

CAPITAL AREA TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 18, 2023  
4:00 P.M. – LANSING CENTER GOVERNOR’S ROOM  
333 E. MICHIGAN AVENUE, LANSING, MI 48933

AGENDA

I. [CALL TO ORDER](#)

II. [PUBLIC COMMENTS ON AGENDA ITEMS](#)

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. [CHAIR’S COMMENTS](#)

- Appointment of Committees

IV. [CHIEF EXECUTIVE OFFICER’S REPORT](#)

V. [ACTION ITEMS – PROPOSED CONSENT AGENDA](#)

A. APPROVAL OF MINUTES OF SEPTEMBER 20, 2023, BOARD MEETING B.

APPROVAL OF TREASURER’S REPORT FOR AUGUST 2023

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. APPROVAL OF AMENDED LOCAL ADVISORY COMMITTEE (LAC) BYLAWS

**PROPOSED MOTION:** That the CATA Board of Directors approves the amended bylaws for the LAC which were approved by the LAC at their meeting held on August 2, 2023.

D. AWARD OF CONTRACT FOR TOWING SERVICES

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a three-year contract for towing services from

December 1, 2023, through November 30, 2026, with Shroyer Towing of Lansing, Michigan, based on its quote, and on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

E. AWARD OF CONTRACT FOR BUS TIRE LEASE

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett and Chief Executive Officer, Bradley T. Funkhouser, to execute a five-year contract with Bridgestone Americas Tire Operations LLC, Nashville, TN for the purpose of leasing large bus tires based on the original and retread per tire mile as provided by Bridgestone, and will not exceed the approved annual Operating Budget on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

F. AWARD OF CONTRACT FOR MARKETING AND ADVERTISING SERVICES AGENCY

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with InVerve Marketing, Inc. for Marketing and Advertising Services at a cost not to exceed \$1,520,000 of operating funds for an initial three (3) year contract and an option for one (1) two (2) year extension on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

G. MDOT RESOLUTION OF INTENT

**PROPOSED MOTION:** That the CATA Board of Directors adopts the Resolution of Intent set forth below:

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- **FISCAL YEAR 2025 RESOLUTION OF INTENT**

The approved Resolution of Intent to apply for state formula operating assistance for fiscal year 2025 under Act 51 of the Public Acts of 1951, as amended.

**WHEREAS**, pursuant to Act 51 of the Public Acts of 1951, as amended ("Act 51"), it is necessary for Capital Area Transportation Authority (hereby known as THE APPLICANT), established under 1963 PA 55, to provide a local transportation program for the state fiscal year of 2025 and, therefore, apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, it is necessary for the governing body to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

**WHEREAS**, the performance indicators have been reviewed and approved by the governing body; and

**WHEREAS**, THE APPLICANT has reviewed and approved the proposed balance budget, and funding sources for FY 2025 are estimated to include the following: federal funds of \$14,887,000, state funds of \$16,497,000, local funds of \$25,500,000, farebox funds of \$1,900,000, and other funds of \$7,000,000. Total expenses are estimated to be \$62,300,000. THE APPLICANT'S budget for its local transportation program for FY 2025 reflects a surplus of \$1,587,000.

**NOW THEREFORE**, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

**HEREBY**, appoints THE APPLICANT'S Chief Executive Officer, Bradley T. Funkhouser or his designee, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2025.

H. MICHIGAN PUBLIC SAFETY COMMUNICATION SYSTEM (MPSCS)  
INTEGRATION AND CO-LOCATION AGREEMENT

**PROPOSED MOTION**: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to enter into an integration agreement and co-location agreement with the MPSCS to connect CATA's radio system with the MPSCS.

VI. [ACTION ITEM - DISCUSSION AGENDA](#)

A. AWARD OF CONTRACT FOR CONTACTLESS FARE PAYMENT SYSTEM

**PROPOSED MOTION**: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T.

Funkhouser, to execute a contract with Masabi, LLC to provide a contactless fare payment system for CATA at a cost not to exceed \$1,200,000 plus 3.75 percent of contactless fare revenue. The cost will be funded using state and federal funds for an initial three (3) year term and an option for one (1) two (2) year extension on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

VII. [OLD BUSINESS](#)

VIII. [NEW BUSINESS](#)

IX. [PUBLIC COMMENT](#)

*Members of the public are welcome to speak to the Board on any CATA*

*subject.* XII. ADJOURNMENT