

ADDENDUM NO. 1
January 24, 2014

RE: **Propane Fueling Station**
Capital Area Transportation Authority
Lansing, Michigan

To: All Bidders and others to whom Plans and Specifications for the above referenced Project have been issued.

The items included in this Addendum are to become a part of the original Drawings and Project Manual as if included therein. Only these items are to be altered. The remainder of the original Drawings and Project Manual remain valid in their entirety.

The bidder shall furnish a signed copy of this cover page with the submission of a bid.

Bidder's Signature of Addendum Acknowledgement

Date

PROJECT MANUAL

Section Article Action

Division 00 – Procurement and Contracting Requirements

00300 Replace entire section with attachment.

Division 01 – General Requirements

01230 3.1 D 1 Add “Alternate No. 3: Used-Condition Propane Tanks: Provide an alternate price for the substitution of used-condition 1999 gallon vertical propane tanks in lieu of newly fabricated propane tanks.”

01230 3.1 E 1 Add “Alternate No. 4: Delete Remote Fill: Provide an alternate price for the deletion of the remote fill port.”

01230 3.1 E 1 Add “Alternate No. 5: Delete Relocating Fuelmaster: Delete the relocation of the existing Fuelmaster. Reprogram the Fuelmaster for a longer usage window.”

ADDITIONAL CLARIFICATIONS

1. Above ground piping is not desirable due to many existing obstacles to work around and the intensive utilization of this area. Sleeving of below ground piping is not required; direct burial is acceptable.

ATTACHMENTS

1. Pre-Bid Meeting Minutes
2. 00300 – BID FORM

END OF ADDENDUM

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INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

MEETING MEMORANDUM

MEETING DATE: 1/15/2014 **DATE:** 1/17/2014

CLIENT: Capital Area Transportation Authority **WRITTEN** Paul Weber

BY:

PROJECT: Propane Fueling Station

PROJECT #: 0941.6302.00 CATA ITB# 2014-002

LOCATION OF MEETING: 4615 Tranter Street, Lansing, MI 48910

PURPOSE OF MEETING: Pre-Bid Meeting

ATTENDED BY: See attached attendance list

DISCUSSION:

Meeting began at 10:00 am.

1. Introductions of the project team:
 - A. Barry Flowers, Facilities Superintendent/Purchasing Manager – CATA
 - B. Craig Allen, Maintenance Director – CATA
 - C. Paul Weber, Project Manager – DLZ
2. All questions are due to DLZ by noon on January 22, 2014. Submit questions via email or fax for consideration.
3. The project scope includes a propane dispensing system including tanks, piping, electrical, excavation, concrete, canopy and other associated work. The canopy and concrete pad for a future generator are bid alternates. The fueling station will be located at the southeast corner of the site near the existing fuel tanks.
4. An existing fuel management system will be connected to the new dispenser. The existing system is by Fuel Master. CATA would like to relocate the pedestal to between the gasoline dispenser and the proposed propane dispenser.
 - A. The Fuel Master will not be required to monitor tank fill levels.
 - B. Relocating the Fuel Master may require the contractor to splice the existing wiring or to pull new wiring. This shall be included in the contractors bid, at their discretion.

5. The propane system will be sized for only one vehicle fueling at a time.
6. The concrete for the generator pad was included in the propane fueling project as an alternate since the propane project has other concrete work required to complete the scope of work.
7. Canopy foundation engineered drawings will be required even if the canopy is not installed. The drawings indicate that the contractor is required to have a canopy manufacturer engineer the foundations for either option. The canopy would only be omitted if funds are not available.
8. The entire site is fenced in, so governing regulations for public sites do not prevail in this situation.
9. CATA does not believe a remote gauge system is necessary for verifying the fuel level in the tanks as the site is accessible.
10. Above ground piping is not desired.
11. A subsequent walkthrough of the site was performed to review the proposed fueling station location.

The foregoing constitutes our understanding of matters discussed and conclusions reached. Please review these items and advise the undersigned, in writing and within five (5) business days, of any errors or omissions.

CC:

DLZ REPRESENTATIVE

Those in attendance

Paul F. Weber, AIA, LEED AP
Project Manager



SIGN-IN SHEET

Project Description CATA - <u>KEystone FUELING STATION #2014-002</u>		Date <u>11:30 AM</u>		
Project Number 0941-6302-00	Meeting Pre-Bid Walkthrough	Time <u>1/15/2014</u>		
Meeting Place - 4615 Tranter Street - CATA Administrative Offices				
PLEASE PRINT YOUR NAME	COMPANY YOU REPRESENT	E-MAIL	TELEPHONE NUMBER	FAX NUMBER
PAUL WEBER	DLZ	pweber@dlz.com	517.293.6800	517.272.7370
Adam Droste	Moore Troper	adroste@mooretroper.com	517 694 6310	694 6173
TIM WATTE	SHAW-WINKLER	twatte@shawwinkler.com	351.5720 / 351.5131	(MECHANICAL TRADES)
BOB FINN	CORRIGAN PHASE	bob@corriganph.com	248 721-1103	734 449-0754
SCOTT WEBSTER	CONSISTANT OIL	SCOTT@CONSISTANTOIL.COM	(810) 625-3745	
Mark Leak	Leak Petroleum Equip	leak@leakpetroleum.com	517-669-1252	517-669-1257
Jordan Nemes	Lowx Construction	Jordan@lowxconstruction.com	517-694-0117	
JEFF VANDERMARK	Industrial Physical Service, Inc.	jeff@industrialphysicalservice.com	810 266 4687	810 266 4683
Norm VanAlstine	CATA		394-1100	
Carol Allen	CATA	CAllen@cata.org	394-1100	

Capital Area Transportation Authority
Propane Fueling Station
Bidder Name _____
Telephone Number _____

DLZ Project No. 0941.6302.00

SECTION 00300 - BID FORM

BID FORM

FOR:

Capital Area Transportation Authority
Propane Fueling Station
4615 Tranter Street
Lansing, MI 48910

TO:

Mr. Barry Flowers
Facilities Superintendent
Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910

The undersigned, having familiarized themselves with the local conditions affecting the cost of the work and with the Contract Documents, including Notice to Bidders, Instructions to Bidders, General Conditions, Supplementary Conditions, Specifications for Workmanship and Materials, Form of Proposal, Form of Contract, Form of Performance Bond, etc., and with the Plans and Specifications and Addenda thereto on file at the Offices of DLZ Michigan, Inc. hereby proposes to perform everything required and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete in a workmanlike manner, all work required in connection with the **Capital Area Transportation Authority, Propane Fueling Station**, all in accordance with the above listed documents, therefore, as prepared by DLZ Michigan, Inc., Lansing, Michigan, including Addenda Numbers __, __, __, __, and __, issued thereto, for the following prices: It being understood that each of the items is to be constructed complete in place and ready for continued use in service; that each item shall be constructed in all respects to accomplish the purpose of which it was intended; and the prices set out constitute full payment for the specified work and for every risk, hazard or condition encountered which may be different from what was indicated, expected or anticipated.

BASE BID:

Lump Sum \$ _____

ALTERNATE NO. 1: GENERATOR FOUNDATION

Lump Sum \$ _____

ALTERNATE NO. 2: CANOPY STRUCTURE

Lump Sum \$ _____

Capital Area Transportation Authority
Propane Fueling Station
Bidder Name _____
Telephone Number _____

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ALTERNATE NO. 3: USED-CONDITION PROPANE TANKS

Lump Sum \$ _____

ALTERNATE NO. 4: DELETE REMOTE FILL

Lump Sum \$ _____

ALTERNATE NO. 5: DELETE RELOCATING FUELMASTER

Lump Sum \$ _____

If awarded this Contract, the undersigned agrees to commence work upon receipt of a Notice To Proceed.

In submitting this Proposal, it is understood that the right is reserved by the Owner to reject any and all Proposals.

The Owner reserves the right to accept or reject all alternates or to accept any one or more alternates without accepting those remaining.

It is agreed that this Proposal may not be withdrawn for a period of:

Ninety (90) days

COMPLETION OF WORK:

If awarded the Contract, the undersigned guarantees to complete the work in 90 calendar days from receipt of Notice To Proceed.

IN TESTIMONY WHEREOF, the Bidder (a Corporation) has caused this proposal to be signed by its President and Secretary this ____ day of _____, 2014.

Name of Corporation

President

Secretary

Capital Area Transportation Authority
Propane Fueling Station
Bidder Name _____
Telephone Number _____

DLZ Project No. 0941.6302.00

NON-COLLUSION AFFIDAVIT:

The Bidder, by its officers and agents or representatives, present at the time of filing this bid, being duly sworn, on their oaths, say that neither they nor any of them, have in any way, directly or indirectly, entered into any arrangement or agreement with any other Bidder, whereby such affiant or affiants or either of them has paid or is to pay to such other Bidder any sum of money, or has given, or is to give, to such other Bidder anything of value whatever, or such affiant or affiants or either of them has not, directly or indirectly, entered into any arrangement or agreement with any other Bidder or Bidders, which tends to or does lessen or destroy free competition in the letting of the Contract sought for by the attached bids; that no inducement of any form or character other than that which appears upon the face of the bid, will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the said bid or awarding of the Contract, nor has this Bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the Contract sought by this bid.

IN TESTIMONY WHEREOF, the Bidder (an individual) has hereunto set his hand this ____ day of _____, 2014.

_____ (Individual)

IN TESTIMONY WHEREOF, the Bidder (a firm) have hereunto set their hands this ____ day of _____, 2014.

Firm Name _____ By

By

Subscribed and sworn to before me by _____ this ____ day of _____, 2014.

My Commission expires:

END OF BID FORM

Capital Area Transportation Authority

Propane Fueling Station

Bidder Name _____

Telephone Number _____

DLZ Project No. 0941.6302.00

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