

**CAPITAL AREA TRANSPORTATION AUTHORITY
LOCAL ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY, December 5, 2018 - 3:30 p.m. CATA BOARD ROOM**

MEMBERS PRESENT	Pat Cannon George Hanley Diana Paiz-Engle	Lillie Mae Flannery J.J. Jackson Deb Wiese (Chair)
ABSENT MEMBERS	Bud Fliss	Geneva Smith
CATA BOARD MEMBER	Doug Lecato	
CATA PERSONNEL	Craig Frazier Roger Garza Michelle Willis	Brad Funkhouser Amber Haynes
GUESTS	Michael Klein (Transdev)	Timothy Sparks (Transdev)

CALL TO ORDER

Chair Wiese called the meeting to order at 3:36 p.m.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF DECEMBER AGENDA

George Hanley moved to approve the December agenda. J.J. Jackson seconded the motion. It passed unanimously.

APPROVAL OF OCTOBER MINUTES

J.J. Jackson motioned to approve the October minutes. George Hanley seconded the motion. It passed unanimously.

LAC CHAIR COMMENTS

Chair Wiese notified the committee that Mitch Tomlinson, Paul Miller and Mindy Rudolph had chosen to resign from the LAC. Several of the members requested applications for people who may be interested in joining the LAC. Craig Frazier provided applications to those members who requested them.

CATA BOARD REPORT

The Board Report given at the meeting can be found attached to these minutes.

George Hanley questioned when DriverMate would be implemented. Doug Lecato answered that it had just been approved by the Board and when it would be implemented was up to Brad and Roger.

Diana Paiz-Engle asked about the agreement between CATA and the Meridian Township Downtown Development Authority. Brad Funkhouser clarified that \$58,000 is approximately received from current taxes. At the end of the agreement at a minimum the \$58,000 and approximately 2.4 percent additional based on increased property values.

CATA CEO REPORT

Brad Funkhouser began his report by commenting that it is great that MDOT is working with CATA on the Michigan Mobility grant. The director of IT, Sean Gleason, is working on the the LookingBus project and with MDOT to complete a contract and fully implement LookingBus. One of the things CATA asked for from MDOT was to extend the time line so there is a longer implementation period. The longer implementation period will allow for LookingBus to be tested in the cold weather as well as warmer weather. There will be a soft launch of LookingBus where the LAC will get the chance to test it out before a full test to the public.

George Hanley questioned how CATA was dealing with all of the scooters in the streets? Brad answered that CATA's position is that they will work with them. The scooters are just like chairs or bikes and CATA supports getting people where they need to go. People, who want to bring a scooter on the bus, can bring one scooter on the bus as long as there is space. CATA has worked with the crews who collect the scooters at night, for charging, to determine where the best place to park the scooters each morning will be. Doug Lecato further elaborated that the scooters can represent mobility. By CATA partnering with bike shares and scooters mobility can increase and the possibility of federal funding can increase.

Brad reported ridership on MSU campus is continuing to increase; it is up almost 35%. There have been additional buses added on campus to accommodate the increase. On the routes 16 and 7 there has been an almost 30% increase in ridership. CATA will continue to monitor ridership across the system.

Diana Paiz-Engle questioned if there were plans for Meridian Redi Ride service to be expanded. Brad answered that CATA is working in the relationship with Meridian Township to be able to accommodate additional services.

Chair Wiese asked about the situation at the Multi Modal Gateway. She has observed that Amtrak is no longer staffing the location. Brad answered that both Amtrak and Greyhound are experiencing some challenges. CATA has increased staff in the customer service department to

assist passengers. CATA is communicating with MSU, Indian Trails and Michigan Flyer to see if we can keep the Gateway as robust as possible.

CATA DIRECTOR OF OPERATIONS/PARATRANSIT REPORT

Roger Garza reported zero outstanding issues in Operations. As far as LookingBus, Roger communicates with IT Director Sean Gleason regularly and had confirmed that the contract from MDOT has been approved is being finalized. Preparation is beginning for the budget and timeline to get the LookingBus project to the testing phase. Currently, the full roll out is anticipated in the spring. There will be communication with the LAC about testing. Chair Wiese questioned the communication the LAC would receive. It was confirmed that the LAC would receive the draft of the implementation plan and then will test LookingBus in a soft launch before the rest of the public does.

Roger mentioned that there was a delivery of small buses received. Two buses were delivered on December 5 with the remainder anticipated for delivery by the end of January. These buses will be put into service as soon as possible.

Roger spoke about the addition of DriverMate training for when it is implemented on the paratransit buses. Since DriverMate is anticipated to be much easier to use than the current AVL system, the transition will take minimal training.

Diana Paiz-Engle questioned if there was an update about MySpectran and if there was any progress in light of Sean working so hard on LookingBus. Brad responded that CATA is still at the mercy of Trapeze and their timeline.

Transdev

Transdev General Manager Michael Klein stated that Transdev is looking forward to Drivemate and the new small buses.

Diana Paiz-Engle asked about a recent rear ending of a Transdev operated vehicle and if that will change the signage Transdev utilizes. Michael stated that the other operator was not paying attention and that is what caused the accident. Brad Funkhouser stated that CATA has kept a close eye on this operational issue and Transdev has a below average number of incidents based on the number of trips they perform on a daily basis.

OLD BUSINESS

The continuation of discussion regarding walker and mobility storage policy and discussion of the LAC's need to review materials and notification of CATA changes was deferred to the February meeting.

NEW BUSINESS

The presentation from Ericka Hartigan about the specialized services plan description was deferred to the February meeting.

MEMBER COMMENTS AND ANNOUNCEMENTS

JJ Jackson thanked the LAC, with a gift of candy canes, for supporting him through multiple surgeries during 2018.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Chair Wiese adjourned the meeting at 5:05 p.m.

Respectfully submitted,

Amber Haynes
Operations Secretary