

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 15, 2023
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

AGENDA

I. CALL TO ORDER

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

- Audit Committee Report
- Annual Disclosure Form – Policy #209 Code of Conduct

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF FEBRUARY 2023, BOARD MEETING

B. TREASURER'S REPORT FOR JANUARY 2023

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF UP TO SIX (6) LOW-FLOOR ADA MINIVANS **PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to six (6) accessible low-floor minivans from Hoekstra Transportation, Grand Rapids, Michigan, through the State of Michigan contract for a total amount not to exceed \$405,000, pending successful completion of necessary Buy America audits and inspections, on terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

D. REAL ESTATE LEASE – AUXILLIARY OFFICE/MEETING SPACE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Durga Properties Holdings, Cincinnati, Ohio, to provide a real estate lease at a cost not to exceed \$73,125 for a two (2) year contract on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

E. MARKETING AND SERVICE INFORMATION AGENCY

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with LKF Marketing for Marketing and Service Information agency at a cost not to exceed \$672,000 for an initial three (3) year contract and an option for one (1) two (2) year extension on such other terms as the Board Chair and the Chief Executive Officer deem necessary.

F. CONTACTLESS FARE PAYMENT SYSTEM CONTRACT NEGOTIATION

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to enter into final negotiations to develop a contract with Masabi, LLC., New York, for the purposes of providing a contactless fare payment system for CATA on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

G. VEHICLE ACCESSIBILITY PLAN FY 2023

PROPOSED MOTION: That the CATA Board of Directors approves the FY 2023 Vehicle Accessibility Plan and authorizes the Chief Executive Officer, Bradley T. Funkhouser, or his designee to implement the Vehicle Accessibility Plan in order to continue receiving State of Michigan funding under the Michigan Public Act 51.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

A. FISCAL YEAR 2022 FINANCIAL STATEMENTS AND AUDIT REPORT

PROPOSED MOTION: That the CATA Board of Directors accepts CATA's Financial Statements and Report on Federal Awards for Fiscal Year 2022 and the Communication to those Charged with Governance and Management of CATA.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

X. ADJOURNMENT