



Date: July 21, 2014

Re: Minutes of Pre-Proposal Meeting on CATA RFP 2014-R02, Support of Microsoft Dynamics SL2011

A pre-bid meeting was held today at 10:00 am. Those in attendance were:

Rich Bannon, CATA Purchasing and Contracts Manager
Sean Gleason, CATA IT Services Manager
See attendance sheet for vendors present.

The following areas were discussed:

1. All correspondence and communications pertaining to this RFP must be directed to Rich Bannon until time of award.
2. The due date for questions/clarifications was July 17, 2014. CATA had received some questions and CATA will provide a response to the questions and they will be posted on the website.
3. Proposals are due at 2:00 PM on August 4, 2014.
4. The term of the Contract will be three years.
5. Task Orders will be utilized when needed.
6. An Amendment will be issued to address certain modules and customer reports that were not identified in the original scope of work, clarification of the proposed cost, term of Contract and the proposal format in Section 16 of Exhibit A.
7. CATA will clarify the frequency and level of training required.

Rich Bannon
Purchasing and Contracts Manager

Attach: Pre-Proposal Sign in Sheet



PRE-PROPOSAL METTING SIGN IN SHEET
 CATA RFP 2014-R02
 SUPPORT OF MIRCOSOFT DYNAMICS
 July 21, 2014

Company	Name	Phone	E-Mail
CATA	Rich Bannon	577-394-1100	rbannon@CATA.ORG
CATA	SEAN GLEASON	(517) 394-1100	sgleason@CATA.ORG
CCA	Dilip Barde	248-999-9170	dbarde@CCA.ORG