

**ADDENDUM # 1 TO CATA RFP #2012-112  
CAPITAL AREA TRANSPORTATION AUTHORITY  
CTC-CCTV CAMERA PROJECT**

Page 5, Section 1-I, Pre-Proposal Meeting

Page 5, Section 1-I Pre-Proposal Meeting has one date correction.

- Pre-Proposal Meeting date was stated as November 1, 2012 at 10:00a.m. EST at the CATA Transportation Center (CTC) facility located at 420 S. Grand Ave., Lansing, MI 48933.
- *The date should be:* November 12, 2012 at 10:00a.m. EST at the CATA Transportation Center (CTC) facility located at 420 S. Grand Ave., Lansing, MI 48933.
- The Schedule of Activities Pre-Proposal Meeting date (November 12, 2012) referred to on the cover page of this request for proposal (RFP) is correct.

**Print/Drawing Availability**

There are no prints/drawings being made available by CATA to prospective vendors in relation to this RFP.

This Addendum including the revised page 5 of the **CTC-CCTV Camera Project RFP** is enclosed with this correspondence, and is also available on the CATA website at [www.cata.org](http://www.cata.org), located under the heading "Doing Business With CATA".

## I-D Incurring Costs

CATA is not liable for any cost incurred by any party prior to signing of a contract with that party and then only upon written authorization from CATA to proceed with the project.

## I-E Contract Term

The activities in the proposed contract will commence with written notice to proceed and continue for a period of five (5) years. Initial new camera add and installation, existing camera relocation, and software update deliverables portion of the project will commence for a period of 12 weeks or until project completion, estimated to be within three (3) months of start date. Future equipment purchases and installations will require installation date commitment at time of purchase. CATA reserves the right to cancel any such contract without cause upon thirty (30) days written notice to the contractor.

## I-F Contract Extension

CATA reserves the right to extend the term of any contract resulting from this RFP for up to one year. Any extension will be in writing.

## I-G Type of Contract

This is a **fixed price contract**. CATA reserves the right to expand or decrease service/use of the contract as conditions require.

## I-H Questions /Changes to the RFP

It is the desire of CATA to provide the same information to all interested parties to insure fairness and impartiality in the procurement process. To that end, CATA will not respond to telephone inquiries or personal visits. Visitation by respondents or their representatives may be made to CATA only at the pre-proposal meeting, if held. All questions are to be submitted in writing. **Submit written questions via e-mail to the CATA Purchasing & Contracts Manager at the address indicated in Section I above not later than the date and time indicated on the Schedule of Activities above.** Any changes made to this RFP, in response to the questions or concerns raised through correspondence received by CATA will be put in writing to all firms indicating an interest in this project by the date stated on the above Schedule of Activities page. No changes will be made in the RFP after such changes/answers are distributed.

## I-I Pre-Proposal Meeting

The Pre-Proposal meeting will be held November 12, 2012 at 10:00a.m. EST at the CATA Transportation Center (CTC) facility located at 420 S. Grand Ave., Lansing, MI 48933.

## I-J Proposals

To be considered for award, each respondent must submit a complete response to the RFP, using the designated format (if any) and accepting the requirements of Sections II and III below. Proposals are to be submitted only to the CATA Purchasing and Contracts Manager. No other distributions of proposals are to be made. An official authorized to bind the respondent to the proposal must sign the proposal in ink. Submission of a proposal shall bind the respondent to all provisions of the proposal, including costs, for a period extending not less than one hundred eighty (180) days following the Proposal Due Date, which is stated in the Schedule of Activities above. Submit the number of proposal copies per the directions indicated on the *Schedule of Activities* page above. Proposals, including price sheets, must be submitted to CATA by the time and date set as the Proposal Due Date indicated on the *Schedule of Activities* page above. The respondent is

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