

CAPITAL AREA TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS MEETING

WEDNESDAY, NOVEMBER 15, 2023  
4:00 P.M. – LANSING CENTER GOVERNOR'S ROOM  
333 E. MICHIGAN AVENUE, LANSING, MI 48933

AGENDA

I. [CALL TO ORDER](#)

II. [PUBLIC COMMENTS ON AGENDA ITEMS](#)

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. [CHAIR'S COMMENTS](#)

IV. [CHIEF EXECUTIVE OFFICER'S REPORT](#)

V. [ACTION ITEMS – PROPOSED CONSENT AGENDA](#)

A. APPROVAL OF MINUTES OF OCTOBER 18, 2023, BOARD MEETING B.

APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2023

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. AWARD OF CONTRACT FOR HUMAN RESOURCES CONSULTANT SERVICES

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with People Matters, LLC, for consulting services at a cost not to exceed \$397,000, plus additional fees for recruiting services as needed, using operating funds for an initial two year contract and an option for a two-year extension on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

D. "EXPERIENCE THE MAGIC OF THE SEASON" HOLIDAY FREE-FARE

## MARKETING CAMPAIGN

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve fare-free boardings for riders participating in the “Experience the Magic of the Season” Holiday Free-Fare marketing campaign, effective November 24, 2023, through January 12, 2024, as proposed by Staff.

## E. INSURANCE RENEWALS

**PROPOSED MOTION:** That the CATA Board of Directors approves CATA’s purchase of insurance policies at quoted contract rates with the indicated premiums and authorizes the Chief Executive Officer, Bradley T. Funkhouser, to execute such applications, contracts, and other documents as are necessary and appropriate to bind and perfect such insurance coverage and services for the period from December 1, 2023, through November 30, 2024.

## VI. [ACTION ITEM - DISCUSSION AGENDA](#)

### A. PURCHASE OF ONE (1) BATTERY ELECTRIC 40-FOOT BUS FROM NEW FLYER

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of one (1) battery-electric, 40-foot transit bus from New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #06719, at a price not to exceed \$1,300,000 of federal and state grant funds, including the aforementioned grant above, for the vehicle and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

### B. PURCHASE OF ONE (1) BATTERY ELECTRIC 40-FOOT BUS FROM GILLIG, LLC

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of one (1) battery-electric, 40-foot transit bus from Gillig, LLC, of Livermore, CA, using the State of Washington, cooperative bus procurement master contract #06719, at a price not to exceed \$1,300,000 of federal and state grant funds, including the aforementioned grant above, for the vehicles and accessories, pending successful completion of necessary FTA Buy

America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

VII. [OLD BUSINESS](#)

VIII. [NEW BUSINESS](#)

- Presentation - Meridian Township Corridor Improvement Authority

IX. [PUBLIC COMMENT](#)

*Members of the public are welcome to speak to the Board on any CATA subject.* XII. ADJOURNMENT