

Capital Area Transportation Authority



**4615 Tranter Street
Lansing, MI 48910**

REQUEST FOR PROPOSAL COVER PAGE

1. SOLICITATION No: 2015-R17		2. ISSUE DATE: AUGUST 20, 2015	
3. FOR INFORMATION CONTACT NAME: Susan Holmes E-MAIL: sholmes@cata.org		PHONE: 517.394.1100 ext. 293 FAX: 517.394.3733	
4. BRIEF DESCRIPTION: GFI Fare Box Maintenance			
5. PRE-PROPOSAL MEETING DATE AND TIME: N/A			
6. DEADLINE FOR SUBMISSION OF QUESTIONS/CLARIFICATIONS: August 27, 2015 at 5:00 P.M.			
6a. CATA RESPONSE TO QUESTIONS/CLARIFICATIONS: August 31, 2015			
7. SUBMIT PROPOSAL TO THE FOLLOWING ADDRESS Capital Area Transportation Authority (CATA) Purchasing & Contracts Department 4615 Tranter Street Lansing, MI 48910		8. PROPOSAL SUBMISSION DUE DATE AND TIME September 11, 2015 at 2:00 P.M.	
9. SUBMIT WITH OFFER: Original offer, 4 photocopies, and 1 scanned copy on CD or flash drive			
10. PROPOSALS WILL NOT BE PUBLICLY OPENED.			
11. FIRM OFFER PERIOD: Offers shall remain firm for a period of 120 calendar days from the date specified in Block 8, above or as amended.			
12. If this Offer is accepted within the period specified in Block 11, above, the Offeror agrees to fully provide the goods and/or services covered by this solicitation at the prices and timelines specified in the solicitation.			
13. The following Exhibits, if indicated, are included in this solicitation			
<input checked="" type="checkbox"/>	EXHIBIT A . Solicitation Instructions and Conditions	<input checked="" type="checkbox"/>	EXHIBIT B . Scope of Work
<input checked="" type="checkbox"/>	EXHIBIT D . Terms and Conditions	<input checked="" type="checkbox"/>	EXHIBIT E . CATA General Provisions
<input checked="" type="checkbox"/>	EXHIBIT G . Iran Economic Sanctions Act Certificate		EXHIBIT H . Certification Regarding Debarment
14. DBE: CATA has a DBE (Disadvantaged Business Enterprise) goal of 1% .			