

Capital Area Transportation Authority



4615 Tranter Street  
Lansing, MI 48910

**REQUEST FOR QUOTE**

<b>1. SOLICITATION No:</b> RFQ 2015-Q19	<b>2. ISSUE DATE:</b> SEPTEMBER 11, 2015
<b>3. FOR INFORMATION CONTACT</b> <b>NAME:</b> Susan Holmes <b>E-MAIL:</b> sholmes@cata.org	<b>PHONE:</b> 517.394.1100 ext. 230 <b>FAX:</b> 517.394.3733

**4. DESCRIPTION:**

The Capital Area Transportation Authority (CATA) in Lansing, Michigan is requesting pricing for **Janitorial Supplies** in accordance with the Scope of Work as described in Exhibit A.

The term of services will be from: (Year 1) . October 1, 2015 through September 30, 2016; and (Year 2) . October 1, 2016 through September 30, 2017.

**QUOTES DUE BY: TUESDAY, SEPTEMBER 22, 2015 at 5:00 PM**

**5. FIRM OFFER PERIOD:** Offers shall remain firm for a period of **60** calendar days from the date specified above or as amended.

**6.** If this Quote is accepted within the period specified above, the Offeror agrees to fully provide the goods and/or services covered by this solicitation at the prices and timelines specified in the solicitation.

**7. The following Exhibits, if indicated, are included in this solicitation**

<input checked="" type="checkbox"/>	EXHIBIT A . Scope of Work	<input checked="" type="checkbox"/>	EXHIBIT B . Pricing Schedule	<input checked="" type="checkbox"/>	EXHIBIT C . Iran Economic Sanctions Act Certificate
<input checked="" type="checkbox"/>	EXHIBIT D . CATA Terms & Conditions	<input checked="" type="checkbox"/>	EXHIBIT E . Bidders Offer & Guarantees		