

**ADDENDUM # 1 BRT ENVIRONMENTAL ASSESSMENT SERVICES  
RFP #2013-112**

**CAPITAL AREA TRANSPORTATION AUTHORITY**

Vendor Questions and Answers

Each question received from interested vendors in regard to the above Request for Proposal (RFP) is consecutively numbered 1-16 below and labeled "Q". Below each question is CATA's official corresponding answer labeled "A" and written in italics.

This Addendum is enclosed within this correspondence, and is also available on the CATA website at [www.cata.org](http://www.cata.org), located under the heading "Doing Business With CATA".

**1. Q: Is there a DBE/SBE minimum required percentage?**

*A: As stated in Section 3-B, DBE's and SBE's are encouraged to bid on this project.*

**2. Q: Does CATA have any available surveys along the corridor and utility information, right-of-way information?**

*A: CATA does not have any surveys, right-of-way information and utility information for the corridor.*

**3. Q: Will ridership forecasting be provided from the previous phase or will FTA require additional information and new ridership estimates?**

*A: The ridership forecasting from the AA will be provided if requested.*

**4. Q: Will Tri-county provide traffic forecasts or will the consultant have to run the regional model?**

*A: Contractors should direct this question to Tri-County Regional Planning Commission.*

**5. Q: Will the City of Lansing provide information on parking spaces, revenue and utilization?**

*A: The Contractor would have to work with the City of Lansing to determine what is available for this project.*

**6. Q: Are there any existing or future Synchro models or recent traffic count information that is available along the corridor, either from the previous AA or other studies?**

*A: CATA will provide any work completed during the AA. The Contractor is responsible for completing any additional work needed to complete the Scope of Work in RFP 2013-112.*

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- 7. Q: Clarify that Section 106, Consulting Parties Coordination and Meetings, will be undertaken in Tasks 2 and 3 as part of the public/stakeholder involvement and FTA coordination. This includes identification of consulting parties (FTA to initiate government-to-government contact with Native American tribes), coordination/requests for comments from consulting parties distribution of technical memorandum to consulting parties, and consulting parties meeting(s) as needed.**

*A: Yes.*

- 8. Q: Define “cultural resources and services available to business and residents within the project area as determined by SHPO procedures” under Cultural Resources in Task 5. Is this different from the “Historic and Archeological Resources” task (looking at cultural institutions like MSU)?**

*A: The contractor must complete all work outlined in 2-C of the RFP.*

- 9. Q: Although a FONSI is anticipated, do we need to consider including a Memorandum of Agreement as one of the deliverables in the event of adverse effects to historic and/or archeological resources?**

*A: The contractor should determine how they think this item should be scoped in its proposal.*

- 10. Q: Will individual property determinations of potential eligibility for inclusion on NHRP likely be required from SHPO? (Potential big effort)**

*A: The contractor should determine how they think this item should be scoped in its proposal.*

- 11. Q: What is the source of funding for this project, and can you share how much has been allocated to this project?**

*A: Federal and State funds are being used for this project. The allocated amount will not be provided. Contractors should provide the costs related to meeting all the requirements of the RFP.*

- 12. Q: Is the proposed project management team for the EA expected to be same members from the Alternatives Analysis phase of the project?**

*A: The Project Manager is identified on page 3 of the Request for Proposal.*

- 13. Q: Is this a mandatory pre-bid meeting?**

*A: No.*

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**14. Q: Will a copy of the sign-in sheet be provided?**

*A: Yes, a copy of the vendor mailing list and pre-proposal meeting sign-in sheet will be included within the addendum.*

**15. Q: Is there a page limit for submissions.**

*A: No.*

**16. Q: Are sub-consultants precluded from being on multiple teams?**

*A: No.*

Attachment A: Pre-Proposal Meeting Sign-In Sheet

Attachment B: Vendor Mailing List

This Addendum is also available on the CATA website at [www.cata.org](http://www.cata.org), located under the heading "Doing Business With CATA".

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Sign-in Sheet: PRE-PROPOSAL MEETING

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RFP 2013-112**

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