

Capital Area Transportation Authority



AMENDMENT TO SOLICITATION

1. AMENDMENT NO: 1	2. SOLICITATION NO: 2015-R23	3. SOLICITATION DATE: August 7, 2015	4. EFFECTIVE DATE: August 28, 2015
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5. ISSUED BY
Capital Area Transportation Authority
Purchasing and Contracts Department
4615 Tranter Street
Lansing, MI 48910

Contractors are required to sign this document and return it with their respective bids / proposals.

6. DESCRIPTION OF AMENDMENT

- a. CATA's Written Responses to Vendor Questions dated August 24, 2015, are attached.
- b. All other terms and conditions remain unchanged.

NAME OF OFFEROR (Type or Print)

COMPANY NAME

(Signature of person authorized to sign)

(Date Signed)



Date: August 24, 2015

From: Susan Holmes, Purchasing and Contracts Department

Subject: CATA Response to Questions on RFP 2015-R23, CATA Web Optimization

The following questions were received:

1. We would be interested in participating in the pre-bid meeting, however, we're based on the West Coast. Will there be a conference line available so I can call in remotely?

CATA Response: Unfortunately, we are unable to accommodate your request. However, the Meeting Minutes will be posted on CATA's website following the pre-proposal meeting.

2. Will the selected vendor be given the source codes for the third party modules which CATA is currently utilizing?

CATA Response: Yes.

3. Does CATA have a Document Management System (DMS)?

CATA Response: No.

- a. Will one be needed?

CATA Response: No.

- b. How many documents will need to be migrated?

CATA Response: N/A

4. Is there a set budget for this project?

CATA Response: Yes.

- a. A not-to-exceed amount?

CATA Response: Internal

5. Is there a preference for local versus out-of-state vendors?

CATA Response: No.

6. Can the work be performed offsite with some onsite meetings?

CATA Response: Yes.



7. Is there an MBE or WBE preference?
CATA Response: Per RFP.
8. Will CATA like the website to continue to be hosted internally, or would you consider a cloud-hosted solution?
CATA Response: We will continue to host internally at this time because of the integration with several third-party systems.
 - a. Does CATA have a hosting provider preference?
CATA Response: N/A
9. Is there a set launch date for the updated website (i.e. go-live date)?
CATA Response: 2nd Quarter 2016.
10. Is DNN looking to move to Evoq Content, or remain within the DNN Community version?
CATA Response: CATA is receptive to using DNN Professional if the vendor can make a case for the cost benefit.
11. Does CATA use JIRA as the project management system for development-related projects? If not, is CATA open to integrating with the chosen vendor's JIRA project management system?
CATA Response: CATA does not use JIRA in-house but does work with vendors that use JIRA. CATA has no preference on the PMS solution used by the vendor.
12. Can you describe your site test environment? Can you describe your current code development/management environment?
CATA Response: CATA web servers are virtualized. The test environment is a separate subdomain at dev.cata.org where code updates are tested before being pushed live at www.cata.org. Code is managed by the current vendor who keeps a copy on their in-house servers.
13. What are the specifications of the current web and SQL servers?
CATA Response: CATA's current DNN SQL Server is v2008 R2. However, CATA is able to support that and newer versions.
14. Is the third-party consultant who coordinates work completion and acceptance also the third-party marketing company, or are these two different entities?
CATA Response: They are presently two different companies.
15. Does CATA have source code to all third-party and custom-developed modules?
CATA Response: Yes, it will be made available.
16. Is CATA open to using the AGILE development process?
CATA Response: Yes, in principal. However, AGILE doesn't mean the same to every user and not all developers manage the risks equally well. The vendor must explain their approach to AGILE, the risks to customer's

experiencing problems, and CATA's responsibilities in the test process to mitigate those risks.

17. A question regarding a bullet in Exhibit B, section 13 Job Postings on page 8 of 9. Regarding the 11th bullet, "Add attachment-specific, user definable options." What formats is CATA is interested in and what high-level options you are interested for each attachment format?
- Regarding the format types, I believe the final bullet on the page would relate to this bullet. Are there any additional formats not listed in the final bullet on page 8 that CATA is interested in?
 - For each attachment type, what options is CATA looking for?

CATA Response: Exhibit B lists all the attachment types we contemplate needing, i.e., PDF, DOC, DOCX, etc. and it appears they are even listed twice. The bullet "Add attachment-specific, user definable options relates to the desire to be able to indicate the specific attachments required for a job such as Resume, Cover Letter, Copy of License, Misc 1, Misc 2, etc. and ideally any number definable by H.R. We then see the feature allowing H.R. to set options for each, such as Required, Optional, or Hide on a job by job basis. The application form would then have separate upload fields for each document type and not allow the application to be submitted unless all attachments marked as "Required" are attached.

18. The RFP states that CATA is looking for a dot net nuke certified development partner. Is dot net nuke the preferred development language? Or is CATA open to moving to a new CMS or development language?

CATA Response: Yes, dot net nuke is the preferred development language. CATA is probably not open to moving to a new DMS or development language as it is unlikely it could be done in a timely and cost effective manner.

19. Does CATA utilize a 3rd party for distributing text/SMS alerts?

CATA Response: Yes, through CellTrust.

20. What 3rd party module is CATA utilizing for job opportunities or was this custom developed? Will this 3rd party system continue to be utilized?

CATA Response: Custom developed. We are receptive to looking at 3rd party solutions to replace our custom built solutions.

21. What 3rd party system is CATA utilizing for bid postings? Or was this custom developed?

CATA Response: Custom developed. We are receptive to looking at 3rd party solutions to replace our custom built solutions.

22. Will the selected vendor be completing design work? Or will you be utilizing a 3rd party marketing agency to provide new designs?

CATA Response: CATA does have a 3rd party marketing agency that produces much of our graphical content and provides guidance. We would expect design work on site upgrades to be a collaborative effort.