

Capital Area Transportation Authority



AMENDMENT NO. 2 TO SOLICITATION BUS MAINTENANCE GARAGE ROOF REPLACEMENT PROJECT REQUEST FOR PROPOSAL

1. AMENDMENT NO: 2	2. SOLICITATION NO: RFP 2016-105	3. SOLICITATION DATE: Roof Replacement	4. EFFECTIVE DATE: February 2, 2016
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5. ISSUED BY
Capital Area Transportation Authority
Purchasing and Contracts Department
4615 Tranter Street
Lansing, MI 48910

Contractors are required to sign this document and return it with their respective bids / proposals.

6. DESCRIPTION OF AMENDMENT

- a. Addendum 1 to Exhibit B, Scope of Work, is attached.
- b. The AMENDED Pre-Proposal Meeting Minutes from January 26, 2016, are attached.
- c. All other terms and conditions remain unchanged.

NAME OF OFFEROR (Type or Print)	COMPANY NAME
(Signature of person authorized to sign)	(Date Signed)

SCOPE OF WORK (ADDENDUM 1)

1. Specifications / System Requirements

- a. Please include pricing for the following:
 - i. Add cricket/saddles to eliminate the water ponding problem in two separate areas, specifically:
 - (1) at the first roof drain to the north of the roof hatch; and
 - (2) at the first roof drain to the south of the roof hatch.

All other requirements, specifications, terms and conditions remain unchanged.

END OF THIS SECTION



Date: February 3, 2016

Re: Minutes of Pre-Proposal Meeting on CATA RFP 2016-105 (AMENDED)
Bus Maintenance Garage Roof Replacement Project

A pre-proposal meeting was held January 29, 2016 at 1:00 p.m. Those in attendance were:

Barry Flowers, CATA Facilities and Grounds Superintendent
Susan Holmes, CATA Purchasing and Contracts Manager
Allan Currie, CATA Purchasing and Contracts Department
Cecil Lambers, Great Lakes Systems Inc.
Mike Dailey, Lutz Roofing
Andrew Kreichett, McDonald Roofing
David Arthur, Wimsatt Building Materials
Derek Heins, Superior Services RSH Inc.
Tom Lenhardt, Bornor Restoration
Doug Thomas, Royal West Roofing
Andy Byma, Weather Shield Roofing
Todd Jackson, Weather Shield Roofing

I. Susan Holmes discussed the following:

1. Introductions of Meeting Attendees;
2. Background of CATA;
3. Various administrative functions as well as the RFP process as a whole;
4. Proposals are due at 2:00 PM on February 4, 2016;
5. Proposal evaluation and the various criteria used;
6. Vendors should thoroughly review all provisions listed in CATA's Terms and Conditions (Appendix A) prior to submitting their proposal as well as the certifications attached as Appendix E, F, G, and H.
7. All vendors are requested to provide statement of acceptance, either in their proposal cover letter or on their company letterhead, stating that they will be able to comply with and sign all agreements.

II. Barry Flowers provided an overview of the Scope of Work.





III. Questions and Answers

Q: What is in-between the membrane and the coal tar pitch?

A: Pitch and gravel, approximately 2" thick.

Q: Adhering or mechanically fastening new roof?

A: Adhering.

Q: Thickness of insulation required to be adhered to cold-tar-pitch roof after removal of the Duro-Last membrane and insulation?

A: Tear off existing system down the coal tar pitch with gravel; removal and replacement of saturated insulation in coal tar pitch area indicated from the thermal/moisture surveys required. Fully adhere 1.5 inches polyisocyanurate insulation to cover entire deck. Fasten in accordance with manufacturer's specifications.

Q: This is a request for proposal so no bid bond or PLM bonds are required?

A: Neither a bid bond or PLM bond is required.

Q: We are to use our own proposal form indicating scope of work?

A: Your proposal should describe how you are going to meet or exceed the scope of work and requirements as described in RFP 2016-105.

Q: Award sometime in April 2016 and completion by end of June 2016?

A: Award anticipated February 18, 2016 and completion by June 1, 2016.

Q: Do you want the added 1 ½ inches of insulation in two (2) layers or one (1)?

A: One layer of 1 ½ inches.

Q: Is there a roof drain that was covered by the existing roof to the southeast of roof hatch?

A: No, there is not a roof drain in this area. Additional cricket/saddles will be required to eliminate the water ponding issues in this area (see Addendum 1 to Scope of Work).

Q: Do you want cricket/saddles added to eliminate water ponding?

A: Yes some cricket/saddle work is required to eliminate water ponding.

