

AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING via ZOOM

WEDNESDAY, FEBRUARY 17, 2021; 4:00 P.M.

PRESENT: Nathan Triplett, Chair
Dusty Fancher, Vice Chair
Doug Lecato
Derek Melot
Mark Grebner
Robin Lewis
John Prush
Jennie Gies
Jack Schmitt
Dion'trae Hayes
Phil Deschaine

CALL TO ORDER:

Nathan Triplett, Chair called meeting to order at 4:02 p.m.

ABSENT: Shanna Draheim, Secretary/Treasurer

ROLL CALL: All present except for Shanna Draheim who was absent.

Chair Triplett instructed all participants on the Zoom meeting format in accordance with the authority of Public Act 254, 2020.

CORRESPONDENCE TO THE BOARD AND PUBLIC COMMENTS

Correspondence to the Board

Chair Triplett stated that there were four (4) emails sent to the Board.

Public Comments

Deb Parrish thanked the Board for allowing her to speak. Ms. Parrish commended CATA staff and especially Spec-Tran drivers for navigating the streets during the snow storm yesterday. She also expressed her concern over the operators' attendance issue and the amount of money that is being saved by breaking up every line haul run.

CHAIR'S COMMENTS:

Chair Triplett announced the 2021-2022 Board Committee appointments.

PROPOSED MOTION: That the CATA Board of Directors approves the appointed members to the 2021-2022 Board Committee.

Dusty Fancher motioned to approve the 2021-2022 Board Committee assignments and Robin Lewis supported the motion.

ROLL CALL VOTE: The motion carried unanimously.

CHIEF EXECUTIVE OFFICER'S REPORT

Transportation to Vaccine Facilities

CATA has been doing an excellent job of getting those eligible to vaccination sites. There will soon be an editorial in the Lansing State Journal highlighting regional coordination. CATA will continue to work with other transit agencies to provide rides to those eligible and if needed will seek out the private transit sector to ramp up service.

Closed Captioning for Board Meetings

CATA, along with the help from IT and the Lansing City Council, have added closed captioning to the Zoom Board meetings.

DEI Update

The Board packets will now include an information page dedicated to the Diversity, Inclusion & Equity task force. This page will provide a summary of past meetings along with up-and-coming events and objectives.

Mask Mandate

CATA has updated our policies in accordance to the federal mask mandate that was recently issued. All operators and riders are required to wear masks at all times.

Derek Melot inquired about CATA's policy for staff being vaccinated in accordance with federal regulations and vaccination policies in the workforce.

Bradley Funkhouser stated that back in December 2020, CATA's staff was sent a link from the Ingham County Health Department to sign up to receive the vaccine. Currently, there is a shortage of vaccines, however; once the supply is more readily available CATA and the Union will have the opportunity to discuss incentives for employees to receive the vaccine.

Phil Deschaine inquired on the number of people that CATA has transported to receive the vaccine.

Bradley Funkhouser stated that CATA has transported approximately 55 people to receive their vaccinations. Riders are required to show that they have an appointment before being taken to the designated location. Currently, CATA is working with Ingham County Health Department in order to increase the allowed number of riders at a given time. The process is very well organized and CATA is dedicated to help provide rides for those eligible and in need.

Phil Deschaine reported that about half of Meridian Township's first responders have received vaccines and expects more to be vaccinated in the next couple months.

PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF JANUARY 20, 2021, BOARD MEETING

B. APPROVAL OF TREASURER’S REPORT FOR DECEMBER 2020

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. WEBSITE MAINTENANCE AND DEVELOPMENT

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair Nathan Triplett and Chief Executive Officer Bradley T. Funkhouser to execute a contract with Gravity Works Design for website maintenance and development services, to commence April 1, 2021, for a three-year (3-year) term through March 31, 2024, with the option to renew for one (1) additional two-year (2-year) term, not to exceed the approved annual Operating Budget for such services as the Board Chair and the Chief Executive Officer deem necessary.

D. PURCHASE OF SUPPORT VEHICLES

PROPOSED MOTION: That the CATA Board of Directors authorizes the Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve the purchase of up to five (5) hybrid-electric support vehicles in an amount not to exceed a total purchase price of \$156,235.00, on such terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

E. INFORMATION TECHNOLOGY MAINTENANCE SERVICES UPDATE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair Nathan Triplett and Chief Executive Officer Bradley T. Funkhouser to execute a contract with Infodev Electronic Designers International, to provide maintenance for APC equipment in an amount not to exceed a total price of \$30,000 for both years over the course of two (2) years.

F. APPOINTMENT TO LOCAL ADVISORY COMMITTEE

PROPOSED MOTION: That the CATA Board of Directors approves the recommendation of the Local Advisory Committee to appoint Erin Shannon to a three-year (3-year) term through February 2024.

Jennie Gies inquired about CATA’s reasoning behind outsourcing the website maintenance.

Bradley Funkhouser stated that CATA has always used an outside service and that managing the website is a large task.

Derek Melot motioned to approve the Consent Agenda and Robin Lewis supported the motion.

ROLL CALL VOTE: The motion carried unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

None

PUBLIC COMMENT:

None

**EXECUTIVE SESSION REGARDING UNION LABOR AGREEMENT
NEGOTIATIONS**

PROPOSED MOTION: That this Board meeting go into closed session, pursuant to MCL 15.268(c), for a strategy session in connection with negotiation of a collective bargaining agreement with the Union, ATU, Division 1039, and that following such closed session, this Board meeting return to open session for completion of the Agenda.

MOTION:

Dusty Fancher motioned to go into closed session and Doug Lecato supported the motion.

ROLL CALL VOTE: The motion carried unanimously.

ADJOURNMENT

There was no further business Chair Triplett adjourned meeting at 4:46 p.m.

Respectfully Submitted,

Shanna Draheim
Secretary/Treasurer

Tina Orlando
Recording Secretary