

Capital Area Transportation Authority



AMENDMENT NO. 1 OF SOLICITATION BUS MAINTENANCE GARAGE ROOF REPLACEMENT PROJECT REQUEST FOR PROPOSAL

1. AMENDMENT NO: 1	2. SOLICITATION NO: RFP 2016-105	3. SOLICITATION NAME: Roof Replacement	4. AMENDMENT DATE: January 29, 2016
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5. ISSUED BY

Capital Area Transportation Authority
Purchasing and Contracts Department
4615 Tranter Street
Lansing, MI 48910

PLEASE NOTE: Contractor is required to sign this document and return it with the bid/proposal/quote.

6. DESCRIPTION OF AMENDMENT:

- a. The Pre-Proposal Meeting Minutes from January 26, 2016, are attached.
- b. All other terms and conditions remain unchanged.

NAME / TITLE OF OFFEROR (Type or Print)

COMPANY NAME

(Signature of person authorized to sign)

(Date Signed)



Date: January 29, 2016

Re: Minutes of Pre-Proposal Meeting on CATA RFP 2016-105
Bus Maintenance Garage Roof Replacement Project

A pre-proposal meeting was held January 29, 2016 at 1:00 p.m. Those in attendance were:

Barry Flowers, CATA Facilities and Grounds Superintendent
Susan Holmes, CATA Purchasing and Contracts Manager
Allan Currie, CATA Purchasing and Contracts Department
Cecil Lambers, Great Lakes Systems Inc.
Mike Dailey, Lutz Roofing
Andrew Kreichett, McDonald Roofing
David Arthur, Wimsatt Building Materials
Derek Heins, Superior Services RSH Inc.
Tom Lenhardt, Bornor Restoration
Doug Thomas, Royal West Roofing
Andy Byma, Weather Shield Roofing
Todd Jackson, Weather Shield Roofing

I. Susan Holmes discussed the following:

1. Introductions of Meeting Attendees;
2. Background of CATA;
3. Various administrative functions as well as the RFP process as a whole;
4. Proposals are due at 2:00 PM on February 4, 2016;
5. Proposal evaluation and the various criteria used;
6. Vendors should thoroughly review all provisions listed in CATA's Terms and Conditions (Appendix A) prior to submitting their proposal as well as the certifications attached as Appendix E, F, G, and H.
7. All vendors are requested to provide statement of acceptance, either in their proposal cover letter or on their company letterhead, stating that they will be able to comply with and sign all agreements.

II. Barry Flowers provided an overview of the Scope of Work.

III. Questions and Answers





Q: What is in-between the membrane and the coal tar pitch?

A: Pitch and gravel, approximately 2" thick.

Q: Adhering or mechanically fastening new roof?

A: Adhering.

Q: How many cell phones?

A: Roughly twenty-five (25) CATA-issued Smart Phones.

Q: Thickness of insulation required to be adhered to cold-tar-pitch roof after removal of the Duro-Last membrane and insulation?

A: Tear off existing system down the coal tar pitch with gravel; removal and replacement of saturated insulation in coal tar pitch area indicated from the thermal/moisture surveys required. Fully adhere 1.5 inches polyisocyanurate insulation to cover entire deck. Fasten in accordance with manufacturer's specifications.

Q: This is a request for proposal so no bid bond or PLM bonds are required?

A: Neither a bid bond or PLM bond is required.

Q: We are to use our own proposal form indicating scope of work?

A: Your proposal should describe how you are going to meet or exceed the scope of work and requirements as described in RFP 2016-105.

Q: Award sometime in April 2016 and completion by end of June 2016?

A: Award anticipated February 18, 2016 and completion by June 1, 2016.



**PRE-PROPOSAL AND WALK-THROUGH MEETING SIGN IN SHEET
 CATA RFP 2016-105 – BUS MAINTENANCE GARAGE ROOF REPLACEMENT PROJECT
 FRIDAY, JANUARY 29, 2016 AT 1:00 P.M.**

Name	Company	Phone	E-Mail
Cecil Lambers	GreatLakes Systems, Inc.	616 318 0956	cecil@gksroof.com
Mike Dailey	Lutz Roofing	586-395-9046	mdailey@lutzroofing.com
Andrew Kreichelt	McDonald Roofing	248-346-5825	andrewk@mcdonaldroofing.biz
David Arthur	Wimsatt Bldg. materials	989-798-3619	darthura@wimsattdirect.com
Derek Heins	Superior Services RSH Inc	517-321-8222	derek@superiorservicesrsh.com
Tom Lenhardt	Boenore Restoration	517.482.1625	TLENHARDT@BOENORE.COM
Doug Thomas	Royal West Roofing	810-360-0412	doug@royalwestroofing.com
Andy Bzyna Todd Jackson	Weather Shield Roofing	616-243-4040	andy@weathershieldusa.com
Susan Holmes	CATA	517 394 1100	sholmes@cata.org
Alan Currie	CATA	517 394 1100	ACURRIE@CATA.ORG