

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, NOVEMBER 20, 2024
4:00 P.M. – LANSING CENTER GOVERNOR'S ROOM
333 E. MICHIGAN AVENUE, LANSING, MI 48933

AGENDA

I. CALL TO ORDER

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF OCTOBER 16, 2024, BOARD MEETING

B. APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2024

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. "CELEBRATE THE TRADITIONS OF THE SEASON" — HOLIDAY FREE-FARE CAMPAIGN

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve fare-free boardings for riders participating in the "Celebrate the Traditions of the Season" holiday free-fare campaign, effective December 6, 2024, through January 12, 2025, as proposed by Staff.

D. INSURANCE RENEWALS

PROPOSED MOTION: That the CATA Board of Directors approves CATA's purchase of insurance policies at quoted contract rates with the indicated premiums and authorizes the Chief Executive Officer, Bradley T. Funkhouser, to execute such applications, contracts, and other documents as are necessary and appropriate to bind and perfect such insurance coverage and services for the period from December 1, 2024, through November 30, 2025.

E. PURCHASE OF LARGE BUSES FROM NEW FLYER

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to nine (9), 40-foot, hybrid-electric transit buses from New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #06719, at a total purchase price not to exceed \$10,000,000 of federal and state grant funds for the vehicles, training, and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

F. OVERHEAD DOOR PREVENTATIVE MAINTENANCE AND SERVICE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Overhead Door Company of Lansing, for a three-year term at an estimated cost of \$153,000 using operating funds to provide preventative maintenance and service for overhead doors, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

G. DRAIN CLEANING PREVENTATIVE MAINTENANCE AND SERVICE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Schultz, Inc., for a four-year term at an estimated cost of \$149,800 using operating funds to provide preventative maintenance and service for drain cleaning, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

H. CATA RYDZ FREE-FARE PROMOTION

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve a one-month free-fare offer for CATA Rydz users to take place during the 2024-2025 winter season as proposed by Staff.

VI. ACTION ITEM - DISCUSSION AGENDA

A. APPROVAL OF REAL ESTATE SALES AGREEMENT FOR THE PURCHASE OF VACANT LAND (TAX PARCEL Nos. 33-01-01-16-455-003 and 33-01-01-16-455-102)

PROPOSED MOTION: That the CATA Board of Directors authorize Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve the Real Estate Sales Agreement for the Purchase of Vacant Land, as written, in the amount of \$120,000, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

XII. ADJOURNMENT