

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, JANUARY 15, 2025
4:00 P.M. – LANSING CENTER GOVERNOR'S ROOM
333 E. MICHIGAN AVENUE, LANSING, MI 48933

PRESENT: Nathan Triplett, Chair
Shanna Draheim, Vice Chair
Phil Deschaine, Secretary/Treasurer
Mark Grebner
John Prush
Steven Vagnozzi
Jack Schmitt
Kellie Blackwell
Derek Melot via Zoom
Keith Barber
Chelsea Dowler

CALL TO ORDER:

Chair Triplett called the meeting to order at 4:00 p.m.

ROLL CALL: Keith Barber, Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, John Prush, Jack Schmitt, Nathan Triplett, and Steven Vagnozzi were all present.

ABSENT: Eric Tans and Maggie Sanders

Chair Triplett welcomed everyone to the Board meeting. He also mentioned that the meeting is being offered on Zoom for those who wish to view the Board meeting virtually.

Chair Triplett noted that Derek Melot is present via Zoom.

PUBLIC COMMENTS:

None

CHAIR'S COMMENTS:

Chair Triplett introduced and welcomed new Board members Chelsea Dowler, City of Lansing, and Keith Barber, EATRAN.

Chair Triplett requested a motion to excuse Eric Tans and Maggie Sanders.

MOTION:

Shanna Draheim motioned to excuse Eric Tans and Maggie Sanders. Jack Schmitt supported the motion.

VOTE: The motion carried unanimously.

CHIEF EXECUTIVE OFFICER'S REPORT

Bradley Funkhouser welcomed Ms. Dowler and Mr. Barber to the CATA Board.

Martin Luther King Jr. Celebration

Bradley Funkhouser stated that CATA will be attending the Martin Luther King Jr. Celebration at the Lansing Center on Monday, January 20. Mr. Funkhouser noted that once again, CATA will sponsor the event and a number of CATA employees will be in attendance. He also noted that Lolo Robison, Director of Marketing and Public Information Officer, completed her first year of service as a commissioner appointed to the Dr. Martin Luther King Jr. Commissioner of Mid-Michigan.

All applauded for Ms. Robison.

Purchase of Vacant Lots

Bradley Funkhouser stated that the two (2) parcels of vacant land that CATA is trying to purchase passed inspection and appraised at the purchase price. A closing has been scheduled for Friday, January 24. He noted that there is also a tour scheduled for Friday, January 17, at 2:00 p.m. and anyone wishing to attend or need additional dates can do so by contacting Tina Orlando, Executive Assistant and Board Secretary.

CATA Rydz

Bradley Funkhouser stated that a hard launch of CATA's microtransit service, CATA Rydz will take place on Monday, January 27. He noted that CATA Rydz will be integrated with the Transit app so that riders can book their trips.

Meeting with Delta Township

Bradley Funkhouser stated that he will be meeting with Delta Township representatives to discuss regional coordination and CATA's objectives to keep the collaboration going.

Phil Deschaine inquired about the inspection report and the firm that tested the soil.

Bradley Funkhouser stated that the inspection for the two (2) parcels was conducted by Soil and Materials Engineers Inc. (SME), a reputable firm that performed specialized ground testing.

ACTION ITEMS – PROPOSED CONSENT AGENDA

- A. APPROVAL OF MINUTES OF NOVEMBER 20, 2024, BOARD MEETING
- B. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2024
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation

C. APPROVAL OF TREASURER'S REPORT FOR NOVEMBER 2024

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

MOTION:

Phil Deschaine motioned to approve the Consent Agenda and Jack Schmitt supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEM - DISCUSSION AGENDA

A. POLICY COMMITTEE REPORT - POLICY FOR GUIDELINES FOR USE, VIEWING, AND STORAGE OF VIDEO AND AUDIO SURVEILLANCE - FIRST READING

PROPOSED MOTION: That the proposed policy for Guidelines for Use, Viewing, and Storage of Video and Audio Surveillance be accepted for the first reading in accordance with Policy No. 402, Formulation of Policies and Administrative Procedures.

Policy Committee Chair, Shanna Draheim stated that the Policy Committee met to discuss the proposed policy. She stated that Staff answered all their questions including how videos will be used and saved. She also stated that the policy is clearly written and that the Policy Committee recommends accepting the first reading for Guidelines Use, Viewing, and Storage of Video and Audio Surveillance in accordance with Policy No. 402, Formulation of Policies and Administrative Procedures.

Bradley Funkhouser explained the process for updating and creating CATA Board Policy to new Board members.

Chair Triplett asked for any additional comments.

Steven Vagnozzi stated that he is comfortable with the proposed policy and believes that it is well-balanced.

MOTION:

Shanna Draheim motioned to accept the first reading of Discussion Item A, Policy for Guidelines for Use, Viewing, and Storage of Video and Audio Surveillance – First Reading. Steven Vagnozzi supported the motion.

VOTE: The motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Deb Parrish commented on the passing of her friend Gloria Banks and thanked CATA for assisting her with her trips to visit Ms. Banks before she passed. Ms. Parrish also shared how appreciative Ms. Banks was of CATA's service and certain operators who came to see her in her final days.

Chair Triplett offered condolences on behalf of the Board and CATA.

Dr. Deborah Smith, Clinical Director and Owner/Operator of Wellness, InX, commented on her business that provides recovery services to individuals affected by drug addiction. Ms. Smith expressed her hope that CATA will consider having a Narcan dispenser at their transit center to reduce overdose incidents.

Bradley Funkhouser stated that CATA and ATU have been negotiating a new healthcare plan for all employees in the upcoming year and open enrollment will start in early February. He expressed his appreciation for Andrew Brieschke, Deputy CEO, and Steve Soliz, ATU President, Local 1039, who by their leadership have been able to reach an agreement.

Steve Soliz stated that through the agreement, they were able to decrease fees associated with maintaining healthcare for CATA employees, while providing the necessary information to promote a better lifestyle.

Chair Triplett thanked Mr. Funkhouser, Mr. Soliz, Mr. Brieschke and all those involved in negotiations.

Eduardo Gonzalez commented on the new large buses and looks forward to seeing CATA's electric buses.

Laura Breese stated that Ms. Banks was a dear friend, and she will be the main greeter for her memorial service at Pennway Church of God.

ADJOURNMENT

There being no further business, Chair Triplett adjourned the meeting at 4:28 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary