

SECTION 00100 - INSTRUCTIONS TO BIDDERS

1.1 BIDDER'S REPRESENTATIONS

- A. The Bidder, by making a Bid, represents that:
1. The Bidder has read and understands the Bidding Documents and the Bid is made in accordance therewith.
 2. The Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents. No claims for extra compensation shall be allowed due to failure of any Bidder to examine conditions, which exist neither at the building site nor for difficulties encountered in execution of work, which may have been avoided by such examination.
 3. The Bid is based upon the materials, equipment and systems required by the Bidding Documents without exception.

1.2 TIME OF COMPLETION

- A. The Contractor agrees that by submitting a bid, he realizes he may need to work multiple shifts, weekends and holidays. All premium wages are included in his bid.
- B. Days are noted as calendar days. The Contractor has full access to the site Monday through Friday between the hours of 8:00 am and 5:00 pm.
- C. Substantial Completion for this project shall be no later than 90 days after receipt of Notice to Proceed.
- D. The Architect and the Owner will determine if the Contractor has met the deadlines for the various phases and if Penalty shall be awarded. The Architect and Owner's decisions on this are final.
- E. The specific date for the Penalty to start shall be one day following the date for project completion as shown on Page 00300-2 "Bid Form". Refer to Article 1.14, Liquidated Damages, Section 00820 "General Requirements" for specific information regarding liquidated damages.

2.1 BIDDING DOCUMENTS

- A. Bidders shall use complete sets of Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

- A. The Bidder shall carefully study and compare the Bidding Documents with each other, and with other work being bid concurrently or presently under construction to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local conditions, and shall at once report to the Architect, errors, inconsistencies or ambiguities discovered.
- B. Interpretations, corrections and changes of the Bidding Documents will be made by Addendum. Interpretations, corrections and changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon them.

2.4 ADDENDA

- A. Addenda will be mailed or delivered to all who are known by the issuing office to have received a complete set of Bidding Documents.
- B. Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.
- C. Each Bidder shall ascertain prior to submitting a Bid that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

3.1 FORM AND STYLE OF BIDS

- A. Bids shall be submitted on forms identical to the form included with the Bidding Documents. Refer to Section 00300.
- B. All blanks on the bid form shall be filled in by typewriter or manually in ink. Sums shall be expressed in both words and figures, and in case of discrepancy between the two, the amount written in words shall govern. Interlineations, alterations and erasures must be initialed by the signer of the Bid.
- C. All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change." Voluntary alternates will not be considered in determining contract awards.
- D. Where two or more Bids for designated portions of the Work have been requested, the Bidder may bid a combination, but must also bid one contract separately.
- F. Each copy of the Bid shall include the legal name of the Bidder and a statement that the Bidder is a sole proprietor, partnership, corporation or other legal entity. Each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation. A Bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Bidder.

3.2 SUBMISSION OF BIDS

- A. All copies of the Bid, the bid security, if any, and other documents required to be submitted with the Bid, shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED – <INSERT PROJECT TITLE>" on the face thereof.
- B. Bids shall be deposited at the designated location prior to the time and date for receipt of Bids. Bids received after the time and date for receipt of Bids will be returned unopened.
- C. The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.
- D. Oral, telephonic or telegraphic Bids are invalid and will not receive consideration.

3.3 MODIFICATION OR WITHDRAWAL OF BID

- A. A Bid may not be modified, withdrawn or canceled by the Bidder during the stipulated time period following the time and date designated for the receipt of Bids, and each Bidder so agrees in submitting a Bid.
- B. Prior to the time and date designated for receipt of Bids, a Bid submitted may be modified or withdrawn by notice to the party receiving Bids at the place designated for receipt of Bids. Such notice shall be in writing over the signature of the Bidder or by telegram; if by telegram, written confirmation over the signature of the Bidder shall be mailed and postmarked on or before the date and time set for receipt of Bids. A change shall be so worded as not to reveal the amount of the original Bid.
- C. Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids provided that they are then fully in conformance with these Instructions to Bidders.
- D. Bid security, if required, shall be in an amount sufficient for the Bid as modified or resubmitted.

4.1 OPENING OF BIDS

- A. Unless stated otherwise in the Notice or Invitation to Bidders, the properly identified Bids received on time will be opened privately. An abstraction of the bid information may, at the discretion of the Owner, be made available to the Bidders within a reasonable time.

4.2 REJECTION OF BIDS

- A. The Owner shall have the right to reject any or all Bids, reject a Bid not accompanied by a required bid security, or by satisfactory references, experience and qualifications that are in the Owner's judgment acceptable, or by other data required by the Bidding Documents, or reject a Bid, which is in any way incomplete or irregular.

4.3 ACCEPTANCE OF BID (AWARD)

- A. It is the intent of the Owner to award a Contract to the lowest responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents and does not exceed the funds available. The Owner shall have the right to waive informalities or irregularities in a Bid received and to accept the Bid which, in the Owner's judgement, is in the Owner's own best interest.
- B. The Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the low Bidder based on the sum of the Base Bid and Alternates accepted.

5.1 SUBMITTALS

- A. The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.
- B. Prior to the award of the Contract, the Architect will notify the Bidder in writing if either the Owner or Architect (in the sole judgment of either), after due investigation, has objection to a person or entity proposed by the Bidder. If the Owner or Architect has objection to a proposed person or entity, the Bidder may, at the Bidder's option, (1) withdraw the Bid, or (2) submit a substitute person or entity acceptable to Owner and Architect with an adjustment in the Base Bid or Alternate Bid to cover the difference in cost, if any, occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.
- C. Persons and entities proposed by the Bidder, and to whom the owner and Architect have made no objection, must be used on the Work for which they were proposed and shall not be changed, except with the written consent of the Owner and Architect.

6.1 WAGE RATES

- A. Minimum wage rates have been established for this project pursuant to the Davis-Bacon Act.
- B. All bids submitted shall be based on the established minimum wage rates.

DAVIS_BACON ACT WAGE DECISIONS

General Decision Number: MI130084 08/30/2013 MI84

Superseded General Decision Number: MI20120084

State: Michigan

Construction Type: Building

County: Ingham County in Michigan.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Modification Number Publication Date

0	01/04/2013
1	02/08/2013
2	03/08/2013
3	05/10/2013
4	05/24/2013
5	06/28/2013
6	07/05/2013
7	07/26/2013
8	08/23/2013
9	08/30/2013

* ASBE0047-002 07/01/2013

Rates Fringes

ASBESTOS WORKER/HEAT & FROST
INSULATOR.....\$ 28.82 15.78

BOIL0169-001 01/01/2012

Rates Fringes

BOILERMAKER.....\$ 31.88 25.89

BRMI0009-009 08/01/2011

Rates Fringes

BRICKLAYER

Bricklayer.....	\$ 27.32	15.87
Terrazzo and Tile Finisher..	\$ 18.18	11.64
Terrazzo and Tile Setter....	\$ 21.53	13.66

FOOTNOTE:

Paid Holiday: Fourth of July, if the worker was employed by the contractor in any period of seven working days before said holiday within the current calendar year.

 CARP1004-004 07/01/2012

	Rates	Fringes
CARPENTER (Soft Floor Layer, Including Carpet & Resilient Flooring).....	\$ 23.97	16.30

 CARP1004-018 07/01/2012

	Rates	Fringes
CARPENTER, Includes Acoustical Ceiling Installation, Drywall Hanging, Form Work, and Metal Stud Installation.....	\$ 23.97	16.30

 CARP1102-002 06/01/2012

	Rates	Fringes
MILLWRIGHT.....	\$ 31.07	27.64

 ELEC0252-001 06/03/2013

Townships of Bunker Hill, Leslie, Onodaga & Stockbridge

	Rates	Fringes
ELECTRICIAN Alarm Installation & Low Voltage Wiring.....	\$ 25.72	13.87

Excludes Alarm
Installation and Low
Voltage Wiring.....\$ 39.03 20.88

ELEC0665-004 06/01/2011

Townships of Alaiedon, Aurelius, Delhi, Ingham, Lansing, Leroy,
Locke, Meridian, Vevay, Wheatfield, White Oak and Williamson

Rates Fringes

ELECTRICIAN

Alarm Installation & Low
Voltage Wiring.....\$ 22.78 15.07
Excludes Alarm
Installation & Low Voltage
Wiring.....\$ 30.48 18.65

ENGI0324-012 07/01/2012

Rates Fringes

OPERATOR: Power Equipment

GROUP 1.....\$ 28.99 20.20
GROUP 2.....\$ 28.74 20.20
GROUP 3.....\$ 27.64 20.20
GROUP 4.....\$ 22.84 20.20
GROUP 5.....\$ 22.24 20.20
GROUP 6.....\$ 19.79 20.20
GROUP 7.....\$ 18.09 20.20

FOOTNOTES:

Crane operator with main boom and jib 300' or longer: \$1.50
per hour above the group 1 rate. Crane operator with main
boom and jib 400' or longer: \$3.00 per hour above the group
1 rate.

PAID HOLIDAYS: New Year's Day, Memorial Day, Fourth of July,
Labor Day, Thanksgiving Day and Christmas Day.

POWER EQUIPMENT OPERATOR CLASSIFICATIONS

GROUP 1: Crane operator with main boom and jib 400', 300', or

220' or longer.

GROUP 2: Crane operator with main boom and jib 140' or longer, tower crane, gantry crane, whirley derrick

GROUP 3: Concrete Pump; Crane; Highlift; Hoist; Loader; Roller; Scraper; Stiff Leg Derrick; Trencher

GROUP 4: Bobcat/Skid Loader; Broom/Sweeper; Fork Truck (over 20' lift)

GROUP 5: Boom Truck (non-swinging)

GROUP 6: Fork Truck (20' lift and under for masonry work)

GROUP 7: Oiler

 IRON0025-001 03/01/2013

	Rates	Fringes
IRONWORKER		
REINFORCING.....	\$ 28.30	24.60
STRUCTURAL (Excluding Metal Building Erection)....	\$ 33.29	25.34

 * LABO0499-012 06/01/2013

	Rates	Fringes
LABORER		
Common or General; Grade Checker; Mason Tender - Brick; Mason Tender - Cement/Concrete; Pipelayer; Sandblaster.....	\$ 21.49	12.46

 PAIN0845-001 06/06/2013

	Rates	Fringes
PAINTER: Brush, Roller, Spray and Paperhanging.....	\$ 21.74	11.50
PAINTER: Drywall		

Finishing/Taping.....\$ 24.00 12.89

PLAS0016-011 06/01/2012

Rates Fringes

CEMENT MASON/CONCRETE FINISHER...\$ 24.64 12.88

PLUM0333-006 06/01/2013

Rates Fringes

PIPEFITTER, Includes HVAC
Pipe and Unit Installation.....\$ 33.19 19.78
PLUMBER, Excludes HVAC Pipe
and Unit Installation.....\$ 33.19 19.78

FOOTNOTE:

Paid Holidays: Memorial Day, Independence Day and Labor Day,
if the employee works the work day preceding and following
the holiday unless proven illness or injury prevents the
employee from working.

ROOF0070-003 06/01/2011

Rates Fringes

ROOFER.....\$ 23.88 13.22

SFMI0669-001 07/01/2013

Rates Fringes

SPRINKLER FITTER (Fire
Sprinklers).....\$ 31.25 17.12

SHEE0007-004 05/01/2012

Rates Fringes

SHEET METAL WORKER (Including
HVAC Duct Installation;
Excluding HVAC System

Installation).....\$ 27.10 18.79

SUMI2011-009 02/01/2011

Rates Fringes

IRONWORKER, ORNAMENTAL.....\$ 18.48 7.93

LABORER: Landscape &
Irrigation.....\$ 8.00 0.00

METAL BUILDING ERECTOR.....\$ 16.92 6.32

OPERATOR:
Backhoe/Excavator/Trackhoe.....\$ 21.34 7.57

OPERATOR: Bulldozer.....\$ 20.63 8.21

OPERATOR: Grader/Blade.....\$ 22.00 6.29

OPERATOR: Tractor.....\$ 19.10 8.48

TRUCK DRIVER: Dump Truck.....\$ 16.00 7.26

TRUCK DRIVER: Lowboy Truck.....\$ 14.50 0.44

TRUCK DRIVER: Tractor Haul
Truck.....\$ 13.57 1.18

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

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Unlisted classifications needed for work not included within
the scope of the classifications listed may be added after
award only as provided in the labor standards contract clauses
(29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is union or non-union.

Union Identifiers

An identifier enclosed in dotted lines beginning with characters other than "SU" denotes that the union classification and rate have found to be prevailing for that classification. Example: PLUM0198-005 07/01/2011. The first four letters, PLUM, indicate the international union and the four-digit number, 0198, that follows indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2011, following these characters is the effective date of the most current negotiated rate/collective bargaining agreement which would be July 1, 2011 in the above example.

Union prevailing wage rates will be updated to reflect any changes in the collective bargaining agreements governing the rates.

0000/9999: weighted union wage rates will be published annually each January.

Non-Union Identifiers

Classifications listed under an "SU" identifier were derived from survey data by computing average rates and are not union rates; however, the data used in computing these rates may include both union and non-union data. Example: SULA2004-007 5/13/2010. SU indicates the rates are not union majority rates, LA indicates the State of Louisiana; 2004 is the year of the survey; and 007 is an internal number used in producing the wage determination. A 1993 or later date, 5/13/2010, indicates the classifications and rates under that identifier were issued as a General Wage Determination on that date.

Survey wage rates will remain in effect and will not change until a new survey is conducted.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

7.1 TAX EXEMPTION

A. Materials supplied for this project are **not** exempt from State Sales Tax.

CATA SMALL BUSINESS DETERMINATION FORM

Companies responding to Capital Area Transportation Authority (CATA) procurement opportunities (including contractors, subcontractors, material suppliers & service providers/consultants) should complete the following questionnaire.

Company Name _____

Address _____ E-Mail Address _____

City	State/Province	Country	Zip Code	Age of Firm
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Company's Gross Receipts For The Past Year Fall into The Following Range (Check one):

- | | | |
|---|--|---|
| <input type="checkbox"/> Under \$500,000 | <input type="checkbox"/> \$500,001 - \$1 million | <input type="checkbox"/> \$1 - \$2 million |
| <input type="checkbox"/> \$2 - \$5 million | <input type="checkbox"/> \$5 - \$10 million | <input type="checkbox"/> \$10 - \$22.41 million |
| <input type="checkbox"/> Over \$22.41 million | | |

Company Status (Check all that apply):

- Small Business Enterprise (Per Federal Small Business Administration (SBA) Size Standards Guidelines)
Website: <http://www.sba.gov/size-standards-tool?ms=nid4060>

Please list NAICS Code(s) below:

NAICS CODE # _____, NAICS CODE # _____, NAICS CODE# _____, NAICS CODE# _____

Gross Receipts For the Past Year (to be used to determine Small Business participation) \$ _____

Average Number of Employees For The Past Year _____

Name (Please Print) _____

DATE: _____

SIGNATURE _____

BID CERTIFICATION

CATA Project No. and Name: IFB 2013-116 TRANTER FENCING AND LIGHTING

Respondent, by and through its authorized officer or representative certifies that the following information is complete and accurate:

1. Respondent operates and has submitted its proposal/bid for the Project to the RFP as one or more of the following:

_____ Individual or Sole Proprietorship
_____ Partnership
_____ Joint Respondent or Joint Venture with _____
_____ Corporation
_____ Subsidiary of: _____
_____ Limited Liability Company

2. Respondent address and contact information:

Name: _____
Contact/Representative -
Name: _____
Title: _____
Street Address: _____
Mailing Address (if different): _____
Phone Number: _____
Fax Number: _____
Email Address: _____
Federal Employer Identification Number: _____

3. If the respondent's proposal/bid is submitted with one or more joint respondents, attached is an executed Proposal Certification page for each joint respondent.

4. Respondent has reviewed the Project solicitation documents, including all amendments and clarifications posted by Capital Area Transportation Authority (if any), and accepts the terms and conditions, subject to any specific exceptions made in respondent's proposal/bid submitted herewith. Further, the undersigned representative is authorized to sign and submit this Proposal Certification and the proposal on behalf of the respondent.

Respondent: _____

Signature: _____ Dated: _____

Printed Name: _____ Title: _____

END OF SECTION 00100

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