

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 21, 2025
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

AGENDA

I. CALL TO ORDER

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF APRIL 2025, BOARD MEETING

B. TREASURER'S REPORT FOR MARCH 2025

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF UP TO NINE (9) LOW-FLOOR MINIVANS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to nine (9) accessible, low-floor minivans from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$630,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

D. MANAGEMENT NEGOTIATION TEAM

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser to approve the CATA Management Negotiation Team to include Andrew Brieschke, Deputy CEO, serving as Chief Negotiator; Dan Hodges, Director of Maintenance; Bill Frarey, Maintenance Superintendent; Todd Brooks, Director of Operations; Marshea Brown, Director of Human Resources; and Jim Frendt, Director of Finance.

E. SUBRECIPIENT AGREEMENTS WITH RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) AND LANSING HOUSING COMMISSION (LHC)

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to finalize subrecipient agreements with Retired and Senior Volunteer Program (RSVP) and Lansing Housing Commission (LHC) for one (1) ADA minivan valued at \$70,000 to each agency to offer free non-emergency transportation to area seniors and persons with disabilities through CATA's 5310 subrecipient program, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

A. POLICY NO. 402 - FORMULATION OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES – SECOND READING

PROPOSED MOTION: That the proposed revised Policy No. 402 – Formulation of Board Policies and Administrative Procedures, be accepted for the second reading and adopted in accordance with existing Policy No. 402, Formulation of Policies and Administrative Procedures.

B. POLICY NO. 203 – FISCAL YEAR AND ANNUAL REPORTS – FIRST READING

PROPOSED MOTION: That the proposed revised Policy No. 203 – Fiscal Year and Annual Reports, be accepted for the first reading and adopted in accordance with Policy No. 402, Formulation of Policies and Administrative Procedures.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

X. CLOSED SESSION REGARDING UNION LABOR AGREEMENT NEGOTIATIONS

PROPOSED MOTION: That this Board meeting go into closed session, pursuant to MCL 15.268(c), for a strategy session in connection with negotiation of a collective bargaining agreement with the Union, ATU, Division 1039, and that following such closed session, this Board meeting return to open session for completion of the Agenda.

XI. ADJOURNMENT