

**Capital Area Transportation Authority**



**4615 Tranter Street  
Lansing, MI 48910**

**REQUEST FOR QUOTE**

**1. SOLICITATION No:** RFQ # 2015-Q36

**2. ISSUE DATE:** DECEMBER 16, 2015

**3. FOR INFORMATION CONTACT**

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**4. DESCRIPTION:**

The Capital Area Transportation Authority (CATA) in Lansing, Michigan, is requesting quotes for **Janitorial Cleaning Service** in accordance with the Scope of Work as described in Exhibit A.

- A) CATA is requesting quotes for a one-year fixed firm price contract.
- B) Services are requested at the following locations:
  - CATA Multi-Modal Gateway, 1240 South Harrison Road, East Lansing, MI 48823.
- C) Term of services:
  - December 28, 2015 through December 27, 2016.

**QUOTES DUE By: 2:00 PM on WEDNESDAY, DECEMBER 23, 2015**

**5. FIRM OFFER PERIOD:** Offers shall remain firm for a period of **60** calendar days from the date specified in Block 5, above or as amended.

**6.** If this Quote is accepted within the period specified in Block 5, above, the bidder agrees to fully provide the goods and/or services covered by this solicitation at the prices and timelines specified.

**7. The following Exhibits, if indicated, are included in this solicitation:**

<input checked="" type="checkbox"/>	EXHIBIT A . Scope of Work	<input checked="" type="checkbox"/>	EXHIBIT B . Pricing Schedule	<input checked="" type="checkbox"/>	EXHIBIT C . Iran Economic Sanctions Act Certificate
<input checked="" type="checkbox"/>	EXHIBIT D . CATA Terms & Conditions	<input checked="" type="checkbox"/>	EXHIBIT E . Bidder's Offer & Guarantees		