

Capital Area Transportation Authority



**4615 Tranter Street
Lansing, MI 48910**

REQUEST FOR QUOTE

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| 1. SOLICITATION NO: RFQ # 2015-Q33 | 2. ISSUE DATE: DECEMBER 10, 2015 |
| 3. FOR INFORMATION CONTACT NAME: Susan Holmes E-MAIL: sholmes@cata.org | PHONE: 517.394.1100 ext. 293 FAX: 517.394.3733 |

4. DESCRIPTION:
The Capital Area Transportation Authority (CATA) in Lansing, Michigan, is requesting quotes for **Fire Alarm Monitoring and Inspection Services** in accordance with the Scope of Work as described in Exhibit A.

The term of services will be three (3) years (see Exhibit B).

Services are requested at the following three locations:

- 1) CATA Corporate Office, 4615 Tranter Street, Lansing, MI 48910;
- 2) CATA Transportation Center (CTC), 420 South Grand Avenue, Lansing, MI 48933; and
- 3) CATA Multi-Modal Gateway, 1240 South Harrison Road, East Lansing, MI 48823.

SITE VISIT. Walk-through's have been scheduled for **Thursday, December 17, 2015, beginning at 10:00 a.m.**, at the Tranter Street facility, immediately followed by walk-throughs at the Tranter facility, the Multi-Modal Gateway facility, and finally the CTC downtown location (420 South Grand Avenue). A CATA employee will escort you during these site visits. A sign-in sheet is required. Please check in at the front desk upon your arrival at the Tranter Street facility. Please note that attendance at the these site visits is NOT mandatory.

QUOTES DUE By: 5:00 PM on TUESDAY, DECEMBER 22, 2015

5. FIRM OFFER PERIOD: Offers shall remain firm for a period of **60** calendar days from the date specified above, or as amended.

6. If this Quote is accepted within the period specified in Block 5 above, the Bidder agrees to fully provide the goods and/or services covered by this solicitation at the prices and timelines specified in the solicitation.

7. The following Exhibits, if indicated, are included in this solicitation:

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| <input checked="" type="checkbox"/> | EXHIBIT A . Scope of Work | <input checked="" type="checkbox"/> | EXHIBIT B . Pricing Schedule | <input checked="" type="checkbox"/> | EXHIBIT C . Iran Economic Sanctions Act Certificate |
| <input checked="" type="checkbox"/> | EXHIBIT D . CATA Terms and Conditions | <input checked="" type="checkbox"/> | EXHIBIT E . Bidder's Offer & Guarantees | | |
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