

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 19, 2025
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

AGENDA

I. CALL TO ORDER

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

- Annual Disclosure Form – Policy #209 Code of Conduct

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. CLOSED SESSION

PROPOSED MOTION: *Closed session to consult with legal counsel to consider attorney client privileged material exempt from disclosure pursuant to MCL 15.268(1)(h) and MCL 15.243(1)(g)*

VI. FOIA APPEAL FROM JASON BEST

VII. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF FEBRUARY 2025, BOARD MEETING

B. TREASURER'S REPORT FOR JANUARY 2025

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF ADDITIONAL LARGE BUSES FROM NEW FLYER

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of an additional four (4), 40-foot, hybrid-electric transit buses from our original order placed with New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #06719, at a total purchase price not to exceed \$4,500,000 of federal and state grant funds for the vehicles, training, and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

D. MDOT PROJECT AUTHORIZATION AND ADDENDUM TO THE CONTRACT WITH VIA TRANSPORTATION, INC.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute an addendum to the contract between Via and CATA to initiate overnight microtransit service as drafted in the \$15 Million Equitable Mobility Challenge grant which was awarded to CATA in October 2024 on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

E. MDOT CONTRACT AUTHORIZATION RESOLUTION

PROPOSED MOTION: Staff recommends that the Board approve the Resolution set forth below.

CONTRACT AUTHORIZATION RESOLUTION

WHEREAS, the Capital Area Transportation Authority ("CATA") has the ability to contract with the Michigan Department of Transportation for state and/or federal funds for passenger transportation related services; and,

WHEREAS, the Shared Streets and Spaces Grant will award \$163,400 to CATA for the "Transit to Trails" project which will enhance amenities at four (4) CATA bus stops serving popular entrances to the Lansing River Trail; and,

WHEREAS, CATA does hereby approve Contract Number 25-5079 (the "Agreement").

NOW, THEREFORE, be it resolved that the Chief Executive Officer of CATA, or his or her designee, is authorized and directed to enter into and execute the Agreement with the Michigan Department of Transportation on behalf of CATA, for passenger transportation related services as outlined in the Agreement.

F. SUBRECIPIENT AGREEMENT WITH DISABILITY NETWORK CAPITAL AREA

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a subrecipient agreement with Disability Network Capital Area (DNCAP) for \$28,183 to fund their travel training program utilizing 5310 grant funding.

VIII. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

A. FISCAL YEAR 2024 FINANCIAL STATEMENTS AND AUDIT REPORT – AUDIT COMMITTEE AND PLANTE MORAN

PROPOSED MOTION: That the CATA Board of Directors accepts CATA's Financial Statements and Report on Federal Awards for Fiscal Year 2024 and the Communication to those Charged with Governance and Management of CATA.

B. AMENDMENT TO THE SECURITY SERVICES CONTRACT

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute an amendment to the security services contract with Charlesbrook Protection Services for additional services at a cost not to exceed \$599,156, based on quoted rates, for the remaining three (3) year term on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

IX. OLD BUSINESS

X. NEW BUSINESS

XI. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

XII. ADJOURNMENT