

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 15, 2026
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

AGENDA

I. CALL TO ORDER – ROLL CALL

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF MARCH 2026, BOARD MEETING

B. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PROCUREMENT SOFTWARE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with OpenGov Inc., at a cost not to exceed \$214,754, for a five-year period on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

VII. PRESENTATION – SOLAR FEASIBILITY STUDY

- John A. Kinch, PHD, Executive Director, Michigan Energy Options

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

XI. ADJOURNMENT

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, MARCH 18, 2026
4:00 P.M. – LANSING CENTER GOVERNOR'S ROOM
333 E. MICHIGAN AVENUE, LANSING, MI 48933

PRESENT: Shanna Draheim, Vice Chair
Phil Deschaine, Secretary/Treasurer
Mark Grebner
Steve Vagnozzi
Eric Tans
Kellie Blackwell
John Prush
Chelsea Dowler

CALL TO ORDER:

Vice Chair Draheim called the meeting to order at 4:00 p.m.

ROLL CALL: Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, John Prush, Eric Tans, and Steve Vagnozzi were all present.

ABSENT: Derek Melot, Ed Rodgers, Jack Schmitt, and Nathan Triplett, Chair

Vice Chair Draheim welcomed everyone to the Board meeting. She also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

PUBLIC COMMENTS:

None

CHAIR'S COMMENTS:

Vice Chair Draheim requested a motion to excuse Derek Melot, Ed Rodgers, Jack Schmitt, and Nathan Triplett.

MOTION:

Mark Grebner motioned to excuse Derek Melot, Ed Rodgers, Jack Schmitt, and Nathan Triplett. Phil Deschaine supported the motion.

VOTE: The motion carried unanimously.

Vice Chair Draheim reminded Board members to fill out their Annual Disclosure Form – Policy #209 Code of Conduct, and return it to Tina Orlando, Recording Secretary.

CHIEF EXECUTIVE OFFICER'S REPORT

Code Blue

Bradley Funkhouser thanked operators and everyone involved in the City of Lansing Code Blue. He stated that the most recent alert was released on Thursday, March 12, for 7:00 p.m. Friday, March 13, to Thursday, March 19, at 7:00 a.m. Mr. Funkhouser noted that CATA has provided a 24-hour warming bus along Route 1 and a shuttle bus to the Letts Community Center. He also noted that CATA has exceeded over 3,000 trips during the Code Blue activation periods this winter. He further stated that CATA will continue to work with the city and provide warming buses when needed.

Phase II Renovation Plans

Bradley Funkhouser stated that CATA has been reaching out to our state and federal law makers. He explained that this is the time that all requests are submitted and CATA is requesting additional funding for Phase II renovation plans for the former Greyhound building. Mr. Funkhouser noted that CATA has put together an information packet which includes updates to the project and funding opportunities.

Solar Presentation

Bradley Funkhouser stated that the speaker for the solar presentation could not make it to today's Board meeting; therefore, the presentation will take place at the April meeting.

ACTION ITEMS – PROPOSED CONSENT AGENDA

- A. APPROVAL OF MINUTES OF FEBRUARY 2026, BOARD MEETING
- B. APPROVAL OF TREASURER'S REPORT FOR JANUARY 2026
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation
- C. JANITORIAL SERVICES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Sweep You Off Your Feet Cleaning, using operating funds, at a cost not to exceed \$1,594,610, for a five-year period on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

- D. ESTABLISH 5310 SUBRECIPIENT AGREEMENTS WITH DISABILITY NETWORK CAPITAL AREA AND MASON COMMUNITY SERVICES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to expand the subrecipient agreement with DNCAP for \$100,001 and to execute a subrecipient agreement with Mason Community Services for one (1), accessible minivan valued at \$75,000 through CATA's 5310 subrecipient program to conduct their corresponding projects.

MOTION:

Steve Vagnozzi motioned to approve the Consent Agenda and Kellie Blackwell supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEMS – PROPOSED DISCUSSION AGENDA

- A. AUDIT COMMITTEE REPORT - FISCAL YEAR 2025 FINANCIAL STATEMENTS AND AUDIT REPORT

PROPOSED MOTION: That the CATA Board of Directors accepts CATA's Financial Statements and Report on Federal Awards for Fiscal Year 2025 and the Communication to those Charged with Governance and Management of CATA.

On behalf of Audit Committee Chair, Derek Melot, Phil Deschaine gave the Audit Committee report. Mr. Deschaine stated that the Audit Committee convened via Zoom on Thursday, March 5, 2026, to review CATA's Fiscal Year 2025 Financial Statements and Audit Report by Plante Moran. Mr. Deschaine reported that CATA received no findings and the findings from last year were corrected. He also reported that CATA's Fiscal Year 2025 Financial Statements reflected that CATA is in very strong financial health.

Jim Frendt, Director of Finance introduced Christopher Gilbert, Senior Manager, from Plante Moran.

Presentation by Plante Moran

Christopher Gilbert went over some of the highlights from CATA's fiscal year 2025 audit. He commented on CATA changing accounting policies to adopt GASB Statement No. 101, Compensated Absences. He also confirmed that CATA received no findings this year. He explained that last year's findings were related to strengthening internal controls and have been corrected without having any repeat occurrences. Mr. Gilbert noted that the ATU pension plan is funded at approximately 133% while the administrative pension plan is at 94%. He further noted that CATA's Other Post Employment Benefits (OPEB) corrective action plan is at approximately 41% which is a strong position with the State of Michigan.

MOTION:

Chelsea Dowler motioned to approve Discussion Agenda Item A, Fiscal Year 2025 Financial Statements and Audit Report. Phil Deschaine supported the motion.

DISCUSSION:

Phil Deschaine commented on CATA's OPEB position improving due to CATA's investments and a strong market. He also inquired whether CATA's investments are reviewed annually or over a five-year period.

Christopher Gilbert stated that there are many factors that contributed to CATA's OPEB position improving, including a strong market over the past (5) five years and closing the plan.

Bradley Funkhouser stated that in 2018, CATA was faced with a corrective action plan for the first time due to new accounting standard, GASB Statement No. 75, which was implemented that year. He explained that CATA began funding the plan which had previously followed the "pay as you go" method. Mr. Funkhouser further explained that CATA was able to contribute to the plan more than what was required, which has put them ahead of schedule.

Eric Tans inquired about CATA's findings from last year's audit.

Christopher Gilbert explained that CATA's findings from last year were due to new accounting standards that required entities to look closer at their internal controls to prevent risk. He noted that although nothing specific was found, CATA implemented a new two-step verification to their processes to lower risk of potential errors.

VOTE: The motion carried unanimously.

Vice Chair Draheim thanked Jim Frendt and Plante Moran, for their hard work.

OLD BUSINESS - BUDGET DISCUSSION

Bradley Funkhouser stated that at the February Board meeting members requested to look more closely at ridership impacts. He explained that Staff looked at a two-year layout and came up with some scenarios. He deferred to Andrew Brieschke, Deputy CEO, for details.

Andrew Brieschke presented the budget update and three (3) scenarios for Board members to consider.

Steve Vagnozzi requested clarification over an additional 10% service cut.

Jim Frendt explained that the 10% cuts are across the board.

Phil Deschaine inquired whether the scenarios are based on CATA not receiving any additional funding.

Andrew Brieschke confirmed that the scenarios are based on CATA not receiving any additional funding.

Phil Deschaine inquired whether Mr. Funkhouser still believes that without any additional funding, some transit agencies may cease to exist.

Bradley Funkhouser confirmed that he still believes that some transit agencies may cease operating or cut service.

Steve Vagnozzi stated that on Thursday, March 12, 2026, he participated in the Michigan Public Transportation Association (MPTA) Legislative Transit Day, where many transit agencies asked for additional funding. Mr. Vagnozzi also stated that Governor Whitmer's budget does allow for slight increase in additional funding going to transportation. He inquired whether there was any value in looking at a bigger cut in 2027 to allow for a lesser cut in 2028.

Andrew Brieschke confirmed that there is value looking at a bigger cut in 2027. He explained that whatever CATA does in 2027 will mitigate what is done in 2028 as long as revenue remains the same.

Vice Chair Draheim expressed that she was happy to see a second year presented in the budget update. She stated that it allows CATA some flexibility moving forward.

Bradley Funkhouser stated that he would like to wait to cut service with so many variables to consider. He explained that the Comprehensive Operations Analysis (COA) will help CATA understand how to make service more efficient, which will give CATA more time to have some other contingencies in place to regain revenue.

Discussion ensued.

Vice Chair Draheim summarized comments and confirmed that the Board agrees with scenario "3.5" and \$65 million as the targeted operating budget. She stated that the conversation will continue once the COA has been completed.

NEW BUSINESS

Bradley Funkhouser congratulated Board member Chelsea Dowler, Project Manager, Lansing Economic Development Corporation (Lansing EDC), for the \$5 million grant award that they received for a new planning development in REO Town. He noted that CATA is also part of the project.

PUBLIC COMMENT

Steve Whelan, City of East Lansing Councilmember, introduced himself. Mr. Whelan shared that he is a former East Lansing police officer who has spent a lot of years working alongside CATA. He expressed his appreciation for CATA and their work with MSU. Mr. Whelan stated that he looks forward to working as a liaison from East Lansing to the CATA Board.

Vice Chair Draheim thanked Mr. Whelan for his comments.

ADJOURNMENT

There being no further business, Vice Chair Draheim adjourned the Board meeting at 5:11 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary

**Capital Area Transportation Authority
INTERIM INCOME STATEMENT
For The Month Ending February 28, 2026**

	February Actual	February Budget	Variance	% Variance	FY 2026 Actual YTD	FY 2026 Budget YTD	Variance	% Variance	FY 2026 BUDGET	% of Fiscal Year Completed 42%	% Annual Budget Revenues/Expense
REVENUES											
Farebox	\$ 249,895	\$ 242,400	\$ 7,495	3.1%	\$ 1,184,631	\$ 1,212,000	\$ (27,369)	-2.3%	\$ 2,908,800		40.7%
Contracted Services	\$ 471,973	\$ 376,500	\$ 95,473	25.4%	\$ 2,401,085	\$ 1,882,500	\$ 518,585	27.5%	\$ 4,518,000		53.1%
Property Tax	\$ 8,516,242	\$ 2,345,500	\$ 6,170,742	263.1%	\$ 17,718,716	\$ 11,727,500	\$ 5,991,216	51.1%	\$ 28,146,000		63.0%
State Revenue	\$ 1,734,066	\$ 1,589,250	\$ 144,816	9.1%	\$ 9,123,168	\$ 7,946,250	\$ 1,176,918	14.8%	\$ 19,071,000		47.8%
Federal Revenue	\$ 33,947	\$ 142,500	\$ (108,553)	-76.2%	\$ 479,352	\$ 712,500	\$ (233,148)	-32.7%	\$ 1,710,000		28.0%
Other Revenue	\$ 470,324	\$ 164,700	\$ 305,624	185.6%	\$ 864,829	\$ 823,500	\$ 41,329	5.0%	\$ 1,976,400		43.8%
TOTAL REVENUES	\$ 11,476,447	\$ 4,860,850	\$ 6,615,597	136.1%	\$ 31,771,781	\$ 24,304,250	\$ 7,467,531	30.7%	\$ 58,330,200		54.5%
EXPENSES											
Labor	\$ 2,097,562	\$ 2,165,816	\$ 68,254	3.2%	\$ 11,077,978	\$ 10,829,080	\$ (248,898)	-2.3%	\$ 25,989,800		42.6%
Fringe Benefits	\$ 1,334,108	\$ 1,509,101	\$ 174,993	11.6%	\$ 7,239,739	\$ 7,545,505	\$ 305,766	4.1%	\$ 14,424,990		50.2%
Services	\$ 572,933	\$ 502,683	\$ (70,250)	-14.0%	\$ 2,270,296	\$ 2,514,413	\$ 244,117	9.7%	\$ 6,035,200		37.6%
Materials & Supplies	\$ 523,539	\$ 496,461	\$ (27,078)	-5.5%	\$ 2,171,908	\$ 2,481,307	\$ 309,399	12.5%	\$ 5,955,040		36.5%
Utilities	\$ 122,331	\$ 85,555	\$ (36,776)	-43.0%	\$ 487,414	\$ 427,775	\$ (59,639)	-13.9%	\$ 1,026,660		47.5%
Casualty & Liability	\$ 125,951	\$ 120,000	\$ (5,951)	-5.0%	\$ 639,802	\$ 600,000	\$ (39,802)	-6.6%	\$ 1,440,000		44.4%
Purch. Transportation	\$ 1,033,009	\$ 1,152,666	\$ 119,657	10.4%	\$ 5,596,710	\$ 5,763,330	\$ 166,620	2.9%	\$ 13,832,000		40.5%
Miscellaneous	\$ 136,998	\$ 169,381	\$ 32,383	19.1%	\$ 553,699	\$ 847,103	\$ 293,404	34.6%	\$ 2,032,780		27.2%
TOTAL EXPENSES	5,946,431	6,201,663	255,232	4.1%	30,037,546	31,008,513	970,967	3.1%	\$ 70,736,470		42.5%
NET INCOME (LOSS)	\$ 5,530,016	\$ (1,340,813)	\$ 6,870,829		\$ 1,734,235	\$ (6,704,263)	\$ 8,438,498		\$ (12,406,270)		

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
Treasurer's Report
Cash Activity During the Month**

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02/01/2026-02/28/2026

Cash Balance - 02/01/2026	\$ 6,749,432
Disbursements	\$ (9,633,778)
Receipts	\$ 10,937,726
Adjustments	\$ -
Cash Balance - 02/28/2026	\$ 8,053,380

Disbursements:

Cash Disbursements Register	\$ (2,425,775)
Payroll	\$ (2,366,229)
Healthcare (BlueCross Blue Shield)	\$ (818,102)
Transfers To the ASU Claims Account	\$ (23,672)
Transfers To the Investment Account	\$ (4,000,000)
Total Cash Disbursements	\$ (9,633,778)

Receipts:

Cash Receipt Register	\$ 10,937,726
Transfers From the Investment Account	-
Total Cash Receipts	\$ 10,937,726

Adjustments:

Misc. Items	\$ -
Total Cash Adjustments	\$ -

**Capital Area Transportation Authority
 Treasurer's Report
 Cash and Investment Balances & Interest Earned**

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02/01/2026-02/28/2026

CASH & INVESTMENT BALANCES	PORTFOLIO BALANCE	% OF TOTAL
<u>CASH & CASH EQUIVALENTS</u>		
FIFTH THIRD BANK - General Account	8,053,380	18.46%
FIFTH THIRD BANK - ASU Claims Account	29,263	0.07%
FIFTH THIRD BANK - Savings	556,466	1.28%
MSUFCU CD and Savings	282,506	0.65%
CASE Credit Union CD and Savings	284,145	0.65%
<u>FIXED INCOME INVESTMENTS</u>		
FIFTH THIRD BANK	34,421,189	78.90%
TOTAL	\$ 43,626,949	100.00%

INTEREST EARNED	INTEREST
INCOME EARNED ON INVESTMENTS:	
FIFTH THIRD BANK (Net of Expenses/Accrued Interest)	\$ 30,075
OTHER BANKS	2,399
TOTAL	\$ 32,474
Monthly Average Rate of Return	0.0744%
Annual Average Rate of Return	0.893%

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
 Treasurer's Report
 Fifth Third Bank Investment Account Reconciliation**

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02/01/2026-02/28/2026

Market Value at the Beginning of the Period - 02/01/2026		\$ 30,241,828
Portfolio Activity:		
<u>Transfers (To) or From General Checking</u>		4,000,000
<u>Net Income/(Loss) & Expenditures</u>		
Interest Earned	\$ 85,659	
Accrued Interest Paid	(53,447)	
Administrative Expenditures	(2,137)	
Total Net Income/Loss & Expenditures		30,075
<u>Realized Gains or (Loss) From Sales</u>		16,374
<u>Market Appreciation</u>		
End of Period	\$ 259,119	
Beginning of Period	(183,417)	
Unrealized Gain/(Loss) from Market Appreciation		75,702
<u>Change in Value From Accrued Income</u>		
Previous Accrued Income (-)	\$ (230,373)	
Current Accrued Income (+)	287,583	
Net Change from Accrued Income		57,210
Market Value at the End of the Period - 02/28/2026		<u><u>\$34,421,189</u></u>

Interim statements are subject to adjustments and year-end audit

NOTE:

The Fifth Third Bank Investment Account includes investments in the Federated Government Obligations Fund, Institutional Shares, considered as cash equivalents with a stable market value, and short term fixed income investments in federal and Michigan municipal securities that have market values that may fluctuate prior to redemption or early call dates.

ACTION ITEM – PROCUREMENT SOFTWARE

Currently, CATA’s purchasing department posts procurement solicitations on the agency’s website. The preparation of these solicitations require the completion of supporting documentation and numerous federal and state forms. To improve this process, staff issued a Request for Proposals (RFP) seeking a third-party vendor to provide a procurement platform that will enhance the efficiency of the agency’s purchasing process. The proposed platform is a comprehensive, cloud-based system designed to streamline workflow functions by automating routing tasks such as submission requests, approvals, document routing, and contract management. Automation of these processes will reduce administrative delays, minimize the potential for manual errors, and enhance transparency and accountability by maintaining records of actions and approvals throughout the procurement process. The implementation of the system will improve efficiency, support reliable procurement practices, and enable CATA to maintain consistent and well-organized purchasing procedures.

CATA issued a Request for Proposal (RFP), 2026-163, for Procurement Software on January 6, 2026. Proposals were due by 11:00 a.m., on February 24, 2026. The RFP was distributed to nine (9) vendors, posted online at Transit Talent and on CATA’s website.

The following firms submitted a proposal:

OpenGov Inc., California	Responsive
Euna Solutions, Inc., Georgia	Responsive
XP3 Data Corp., Michigan	Responsive
LMS Solutions, LLC., California	Responsive
Pantheon Inc., Virginia	Non-Responsive
FutureInnoX, LLC, Florida	Non-Responsive
CobbleStone Systems Corp. d.b.a. CobbleStone Software, New Jersey	Non-Responsive

Below are reasons that some proposals were marked non-responsive:

- Missing Amendment 1
- Missing Lobbying Form
- Missing Bidder List Data Form
- Proposal received after the deadline

Following a comprehensive review of the proposals, staff selected OpenGov Inc. based on the evaluation criteria outlined in the RFP, which included: 1) Technical and Functionality, 2) Experience and Qualifications, 3) Price/Cost, 4) Experience of the firm with similar projects, and 5) Proposal Quality.

OpenGov Inc.’s proposal met all the selection criteria, demonstrating a clear understanding of the project requirements and the capability to successfully perform the required functions.

Below are the tables showing each bidder's cost:

OpenGov Inc.

Initial One-Time Price	
Description	Total One-Time Price
Initial Setup of Software/Data Migration	
Initial Training	
TOTAL INITIAL ONE-TIME PRICE:	\$ 62,800.00
Recurring Price	
Description	Price
Ongoing Training	\$ -
Year 1 – Software License (The initial year's annual cost will be prorated if the contract is finalized in April to align with the fiscal year.)	\$ 27,500.00
Year 2 – Software License	\$ 28,875.00
Year 3 – Software License	\$ 30,319.00
Year 4 – Software License	\$ 31,834.00
Year 5 – Software License	\$ 33,426.00
Additional Recurring Costs, as applicable	
TOTAL RECURRING PRICE:	\$ 151,954.00
GRAND TOTAL: (Total Initial One-Time Price + Total Recurring Price)	\$ 214,754.00

Euna Solutions, Inc.

Initial One-Time Price	
Description	Total One-Time Price
Initial Setup of Software/Data Migration	\$ 9,072.00
Initial Training	Included
TOTAL INITIAL ONE-TIME PRICE:	\$ 9,072.00
Recurring Price	
Description	Price
Ongoing Training	Included
Year 1 – Software License	\$ 27,105.00
Year 2 – Software License	\$ 27,918.15
Year 3 – Software License	\$ 28,755.69
Year 4 – Software License	\$ 29,618.36
Year 5 – Software License	\$ 30,506.91
Additional Recurring Costs, as applicable: 3% annual increase listed above	
TOTAL RECURRING PRICE:	\$ 143,904.11
GRAND TOTAL: (Total Initial One-Time Price + Total Recurring Price)	\$ 36,177.00 (Year 1)*
* The pricing form was not filled out accurately as the grand total only included a "Year 1" total. CATA staff calculated the Grand Total as \$152,976.11 .	

XP3 Data Corp.

Initial One-Time Price	
Description	Total One-Time Price
Initial Setup of Software/Data Migration	\$ 261,000.00
Initial Training	\$ 4,686.00
TOTAL INITIAL ONE-TIME PRICE:	\$ 265,686.00
Recurring Price	
Description	Price
Ongoing Training	\$ 2,844.00
Year 1 – Software License	\$ 64,000.00
Year 2 – Software License	\$ 64,000.00
Year 3 – Software License	\$ 64,000.00
Year 4 – Software License	\$ 64,000.00
Year 5 – Software License	\$ 64,000.00
Additional Recurring Costs, as applicable	
TOTAL RECURRING PRICE:	\$ 322,844.00
GRAND TOTAL: (Total Initial One-Time Price + Total Recurring Price)	\$ 588,530.00

LMS Solutions, LLC

Initial One-Time Price	
Description	Total One-Time Price
Initial Setup of Software/Data Migration	\$ 130,000.00
Initial Training	\$ 19,500.00
TOTAL INITIAL ONE-TIME PRICE:	\$ 149,000.00
Recurring Price	
Description	Price
Ongoing Training	\$ 20,000.00
Year 1 – Software License (Custom development, no license cost)	
Year 2 – Software License (Custom development, no license cost)	
Year 3 – Software License (Custom development, no license cost)	
Year 4 – Software License (Custom development, no license cost)	
Year 5 – Software License (Custom development, no license cost)	
Additional Recurring Costs, as applicable: (infrastructure cost per year)	\$ 72,000.00
TOTAL RECURRING PRICE:	\$ 92,000.00
GRAND TOTAL: (Total Initial One-Time Price + Total Recurring Price)	\$ 241,000.00

Staff intend to use grant and operating funding to support and finance the project.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with OpenGov Inc., at a cost not to exceed \$214,754, for a five-year period on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

INFORMATION ITEMS

APRIL 15, 2026

1. FEBRUARY RIDERSHIP REPORT
2. FEBRUARY RIDERSHIP GRAPH YEAR-TO-DATE
3. FUEL PURCHASE FOR MARCH
4. CATA ONE UPDATE FOR MARCH
5. LAC MINUTES FOR FEBRUARY

FEBRUARY 2026 RIDERSHIP REPORT

<u>Total system rides – February</u>	<u>1,058,341</u>
Average weekday system ridership	48,500
Average weekday system ridership change February 2026 to February 2025	-2.3%

	<u>February 2026 vs. February 2025</u>	
	Percentage Change	Ridership Change
Monthly total system ridership	-2.1%	-22,704
Monthly Urban Fixed-Route change	+1.2%	+4,314
Monthly MSU campus ridership change	-6.1%	-33,731
Monthly Spec-Tran ridership change	+3.2%	+824
Monthly Total Paratransit ridership change	+6.7%	+2,165

Notes: None.

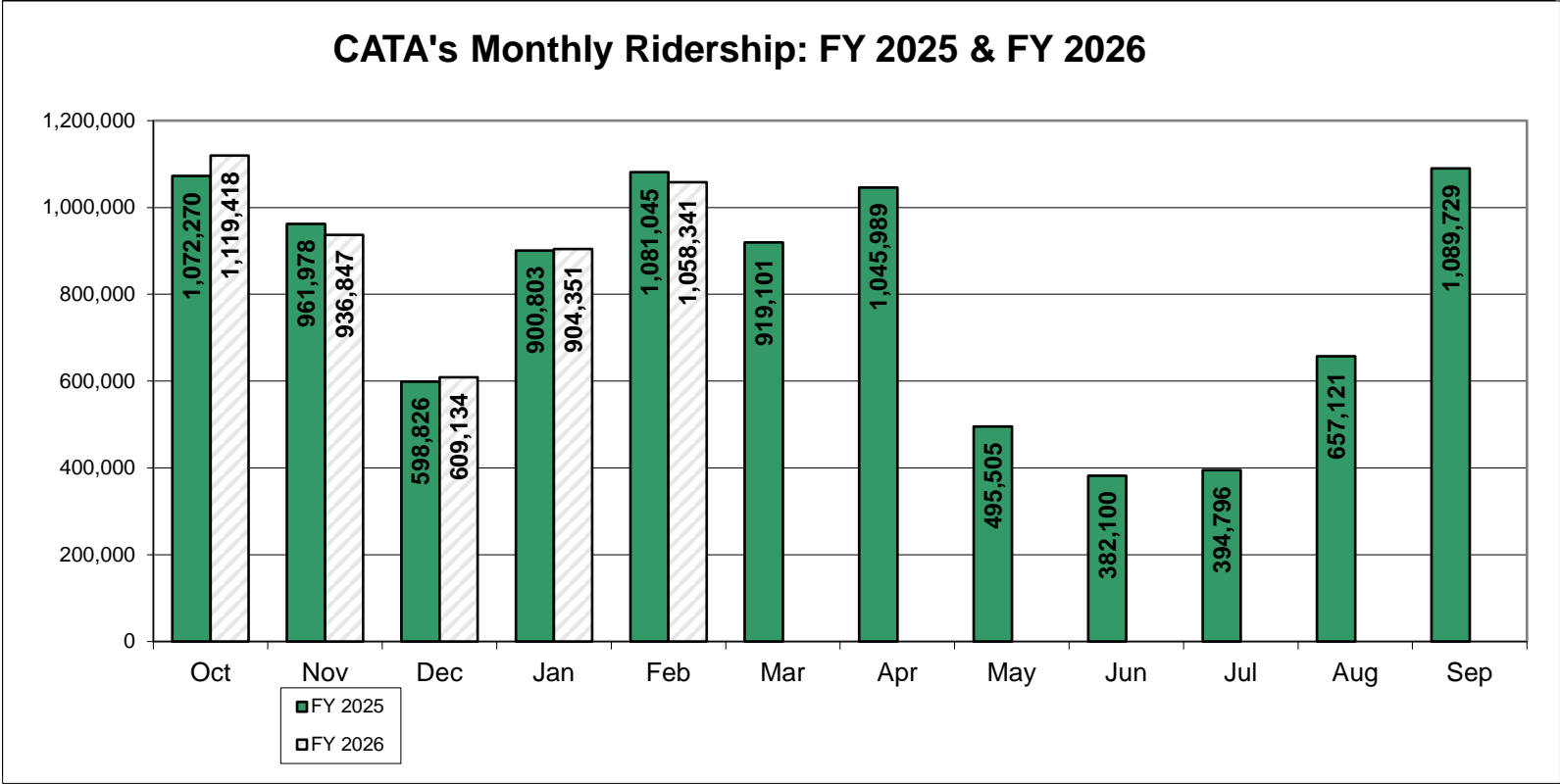
FY 2026 YEAR TO DATE RIDERSHIP

<u>Total system rides – FY 2026:</u>	<u>4,628,091</u>
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	<u>FY 2026 vs. FY 2025</u>	
	Percentage Change	Ridership Change
Total system rides change	+0.3%	+13,169
Year-to-Date Spec-Tran ridership change	+4.2%	+5,477
Year-to-Date Total Paratransit ridership change	+6.0%	+9,750

Notes: None

CATA's Monthly Ridership: FY 2025 & FY 2026



INFORMATION ITEM - FUEL PURCHASE FOR MARCH 2026

The following lists our prices for diesel fuel for March 2026

<u>Date of Delivery</u>	<u>Price Per Gallon</u>
03/02/2026	\$2.7925
03/04/2026	\$3.2420
03/13/2026	\$3.6620
03/18/2026	\$3.4880
03/23/2026	\$3.8960
03/28/2026	\$3.6370

FY 2026 Current average per gallon fuel cost	\$3.45
FY 2026 Budget per gallon fuel cost	\$2.35

CATA ONE MEETING SUMMARY

On March 6, 2026, members of CATA One delivered 22 food boxes to senior citizens residing at Cedar Park Apartments, located at 201 W. Jolly Road. This effort is part of an ongoing partnership with the Greater Lansing Food Bank (GLFB), which began in October 2025 when GLFB requested support for its monthly senior food box delivery program.

Previously, CATA regularly volunteered to prepare weekend survival kits for local youth experiencing food insecurity, and GLFB valued that support.

Participation in the senior food box deliveries has been strong across the organization, with department leaders and staff from all areas contributing their time and effort. Andrew Brieschke, Deputy CEO, has also participated, demonstrating leadership support for the program.

CATA will continue assisting GLFB with this initiative through September 2026. These efforts reflect CATA One's ongoing commitment to serving the community.

Respectfully submitted,

Marshea Brown
Chair, CATA One
Director of Human Resources

LOCAL ADVISORY COUNCIL MEETING
WEDNESDAY, FEBRUARY 4, 2026
3:30 P.M. - CATA BOARD ROOM

MEMBERS PRESENT: Deb Wiese, Chair Darrin Fowler
Diana Paiz Gill Lemonde
George Hanley Erin Shannon, Vice Chair (Zoom)
Doug Lecato Leah March-Pons (Zoom)
Gloria Johnson-Cannon

MEMBERS ABSENT: Geneva Smith, Caleb Adams, and Jeffrey Allshouse

CATA BOARD MEMBER: Kellie Blackwell (Zoom)

CATA PERSONNEL: Bradley Funkhouser, Craig Frazier, Victoria Joseph, Ericka Hartigan, Todd Brooks and Darren Horn

TRANSDEV PERSONNEL: Simone Moore

GUESTS: None

CALL TO ORDER:
Chair Wiese called the meeting to order at 3:35 p.m.

PUBLIC COMMENTS:
None

APPROVAL OF FEBRUARY AGENDA

MOTION:
A motion to approve the February 2026 agenda was moved by Diana Paiz and supported by Gill Lemonde.

VOTE: Motion passed unanimously.

APPROVAL OF DECEMBER MINUTES

MOTION:
A motion to approve the December 2025 minutes was moved by Gill Lemonde and supported by Gloria Johnson-Cannon.

VOTE: Motion passed with Darrin Fowler abstaining.

LAC CHAIR COMMENTS – Deb Wiese
None.

BOARD LIAISON REPORT – Kellie Blackwell

See attached report.

George Hanley inquired whether the cost of five (5) small buses was \$750,000.

Kellie Blackwell confirmed that the cost of five (5) small buses was \$750,000.

CATA CEO REPORT – Bradley Funkhouser

Transit Equity Day

Bradley Funkhouser stated that CATA has wrapped a bus to honor and recognize Rosa Parks' birthday and Transit Equity Day. He noted that the bus was parked out front of the State Capitol today for the Transit Equity Day event.

Code Blue

Bradley Funkhouser stated that CATA has been using their buses on Route 1 to serve as overnight warming buses. Mr. Funkhouser explained that CATA will continue to supply warming buses until the Code Blue alert from the City of Lansing expires.

Darrin Fowler inquired whether there are any funding initiatives available to help with the unhoused.

Bradley Funkhouser stated that CATA is not aware of any funding initiatives to help with the unhoused, but he welcomes any ideas.

Darrin Fowler inquired about the number of people that have used CATA's warming buses.

Bradley Funkhouser stated that between 700 and 800 people have used CATA's warming buses at no charge.

Budget

Bradley Funkhouser stated that the Local Bus Operating (LBO) funds have improved and CATA's deficit decreased from approximately \$12 million to around \$10 million.

Chair Wiese inquired whether CATA's budget remains the same. She also inquired whether CATA's services would remain operational.

Bradley Funkhouser stated that as of right now, he is unsure.

CATA DIRECTOR OF OPERATIONS REPORT – Todd Brooks

Community Outreach

Todd Brooks stated that he has received many calls from the local community expressing their appreciation for CATA's overnight warming bus. He shared that the overnight warming bus runs from 11:30 p.m. through 8:00 a.m. during Code Blue alerts from the City of Lansing. Mr. Brooks also stated that CATA is providing a shuttle from Letts Community Center to CATA Transportation Center (CTC).

Holiday Service

Todd Brooks stated that this Easter will mark the fourth year of CATA Holiday services. More to come on reserving rides.

CATA Community Partnership

Todd Brooks stated that the second CATA Community Partnership meeting will take place on Thursday, February 12, 2026.

Community Connect Proclamation Award

Todd Brooks shared that CATA will be receiving an award during Lansing's City Council meeting on Monday, February 23, 2026. He explained that the award recognizes CATA's participation in the City of Lansing's coat drive that took place on Friday, November 7, 2025, at the CATA Transportation Center (CTC).

Continued Training

Todd Brooks stated that supervisor training was held throughout the month of January. He also stated that Customer Experience Representative (CXR) training is currently taking place this month.

PARATRANSIT OPERATIONS MANAGER – Craig Frazier

Comprehensive Operational Analysis (COA) Survey

Craig Frazier stated that CATA's Comprehensive Operational Analysis (COA) survey is now available and there should be an internal report available sometime in June.

Paratransit Ridership Report

Craig Frazier shared the Paratransit ridership report from December 2024 to December 2025. He noted that paratransit service has increased by 10.5% from last year.

Exceptional Customer Service

Craig Frazier read some emails that he received acknowledging Transdev's exceptional customer service.

TRANSDEV – Simone Moore

Simone Moore stated that safety remains their top priority. She also stated that Transdev lost a few operators after the holidays. Ms. Moore explained that Transdev has increased their recruiting efforts and will hold a job fair on February 19, 2026.

SERVICE QUALITY SUBCOMMITTEE (SQS) – Erin Shannon

See attached report.

OLD BUSINESS:

None

NEW BUSINESS:

MOTION:

A motion to approve the renewal of LAC appointee Darrin Fowler was moved by George Hanley and supported by Gloria Johnson-Cannon.

VOTE: Motion passed with Darrin Fowler abstaining.

Ericka Hartigan, CATA Grants Manager

Ericka Hartigan spoke about 5310 funding and a call for projects.

MEMBER COMMENTS/ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

ADJOURNMENT:

MOTION:

A motion to adjourn was moved by Darrin Fowler and supported by George Hanley.

VOTE: Motion passed unanimously.

Chair Wiese adjourned the meeting at 4:51 p.m.

Respectfully submitted,

Darren Horn
Paratransit Operations Supervisor

Victoria Joseph
Operations Administrative Assistant