

**Capital Area Transportation Authority
4615 Tranter Street Lansing, MI 48910
517-394-1100**

To: Prospective Vendors

RE: CATA Request for Proposal: CTC - CCTV Camera Project, RFP# 2012-112

The Capital Area Transportation Authority (CATA) with administrative offices located at 4615 Tranter St., Lansing, MI 48910 is soliciting proposals to upgrade the CATA Transportation Center (CTC) Indigo Vision software, add new interior cameras and exterior perimeter cameras that offer the best possible resolution capable of identifying persons and activities on the property day and night, and relocate/re-aim existing cameras providing complete viewing coverage of the CATA Transportation Center (CTC) building interior and exterior. The CATA Transportation Center (CTC) facility is located at 420 South Grand Avenue, Lansing, MI 48933.

To obtain the RFP (Request For Proposal) document, interested and/or potential vendors must first complete and return the SSI (Sensitive Security Information) CATA Non-Disclosure Agreement. The Non-Disclosure Agreement may be obtained by self-downloading from the CATA Website: www.cata.org. To download from the CATA Website, please select the "About CATA" heading, and then selecting "Doing Business with CATA", select "Current Requests For Proposals", and then select the Bid Name "CTC-CCTV Camera Project" to access the non-disclosure document, or you may contact Beverly Anderson, Purchasing & Contracts Manager at: banderson@cata.org.

Upon completion and submittal of the SSI Non-Disclosure Agreement to the CATA Purchasing and Contracts Manager via e-mail, U.S. Mail or in-person at the CATA Administrative office, located at 4615 Tranter St., Lansing, MI 48910, the RFP (Request For Proposal) document will be furnished to the prospective vendor via e-mail or, US Postal Service or, in-person.

The quote of the successful bidder will be binding upon CATA's acceptance of that quote and will become part of any purchase order/contract resulting from this solicitation. CATA's specification's along with the standard construction terms and conditions for this solicitation are included with the RFP packet and will become part of any purchase order/contract resulting from this solicitation.

A pre-proposal meeting will be held on November 12, 2012 at 10:00 a.m. Eastern Standard Time at the CATA Transportation Center (CTC) facility located at 420 South Grand Avenue, Lansing, MI 48933. All prospective vendors are encouraged to attend. The pre-proposal conference will provide the opportunity to review the requirements and intent of the proposal and will include a site walkthrough.

Proposals from interested vendors will be due to the CATA Purchasing and Contracts Manager located at 4625 Tranter Street, Lansing, MI 48910 by November 29, 2012, by 4:30 P.M. Eastern Standard Time.

Disadvantaged Business Enterprises including Small Businesses are encouraged to bid on this project. Any applicable DBE firm's certifications must be included in the proposal. Information on becoming certified as a Disadvantaged Business Enterprise is available from Michigan Department of Transportation, at the following website: <http://mdot270.state.mi.us:8080/UCP/HomePageServlet>.

CATA reserves the right to postpone, delay, cancel, or otherwise change any scheduled activity in regard to this project; to accept or reject any and all quotes, in whole or in part, and to make award as determined to be in its own best interest.

If you have any questions concerning this solicitation, please direct them in writing via e-mail to Beverly Anderson, CATA Purchasing and Contracts Manager at: banderson@cata.org by November 7, 2012.