

# Capital Area Transportation Authority



## AMENDMENT NO. 1 TO SOLICITATION PROFESSIONAL SERVICES TRIENNIAL REVIEW PROCESS

1. AMENDMENT NO:  1	2. SOLICITATION NO:  RFP 2017-145	3. SOLICITATION NAME: Professional Services Triennial Review Process	4. AMENDMENT DATE:  October 27, 2017
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5. ISSUED BY

Capital Area Transportation Authority  
Purchasing and Contracts Department  
4615 Tranter Street  
Lansing, MI 48910

**PLEASE NOTE: Contractor is required to sign this document and return it with the bid/proposal/quote.**

6. DESCRIPTION OF AMENDMENT:

- a. Attached are vendor questions and answers from CATA.
- b. All other terms and conditions remain unchanged.

NAME / TITLE OF OFFEROR (Type or Print)	COMPANY NAME
(Signature of person authorized to sign)	(Date Signed)



Date: October 27, 2017

RE: Responses to Vendor Questions  
CATA RFP 2017-145 Professional Services Triennial Review Process

*The following questions were submitted via written format before the October 25, 2017 deadline as specified in the Schedule of Activities.*

Q: Should we refer to the 2018 FTA Triennial Comprehensive Review Guide (20 categories)?

A: Yes, refer to FTA's FY 2018 Triennial Comprehensive Review if it is available.

Q: Is there a designated format for the proposal?

A: No, there is no specific format. The proposal must address the requirements as outlined in Section I-J, Proposals.

Q: Which, if any, attached forms are required with the submission?

A: Proposers must complete and return Appendices E and F with their proposals.

Q: What portion of the work will be fixed price? Is some of the work to be quoted on a NTE Time and Materials basis?

A: Tasks 1, 2, and 3 are fixed price.

Tasks 4 and 5 shall be quoted separately in the proposal on a not-to-exceed time and materials basis. If an amendment is issued, CATA and the Contractor will negotiate the maximum fee amount agreed to, based on the hours and hourly rates projected in the original proposal.

Q: How much work is expected to be conducted on-site?

A: Please refer to the scope of work.

Q: Is there a DBE goal for this project? Will it be an evaluation factor?

A: No, the primary contractor should make every effort to include DBE's in this project.

