

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 18, 2021
4:00 P.M. – 3131 E. MICHIGAN AVE., LANSING, MI 48912
(FORMER SEARS BUILDING)

AGENDA

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. PUBLIC HEARING ON FISCAL YEAR 2022 BUDGET AND 2021 PROPERTY TAX LEVY
- IV. CHAIR'S COMMENTS
- V. CHIEF EXECUTIVE OFFICER'S REPORT
- VI. ACTION ITEMS – PROPOSED CONSENT AGENDA
 - A. APPROVAL OF MINUTES OF JULY 21, 2021, BOARD MEETING
 - B. APPROVAL OF TREASURER'S REPORT FOR JUNE 2021
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation
 - C. EXTENSION OF STUDENT HOUSING TRANSIT SERVICES AGREEMENT (ADDENDUM 16)

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute Addendum 16 to the Student Housing Transit Services Agreement for the period from August 1, 2021, through July 31, 2022, for extended public transit services, on such terms and conditions as the Board Chair and Chief Executive Officer deem necessary.
 - D. INSURANCE BROKERAGE AND CONSULTING SERVICE AGREEMENT

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute an agreement with Epic Insurance Brokers, Grand Rapids, MI, to provide insurance brokerage and consulting

services in the amount of \$30,000 for the period from September 1, 2021 through February 28, 2022 on such terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

E. CONTRACT FOR HOIST PREVENTATIVE MAINTENANCE AND SERVICE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with State Installation and Service LLC to provide Preventative Maintenance & Service for in-ground vehicle hoists systems for a maximum amount of \$4,665, plus extra services as needed of \$51,040, for a term of three (3) years, commencing August 1, 2021, through July 31, 2024, and not to exceed the approved annual Operating Budget of \$55,705 for such services as the Board Chair and Chief Executive Officer deem necessary.

F. APPOINTMENT TO LOCAL ADVISORY COMMITTEE

PROPOSED MOTION: That the CATA Board of Directors approves the recommendation of the Local Advisory Committee to appoint Geneva Smith to a three-year term through April 2024.

VII. ACTION ITEM - DISCUSSION AGENDA

A. 2021 PROPERTY TAX LEVY

PROPOSED MOTION: That the CATA Board of Directors authorizes the levy of ad valorem property taxes for the year 2021 of 3.007 mills. The Board of Directors further directs staff to file the required Form L-4029 with the appropriate jurisdictions.

B. FISCAL YEAR 2022 BUDGET APPROVAL

PROPOSED MOTION: That the CATA Board of Directors, as its general appropriations act, adopts the following resolutions:

1. The proposed Operating and Capital Budget for Fiscal Year 2022, upon which public hearing was held at a regular meeting of the Board on August 18, 2021, is adopted as the general appropriation of total revenues of the Authority to defray expenditures and meet the liabilities of the Authority for its Fiscal Year 2022 (October 1, 2021, through and including September 30, 2022).
2. In accordance with the Truth in Budgeting Act, the Board states that the Authority's levy for 2021 of 3.007 mills of ad valorem property taxes as provided for in the Budget and authorized by resolution adopted on August 18, 2021, are for the purpose of defraying the expenditures and meeting the liabilities of the Authority in providing public transportation.

3. The CEO/Executive Director shall have authority within the overall budget to manage operations and the capital program, as well as to make transfers to and from invested funds, to facilitate daily operations and meet cash flow needs without further approval of the Board.
4. The annual goals and objectives and the organization charts as presented with the budget for Fiscal Year 2022 are approved.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- NOMINATING COMMITTEE REPORT

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION REGARDING UNION LABOR AGREEMENT

PROPOSED MOTION: That this Board meeting go into closed session, pursuant to MCL 15.268(c), for a strategy session in connection with negotiation of a collective bargaining agreement with the Union, ATU, Division 1039, and that following such closed session, this Board meeting return to open session for completion of the Agenda.

XII. ADJOURNMENT