SHIPPING COST:				\$
GRAND TOTAL:				\$
ESTIMATE LEAD TIME:				

YEAR 1			
Description	EST. Quantity*	Price/Each*	TOTAL*
Solar Light Kit (Optional)	5	\$	\$
Solar USB Port (Optional)	5	\$	\$

*** Quantity of amenities may vary pending funding availability.**

*** Prices must be held fixed for the first year of the contract. Price increases are acceptable in years two (2) through five (5) but cannot exceed the Producer Price Index (PPI).**

Vendor will be required to provide Producer Price Index (PPI) documentation for year two (2) through five (5) of the contract.

Bidder: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.