

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

WEDNESDAY, NOVEMBER 19, 2025
4:00 P.M. – DISABILITY NETWORK CAPITAL AREA
901 EAST MOUNT HOPE AVENUE, LANSING, MI 48910

PRESENT: Nathan Triplett, Chair
Shanna Draheim, Vice Chair
Phil Deschaine, Secretary/Treasurer
Mark Grebner
Chelsea Dowler
Jack Schmitt
Eric Tans
Kellie Blackwell
Ed Rodgers
Steven Vagnozzi

CALL TO ORDER:

Chair Triplett called the meeting to order at 4:00 p.m.

ROLL CALL: Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, Eric Tans, Nathan Triplett, and Steven Vagnozzi were all present.

ABSENT: Keith Barber, Derek Melot and John Prush

LATE: Ed Rodgers and Jack Schmitt

Chair Triplett welcomed everyone to the Board meeting. He also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

PUBLIC COMMENTS:

None

CHAIR'S COMMENTS:

Chair Triplett requested a motion to excuse Derek Melot and John Prush.

MOTION:

Phil Deschaine motioned to excuse Derek Melot and John Prush. Chelsea Dowler supported the motion.

VOTE: The motion carried unanimously.

Chair Triplett announced that Keith Barber, Eaton County Commissioner, EATRAN Board member, and CATA non-voting Board member, will no longer be present as a non-voting CATA Board member representing Eaton County after the end of the year.

Ed Rodgers arrived at 4:03 p.m.

CHIEF EXECUTIVE OFFICER'S REPORT

Delta Township/EATRAN

Bradley Funkhouser thanked the CATA Board for their support and for allowing the pilot in Delta Township to happen. He stated that even though the Delta Township millage was voted down, he believes that there were still a lot of positives including how to coordinate regional service. Mr. Funkhouser also stated that EATRAN has been discussing how they will scale back service while continuing to take care of the most vulnerable. He explained that CATA's Route 3, along with associated Spec-Tran service, will be pulled back and end at the Lansing Mall on January 12, 2026, while EATRAN's service reductions will most likely go into effect starting January 13, 2026.

Jack Schmitt arrived at 4:05 p.m.

Electric Bus Ribbon Cutting Event

Bradley Funkhouser stated that CATA's first, full-sized electric bus will be unveiled on Thursday, November 20 at 1:00 p.m. at the CATA facility. He extended the invite to all Board members. Mr. Funkhouser also shared that guest speakers will include representatives from Michigan Department of Transportation (MDOT), Lansing's Board of Water and Light (BWL), and Senator Slotkin's office. He noted that Senator Slotkin was instrumental in CATA receiving the grant to fund the electric bus.

Silver Bells

Bradley Funkhouser stated that Silver Bells will take place on Friday, November 21, at 6:00 p.m. He noted that CATA will once again have the CATApillar bus in this year's parade. Mr. Funkhouser stated that any Board member that wishes to take part in the parade and ride in the CATApillar bus may do so by contacting Brandie Yates, Interim Director of Marketing.

Phil Deschaine stated that it was unfortunate that the transportation millage in Delta Township did not pass. He also stated that residents in Meridian Township voted down a senior center, while East Lansing failed to pass a parks millage. Mr. Deschaine noted that it was not the right year.

ACTION ITEMS – PROPOSED CONSENT AGENDA

- A. APPROVAL OF MINUTES OF OCTOBER 15, 2025, BOARD MEETING
- B. APPROVAL OF MINUTES OF OCTOBER 15, 2025, CLOSED SESSION
- C. APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2025
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation

D. "EXPERIENCE THE GIFT OF THE SEASON" — HOLIDAY FREE-FARE CAMPAIGN

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve fare-free boardings for riders participating in the "Experience the Gift of the Season" holiday free-fare campaign, effective December 1 through 31, 2025, as proposed by Staff.

E. INSURANCE RENEWALS

PROPOSED MOTION: That the CATA Board of Directors approve CATA's purchase of insurance policies at quoted contract rates with the indicated premiums and authorizes the Chief Executive Officer, Bradley T. Funkhouser, to execute such applications, contracts, and other documents as are necessary and appropriate to bind and perfect such insurance coverage and services for the period from December 1, 2025, through November 30, 2026.

F. AUTOMATED PASSENGER COUNTERS (APC) 2025

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to enter into a contract with Trapeze Software Group, Inc. dba Vontas, to provide hardware, software, support, installation and necessary ancillaries to replace CATA's current APCs at a cost not to exceed \$998,300 of grant funds for a three (3) year term, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

Mark Grebner requested that Action Item F be moved to discussion.

MOTION:

Shanna Draheim moved to approve the Consent Agenda with Action Item F, Automated Passenger Counters (APC) 2025, moved to the Discussion Agenda. Steve Vagnozzi supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEM - DISCUSSION AGENDA

A. AUTOMATED PASSENGER COUNTERS (APC) 2025

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to enter into a contract with Trapeze Software Group, Inc. dba Vontas, to provide hardware, software, support, installation and necessary ancillaries to replace CATA's current APCs at a cost not to

exceed \$998,300 of grant funds for a three (3) year term, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

MOTION:

Mark Grebner moved to approve Discussion Agenda, Action Item A, Automated Passenger Counters (APC) 2025, and Ed Rodgers supported the motion.

DISCUSSION:

Mark Grebner commented on CATA's efficiency. He stated that since CATA does not collect fares on MSU Campus, riders should be allowed to board buses from both doors. Mr. Grebner noted that this would speed up the process and allow students to get to their destination quicker.

Bradley Funkhouser noted Mr. Grebner's comments and stated that CATA will look into his request.

Phil Dechaine inquired about the new technology.

Dan Goodemoot, Director of IT, explained that the APC's view movement from all areas in 3D. He noted that the upgrade in technology counts riders boarding and exiting. He also noted that this upgrade should take care of these issues.

Mark Grebner inquired whether CATA will need to change its policy.

Bradley Funkhouser stated that CATA will review its policy and get back to the Board with an answer.

VOTE: The motion carried unanimously.

OLD BUSINESS

Todd Brooks, Director of Operations, gave an update on the security at the CTC and the types of incidents that the Lansing Police Department (LPD) have responded to. He stated that on Tuesday, November 12, CATA hosted the first meeting with local partners to discuss options for solving the issues that have affected those operating in downtown Lansing. Mr. Brooks stated that the meeting was very beneficial, and the entire group decided to meet quarterly. More updates to come.

Chair Triplett thanked Mr. Brooks for his update.

NEW BUSINESS

None

PUBLIC COMMENT

None

Steve Vagnozzi commented on CATA's ridership and budget data. He noted that CATA has performed well and ridership has increased from a year ago.

Mark Grebner commented on property taxes and CATA's cautious budgeting.

Bradley Funkhouser stated that CATA has taken a cautious approach to their budget.

CLOSED SESSION:

Chair Triplett requested a motion for the CATA Board to go into Closed Session.

MOTION:

Kellie Blackwell motioned that the CATA Board go into Closed Session and Ed Rodgers supported the motion.

ROLL CALL VOTE: Kellie Blackwell, aye; Phil Deschaine, aye; Chelsea Dowler, aye; Shanna Draheim, aye; Mark Grebner, aye; Ed Rodgers, aye; Jack Schmitt, aye; Eric Tans, aye; Nathan Triplett, aye; and Steven Vagnozzi, aye.

10 Ayes

0 Nays

Derek Melot and John Push were absent.

The Closed Session began at 4:25 p.m. and adjourned at 4:37 p.m.

ADJOURNMENT

There being no further business, Vice Chair Draheim adjourned the Board meeting at 4:37 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary