

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, MAY 20, 2026

4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933
(FORMER GREYHOUND BUS STATION)

AGENDA

I. CALL TO ORDER – ROLL CALL

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF APRIL 2026, BOARD MEETING

B. APPROVAL OF TREASURER'S REPORT FOR MARCH 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF UP TO FOUR (4) ADA ACCESSIBLE FULL-SIZE VANS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to four (4) accessible, full-size Ford Transit vans, from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$440,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

D. RENEWAL OF APPOINTMENTS TO LOCAL ADVISORY COUNCIL

PROPOSED MOTION: The CATA Board of Directors approves the recommendation of the Local Advisory Council to reappoint Gloria Johnson-Cannon and Leah March-Pons to three-year terms through April 2029 and J. Caleb Adams to a three-year term through June 2029.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

X. ADJOURNMENT

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, APRIL 15, 2026
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

PRESENT: Nathan Triplett, Chair
Phil Deschaine, Secretary/Treasurer
Kellie Blackwell
Mark Grebner
Steve Vagnozzi
Jack Schmitt
Derek Melot
Eric Tans
Ed Rodgers
John Prush
Chelsea Dowler

CALL TO ORDER:

Chair Triplett called the meeting to order at 4:01 p.m.

ROLL CALL: Kellie Blackwell, Phil Deschaine, Mark Grebner, Derek Melot, John Prush, Ed Rodgers, Eric Tans, Nathan Triplett and Steve Vagnozzi were all present.

ABSENT: Shanna Draheim, Vice Chair

LATE: Chelsea Dowler and Jack Schmitt

Chelsea Dowler arrived at 4:02 p.m.

Chair Triplett welcomed everyone to the Board meeting. He also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

PUBLIC COMMENTS:

None

CHAIR'S COMMENTS:

Chair Triplett requested a motion to excuse Shanna Draheim.

MOTION:

Eric Tans motioned to excuse Shanna Draheim and Chelsea Dowler supported the motion.

VOTE: The motion carried unanimously.

CHIEF EXECUTIVE OFFICER'S REPORT

Comprehensive Operations Analysis (COA)

Bradley Funkhouser stated that the first public meeting for the COA took place earlier today at the East Lansing Public Library and a second public meeting will take place on Tuesday, May 12, at the Foster Community Center. He shared that it was a good meeting with a lot of participants. Mr. Funkhouser noted that there will be a summary shared with the Board in the near future.

CATA's Downtown Building

Bradley Funkhouser stated that the May Board meeting will take place at CATA's new downtown building, located at 511 S. Washington. Mr. Funkhouser noted that new furniture for the Board room will be delivered on Monday, May 11. He also shared that some of the IT staff have already relocated there and others will follow soon.

Contactless Payment

Bradley Funkhouser stated that many riders have been using CATA's contactless payment methods for paying their fares. Mr. Funkhouser explained that currently CATA is averaging approximately \$6,000 in revenue per week, which is about 1,300 riders during the week and 1,200 on the weekends. He also stated that CATA will have vending machines for riders to reload their cards in public places by the end of June or beginning of July 2026.

State and Federal Budgets

Bradley Funkhouser stated that this past week the first draft of the federal budget was released. He explained that in the draft it was noted that Capital Investment Grants (CIG), which include a large part of the Federal Transportation Administration (FTA) budget, are going to be cut. Mr. Funkhouser also stated that he is particularly interested in competitive grants, specifically formula grants, which are based on population and ridership, both of which have slightly increased since last year. He noted that CATA will continue to push with our partners at the state and federal level for additional funding, including approximately \$330 million in local bus operating (LBO) funds.

Phil Deschaine inquired about whether CATA has budgeted for the increase in fuel.

Jack Schmitt arrived at 4:08 p.m.

Bradley Funkhouser explained that CATA budget is based on a range for fuel costs. He then deferred to Jim Frenndt, Director of Finance, and Dan Hodges, Director of Maintenance, for further details.

Jim Frenndt explained that his department is watching fuel prices closely. He also noted that CATA's year-to-date is well below budget; however, if fuel prices remain the same or increase, CATA will be over budget by the end of the year.

Dan Hodges noted that CATA's two (2) new electric buses along with the 13 hybrid buses that are on order will help reduce fuel expenses.

Chair Triplett reminded Board members that transit agencies throughout the nation are facing funding issues. He noted that CATA will remain cautious and continue to share updates.

Bradley Funkhouser confirmed that CATA has been cautious with spending and will continue to do so. He stated that CATA will need to plan to ensure that the funds will last over a certain period of time.

ACTION ITEMS – PROPOSED CONSENT AGENDA

- A. APPROVAL OF MINUTES OF MARCH 2026, BOARD MEETING
- B. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2026
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation
- C. PROCUREMENT SOFTWARE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with OpenGov Inc., at a cost not to exceed \$214,754, for a five-year period on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

MOTION:

Steve Vagnozzi motioned to approve the Consent Agenda and Jack Schmitt supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEMS – PROPOSED DISCUSSION AGENDA

None

PRESENTATION – SOLAR FEASIBILITY STUDY

- John A. Kinch, PhD, Executive Director, Michigan Energy Options

Chair Triplett welcomed and thanked Dr. Kinch for attending CATA's Board meeting.

Bradley Funkhouser also welcomed Dr. Kinch and deferred to Dustin Hagfors, Director of Planning and Development.

Dustin Hagfors introduced Dr. John Kinch, Executive Director, Michigan Energy Options, to discuss solar energy and its benefits.

Dr. John Kinch gave his presentation.

Steve Vagnozzi inquired about a power purchase agreement (PPA) and requested a comparison.

Dr. John Kinch stated that when looking into a PPA, the vendor should be able to beat the client's electricity usage rate, and the agreement should be for 20 to 25 years.

Eric Tans inquired whether batteries were included in the study.

Dr. John Kinch explained that batteries were not included in the study; however, it is ideal to also have electric vehicles in order for CATA to become more energy efficient.

Mark Grebner commented on the solar panel system only producing energy during peak times of the day; therefore, CATA would still need to have a deal with Board Water and Light (BWL).

Dr. John Kinch confirmed that CATA will still need to have a deal with BWL. He explained that the model will track weather patterns for Michigan and use utility bills to create a profile that reflects CATA's electrical usage. Dr. Kinch also shared that it is important to make sure that BWL's policies are in line.

Phil Deschaine commented on solar panels used in Michigan compared to Arizona.

Dr. John Kinch stated that solar panels in Michigan have about 15% to 18% efficiency rate while solar panels in Arizona and the warmer states use about 25% to 30%. He noted that solar panels' efficiency rates are improving.

Phil Deschaine inquired whether the solar panels have useful life after 20 years.

Dr. John Kinch stated that Michigan Energy Options has been refurbishing solar panels from landfills. He noted that the solar panels have a life well over 20 years and the technology continues to improve.

Steve Vagnozzi stated that he is intrigued by recycling solar panels and inquired whether they can be used for projects.

Dr. John Kinch confirmed that recycled solar panels can be used for projects; however, there are issues related to providing certifications and warranties.

Chair Triplett thanked Dr. Kinch for his presentation. He noted that there will be a follow up once Staff has had the chance to review options.

Board applauded.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, Chair Triplett adjourned the Board meeting at 4:48 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary

**Capital Area Transportation Authority
INTERIM INCOME STATEMENT
For The Month Ending March 31, 2026**

	<u>March</u>	<u>March</u>	<u>Variance</u>	<u>%</u>		<u>FY 2026</u>	<u>FY 2026</u>	<u>Variance</u>	<u>%</u>	<u>FY 2026</u>	<u>% Annual Budget</u>
	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>		<u>Actual YTD</u>	<u>Budget YTD</u>		<u>Variance</u>	<u>BUDGET</u>	<u>Revenues/Expense</u>
REVENUES											
Farebox	\$ 209,468	\$ 242,400	\$ (32,932)	-13.6%		\$ 1,394,099	\$ 1,454,400	\$ (60,301)	-4.1%	\$ 2,908,800	47.9%
Contracted Services	\$ 469,035	\$ 376,500	\$ 92,535	24.6%		\$ 2,870,120	\$ 2,259,000	\$ 611,120	27.1%	\$ 4,518,000	63.5%
Property Tax	\$ 3,413,233	\$ 2,345,500	\$ 1,067,733	45.5%		\$ 21,131,949	\$ 14,073,000	\$ 7,058,949	50.2%	\$ 28,146,000	75.1%
State Revenue	\$ 2,306,592	\$ 1,589,250	\$ 717,342	45.1%		\$ 11,429,760	\$ 9,535,500	\$ 1,894,260	19.9%	\$ 19,071,000	59.9%
Federal Revenue	\$ 293,767	\$ 142,500	\$ 151,267	106.2%		\$ 773,119	\$ 855,000	\$ (81,881)	-9.6%	\$ 1,710,000	45.2%
Other Revenue	\$ (24,922)	\$ 164,700	\$ (189,622)	-115.1%		\$ 842,831	\$ 988,200	\$ (145,369)	-14.7%	\$ 1,976,400	42.6%
TOTAL REVENUES	\$ 6,667,173	\$ 4,860,850	\$ 1,806,323	37.2%		\$ 38,441,878	\$ 29,165,100	\$ 9,276,778	31.8%	\$ 58,330,200	65.9%
EXPENSES											
Labor	\$ 2,255,909	\$ 2,165,816	\$ (90,093)	-4.2%		\$ 13,333,886	\$ 12,994,896	\$ (338,990)	-2.6%	\$ 25,989,800	51.3%
Fringe Benefits	\$ 1,392,215	\$ 1,509,101	\$ 116,886	7.7%		\$ 8,678,374	\$ 9,054,606	\$ 376,232	4.2%	\$ 14,424,990	60.2%
Services	\$ 812,514	\$ 502,183	\$ (310,331)	-61.8%		\$ 3,182,951	\$ 3,017,596	\$ (165,355)	-5.5%	\$ 6,035,200	52.7%
Materials & Supplies	\$ 538,619	\$ 496,461	\$ (42,158)	-8.5%		\$ 2,710,470	\$ 2,976,768	\$ 266,298	8.9%	\$ 5,955,040	45.5%
Utilities	\$ 86,267	\$ 85,555	\$ (712)	-0.8%		\$ 573,294	\$ 513,330	\$ (59,964)	-11.7%	\$ 1,026,660	55.8%
Casualty & Liability	\$ 157,584	\$ 120,000	\$ (37,584)	-31.3%		\$ 797,385	\$ 720,000	\$ (77,385)	-10.7%	\$ 1,440,000	55.4%
Purch. Transportation	\$ 1,128,214	\$ 1,152,666	\$ 24,452	2.1%		\$ 6,724,924	\$ 6,915,996	\$ 191,072	2.8%	\$ 13,832,000	48.6%
Miscellaneous	\$ 168,209	\$ 169,381	\$ 1,172	0.7%		\$ 724,833	\$ 1,016,484	\$ 291,651	28.7%	\$ 2,032,780	35.7%
TOTAL EXPENSES	6,539,531	6,201,163	(338,368)	-5.5%		36,726,117	37,209,676	483,559	1.3%	\$ 70,736,470	51.9%
NET INCOME (LOSS)	\$ 127,642	\$ (1,340,313)	\$ 1,467,955			\$ 1,715,761	\$ (8,044,576)	\$ 9,760,337		\$ (12,406,270)	

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
Treasurer's Report
Cash Activity During the Month**

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03/01/2026-03/31/2026

Cash Balance - 03/01/2026	\$ 8,053,380
Disbursements	\$ (12,612,681)
Receipts	\$ 9,214,536
Adjustments	\$ -
Cash Balance - 03/31/2026	<u>\$ 4,655,235</u>

Disbursements:

Cash Disbursements Register	\$ (5,151,360)
Payroll	\$ (2,863,834)
Healthcare (BlueCross Blue Shield)	\$ (594,203)
Transfers To the ASU Claims Account	\$ (3,284)
Transfers To the Investment Account	\$ (4,000,000)
Total Cash Disbursements	<u>\$ (12,612,681)</u>

Receipts:

Cash Receipt Register	\$ 6,214,536
Transfers From the Investment Account	3,000,000
Total Cash Receipts	<u>\$ 9,214,536</u>

Adjustments:

Misc. Items	\$ -
Total Cash Adjustments	<u>\$ -</u>

**Capital Area Transportation Authority
 Treasurer's Report
 Cash and Investment Balances & Interest Earned**

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03/01/2026-03/31/2026

CASH & INVESTMENT BALANCES	PORTFOLIO BALANCE	% OF TOTAL
<u>CASH & CASH EQUIVALENTS</u>		
FIFTH THIRD BANK - General Account	4,655,235	11.32%
FIFTH THIRD BANK - ASU Claims Account	36,776	0.09%
FIFTH THIRD BANK - Savings	557,160	1.35%
MSUFCU CD and Savings	284,247	0.69%
CASE Credit Union CD and Savings	285,774	0.69%
<u>FIXED INCOME INVESTMENTS</u>		
FIFTH THIRD BANK	<u>35,320,373</u>	85.85%
TOTAL	<u>\$ 41,139,565</u>	100.00%

INTEREST EARNED	INTEREST
INCOME EARNED ON INVESTMENTS:	
FIFTH THIRD BANK (Net of Expenses/Accrued Interest)	\$ 124,952
OTHER BANKS	<u>3,153</u>
TOTAL	<u>\$ 128,105</u>

Monthly Average Rate of Return	0.3114%
Annual Average Rate of Return	3.737%

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
 Treasurer's Report
 Fifth Third Bank Investment Account Reconciliation**

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03/01/2026-03/31/2026

Market Value at the Beginning of the Period - 03/01/2026 \$ 34,421,189

Portfolio Activity:

Transfers (To) or From General Checking 1,000,000

Net Income/(Loss) & Expenditures

Interest Earned	\$	165,368
Accrued Interest Paid		(38,076)
Administrative Expenditures		(2,340)

Total Net Income/Loss & Expenditures 124,952

Realized Gains or (Loss) From Sales (8,540)

Market Appreciation

End of Period	\$	47,845
Beginning of Period		(259,119)

Unrealized Gain/(Loss) from Market Appreciation (211,274)

Change in Value From Accrued Income

Previous Accrued Income (-)	\$	(287,583)
Current Accrued Income (+)		281,629

Net Change from Accrued Income (5,954)

Market Value at the End of the Period - 03/31/2026 \$35,320,373

Interim statements are subject to adjustments and year-end audit

NOTE:

The Fifth Third Bank Investment Account includes investments in the Federated Government Obligations Fund, Institutional Shares, considered as cash equivalents with a stable market value, and short term fixed income investments in federal and Michigan municipal securities that have market values that may fluctuate prior to redemption or early call dates.

ACTION ITEM – PURCHASE OF UP TO FOUR (4) ACCESSIBLE FULL-SIZE VANS

The State of Michigan, Office of Passenger Transportation, has a multi-year contract with Hoekstra Transportation, Inc., for the purchase of ADA accessible, full-size vans. The vehicles are Ford Transit models, modified by MobilityTrans, and will be used by CATA's contractor, Transdev, primarily to provide transportation on CATA Rural Services. Staff has confirmed that CATA is eligible to purchase vehicles off of this contract.

These vans are gasoline and will be the replacement vehicle of choice for all older, cutaway-style buses currently operated by Transdev. Based on the current fleet that is eligible for replacement, along with available federal and state grant funding, CATA is able to purchase up to four (4) of these vans. These gasoline models will feature a power, bus-style, bi-fold door and seating for nine, or three plus two wheelchair securement locations. In addition they are more maneuverable, and efficient than the models they are replacing, these vans will not require operators to have a commercial driver's license.

These vehicles will replace older buses that have met or exceeded their useful life. The approximate per unit price is \$99,900 for gasoline models plus necessary options and add-ons, as needed to perform the service and meet customer expectations. Should CATA purchase all four (4) on this order, the total purchase price of the vehicles shall not exceed \$440,000.

In addition to Board approval, the purchase of these vehicles is pending successful completion of necessary Buy America audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to four (4) accessible, full-size Ford Transit vans, from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$440,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

ACTION ITEM – RENEWAL OF APPOINTMENTS TO LOCAL ADVISORY COUNCIL

The Local Advisory Council ("LAC") is a committee of consumers and interested parties who advise the Board of Directors on public transportation issues relevant to seniors and persons with disabilities. In accordance with 1951 Public Act 51, 50 percent of the membership of the LAC must be seniors or persons with disabilities. Membership terms are three (3) years and have staggered expiration dates.

At the April 2026 LAC meeting, Gloria Johnson-Cannon, Leah March-Pons, and J. Caleb Adams were approved for reappointment to the LAC for three-year terms.

Ms. Johnson-Cannon has resided in the Lansing area for over 52 years and is employed by the Retired and Senior Volunteer Programs (RSVP) of Ingham, Eaton and Clinton Counties as the Foster Grandparent Program/Senior Companion Program Volunteer Coordinator. She represents persons with disabilities and seniors and is a resident of Lansing. Ms. Johnson-Cannon has served on the LAC since 2023, and her term expired in April 2026.

Ms. March-Pons has resided in the Lansing area for 21 years and is employed at Disability Rights Michigan. She represents persons with disabilities and is a resident of Okemos. Ms. March-Pons utilizes Spec-Tran and Meridian Redi-Ride services. Ms. March-Pons has served on the LAC since 2023, and her term expired in April 2026.

Mr. Adams has resided in the Lansing area for over 13 years, and is employed by Peckham, Incorporated, as the Chief Human Services Officer. He represents persons with disabilities. Mr. Adams has served on the LAC since 2023. His term expires in June 2026; however, there is no meeting in June.

CATA Board approval is sought to renew the appointments of Gloria Johnson-Cannon, Leah March-Pons and J. Caleb Adams as members of the CATA LAC.

PROPOSED MOTION: That the CATA Board of Directors approves the recommendation of the Local Advisory Council to reappoint Gloria Johnson-Cannon and Leah March-Pons to three-year terms through April 2029 and J. Caleb Adams to a three-year term through June 2029

INFORMATION ITEMS

MAY 20, 2026

1. MARCH RIDERSHIP REPORT
2. MARCH RIDERSHIP GRAPH YEAR-TO-DATE
3. FUEL PURCHASE FOR APRIL
4. CATA ONE UPDATE FOR APRIL

MARCH 2026 RIDERSHIP REPORT

<u>Total system rides – March</u>	<u>974,905</u>
Average weekday system ridership	40,500
Average weekday system ridership change March 2026 to March 2025	+3.5%

	<u>March 2026 vs. March 2025</u>	
	Percentage Change	Ridership Change
Monthly total system ridership	+6.1%	+55,804
Monthly Urban Fixed-Route change	-2.2%	-8,583
Monthly MSU campus ridership change	+12.6%	+49,553
Monthly Spec-Tran ridership change	+1.8%	+502
Monthly Total Paratransit ridership change	+9.2%	+3,147

Notes: None.

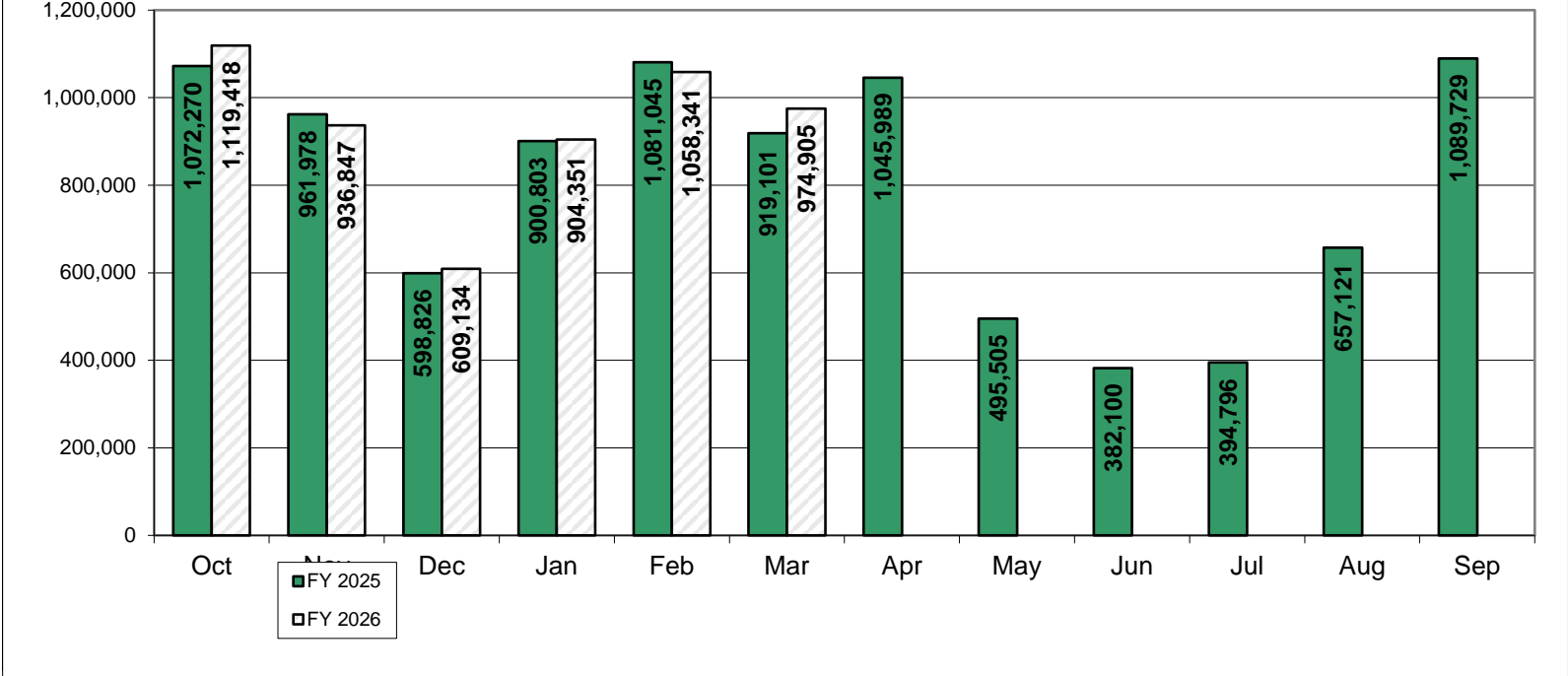
FY 2026 YEAR-TO-DATE RIDERSHIP

<u>Total system rides – FY 2026:</u>	<u>5,602,996</u>
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	<u>FY 2026 vs. FY 2025</u>	
	Percentage Change	Ridership Change
Total system rides change	+1.2%	+68,973
Year-to-Date Spec-Tran ridership change	+3.8%	+5,979
Year-to-Date Total Paratransit ridership change	+6.5%	+12,897

Notes: None

CATA's Monthly Ridership: FY 2025 & FY 2026



INFORMATION ITEM - FUEL PURCHASE FOR APRIL 2026

The following lists our prices for diesel fuel for April 2026

<u>Date of Delivery</u>	<u>Price Per Gallon</u>
04/01/2026	\$3.6240
04/06/2026	\$4.0931
04/10/2026	\$4.0520
04/15/2026	\$3.5545
04/20/2026	\$3.2990
04/24/2026	\$3.8555

FY 2026 Current average per gallon fuel cost	\$3.75
FY 2026 Budget per gallon fuel cost	\$2.35

CATA ONE MEETING SUMMARY

At the inaugural meeting of CATA One, held on April 23, members participated in a collaborative kick-off discussion focused on shaping the group's direction and priorities. The purpose of the session was to gather ideas and input on future events, activities, volunteer opportunities, discussion topics, and potential guest speakers that align with the group's mission and interests.

Participants engaged in an individual brainstorming exercise, sharing ideas for cultural, educational, and social events; community volunteer initiatives; meaningful workshop themes; and inspiring speakers.

Overall, members expressed enthusiasm for creating an inclusive, engaging affinity group that fosters connection, professional development, cultural awareness, and community involvement. The meeting provided a strong foundation for future programming and member engagement.

As a direct outcome of the kickoff meeting, CATA One launched its first volunteer initiative through the "Pretty Purse Project" supporting Lifeboat Addiction Recovery Service members that collected gently used purses filled with personal care items for women, along with hygiene and personal care products for men, to support individuals served by the organization. Donations were gathered May 1 through May 8, with delivery coordinated ahead of Mother's Day. Special thanks were extended to Melissa Rogers for proposing and coordinating this meaningful community service effort.

Respectfully submitted,

Marshea Brown
Chair, CATA One
Director of Human Resources