

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, JUNE 17, 2026

4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933
(FORMER GREYHOUND BUS STATION)

AGENDA

I. CALL TO ORDER – ROLL CALL

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF MAY 2026, BOARD MEETING

B. APPROVAL OF TREASURER'S REPORT FOR APRIL 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF TWO (2), 60-FOOT ARTICULATED BUSES FROM NEW FLYER

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of two (2), 60-foot articulated buses, model XD60, from New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #04824-01, at a price not to exceed \$2,800,000 of federal and state grant funds for the vehicle and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

VII. PRESENTATION - CATA'S ROAD AHEAD - COMPREHENSIVE OPERATIONS ANALYSIS (COA) UPDATE

- Andrew Ittigson, Associate Vice President, AECOM

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

XI. ADJOURNMENT

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, MAY 20, 2026

4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933
(FORMER GREYHOUND BUS STATION)

PRESENT: Nathan Triplett, Chair
Shanna Draheim, Vice Chair
Phil Deschaine, Secretary/Treasurer
Kellie Blackwell
Steve Vagnozzi
Chelsea Dowler
Mark Grebner
John Prush

CALL TO ORDER:

Chair Triplett called the meeting to order at 4:00 p.m.

ROLL CALL: Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, John Prush, Nathan Triplett and Steve Vagnozzi were all present.

ABSENT: Derek Melot, Ed Rodgers, Jack Schmitt, and Eric Tans

Chair Triplett welcomed everyone to the Board meeting held at 511 S. Washington Avenue (former Greyhound Bus Station). He also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

PUBLIC COMMENTS:

Chair Triplett mentioned that there was a public comment received via email by Jennifer Torrez-Favreau who requested reasonable accommodation. He noted that each Board member has been given a copy of her comments and it will be included in the minutes for today's meeting (full copy attached).

CHAIR'S COMMENTS:

Chair Triplett requested a motion to excuse Derek Melot, Ed Rodgers, Jack Schmitt, and Eric Tans.

MOTION:

Chelsea Dowler motioned to excuse Derek Melot, Ed Rodgers, Jack Schmitt, and Eric Tans. Kellie Blackwell supported the motion.

VOTE: The motion carried unanimously.

CHIEF EXECUTIVE OFFICER'S REPORT

511 S. Washington Avenue (former Greyhound Bus Station)

Bradley Funkhouser welcomed everyone to the new location. He commented on the history of the building and its convenient location adjacent to the CATA Transportation Center (CTC). He expressed his appreciation for the work done so far and looks forward to being downtown.

Comprehensive Operational Analysis (COA)

Bradley Funkhouser stated that CATA is currently in Phase II of the COA study. He explained that the COA is a year-long process reviewing CATA's existing transit services including both fixed-route and demand-response. Mr. Funkhouser shared that the first public meeting took place on Wednesday, April 15, at the East Lansing Public Library and the second meeting was on Tuesday, May 12 at the Foster Community Center. He also shared that according to CATA's Planning Department, the online survey may be extended due to the popularity of this topic. Mr. Funkhouser noted that there will be a presentation next month to provide an update on the COA.

CATA Operating & Capital Budgets FY 2027

Bradley Funkhouser commented on past discussions regarding the trajectory on CATA's budget for FY 2027. Mr. Funkhouser shared that CATA provided three (3) iterations based on the Board's direction over the past couple of months. He noted that the FY 2027 CATA Operating & Capital Budget will be completed and sent to Board members by June 30, according to Board policy No. 202. Mr. Funkhouser stated that CATA's budget for FY 2027 will be \$65 million.

New Website

Bradley Funkhouser stated that the CATA new website received an award for its innovation, creativity, and performance. He introduced Hannah Kindree, Digital Accessibility Specialist, for more details.

Hannah Kindree stated that CATA won silver at the New York Digital Awards. She explained that CATA was entered by their vendor, Exemphi, for their website redesign. She further explained that CATA follows federal regulations that require CATA to provide accessibility.

Bradley Funkhouser congratulated and thanked Ms. Kindree for her work on this very important project.

Board members applauded.

Steve Vagnozzi requested clarification on the timeline for CATA's budget for FY 2027 and the outcome of the COA.

Bradley Funkhouser explained that the COA is a year-long process; therefore, all the findings will not be figured into CATA's budget for FY 2027. He explained that the COA will identify some cost saving ideas, but it will mainly help guide service for next year, especially if CATA does not receive any additional revenue from the state or federal government.

Steve Vagnozzi summarized that CATA would use the data collected from the COA thus far to guide CATA's budget for FY 2027.

Bradley Funkhouser confirmed that the data collected from the COA will be consistent with CATA's budget for FY 2027.

ACTION ITEMS – PROPOSED CONSENT AGENDA

- A. APPROVAL OF MINUTES OF APRIL 2026, BOARD MEETING
- B. APPROVAL OF TREASURER’S REPORT FOR MARCH 2026
 - 1. Interim Income Statement
 - 2. Cash Summary
 - 3. Investments
 - 4. Fifth Third Investment Account Reconciliation
- C. PURCHASE OF UP TO FOUR (4) ADA ACCESSIBLE FULL-SIZE VANS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to four (4) accessible, full-size Ford Transit vans, from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$440,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

- D. RENEWAL OF APPOINTMENTS TO LOCAL ADVISORY COUNCIL

PROPOSED MOTION: That the CATA Board of Directors approves the recommendation of the Local Advisory Council to reappoint Gloria Johnson-Cannon and Leah March-Pons to three-year terms through April 2029 and J. Caleb Adams to a three-year term through June 2029.

MOTION:

Shanna Draheim motioned to approve the Consent Agenda and Steve Vagnozzi supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEMS – PROPOSED DISCUSSION AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Amy Campeau expressed her frustration with Spec-Tran. Ms. Campeau stated that she belongs to the group ASPPIRE of mid-Michigan, which serves the disabled community including those who are autistic. She also stated that her son uses Spec-Tran along with a lot of the other members who rely on it for work, appointments, and activities. Ms. Campeau explained that Spec-Tran has been consistently late or extremely early for her son's trips. She noted that the riders need special help and better service.

Katie Corr expressed her frustration with Spec-Tran. She stated that her son also rides Spec-Tran and has been left alone while waiting for his ride which has caused him to have a public melt-down. She expressed her fear and worry that her complaints were not making it to the appropriate channels. Ms. Corr suggested that Spec-Tran operators be provided with better training and awareness.

Oliver Corr spoke on behalf of the disabled community. He expressed his belief in more training and better service.

Daniel Black commented on the concerns brought forth by the previous speakers. He stressed the need for better communication and sensitivity training. Mr. Black stated that the customer service booth microphones at the CTC are broken. He also stated that some of the operators are unaware of *CATA's Road Ahead* program and that the front doors to the new building need to have automatic openers installed.

Mark Grebner commented on the acoustics being better in the new building compared to years in the past. He also stated that the building is very nostalgic.

Chair Triplett stated that this is the first time in the new building and to please send any feedback to Mr. Funkhouser or himself.

ADJOURNMENT

There being no further business, Chair Triplett adjourned the Board meeting at 4:28 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary

From: [Capital Area Transportation Authority](#)
To: [Tina Orlando](#)
Subject: Webform submission from: Reasonable Accommodation Form
Date: Wednesday, May 20, 2026 12:41:08 AM

Submitted on Wed, 20 May 2026 - 04:40

Submitted by: Anonymous

Submitted values are:

Date of Request

2026-05-20

First Name

Jennifer

Last Name

Torrez-Favreau

Name of Person Requiring Reasonable Accommodation

Jennifer A Torrez-Favreau

Street Address

City

Lansing

State

Michigan

Daytime Phone Number

Evening Phone Number

Email

Please describe the accommodation you are requesting

I am requesting that my comments be read during the meeting.

Please describe why the accommodation described above is necessary for you to fully participate in the Board meeting

I have bipolar disorder which causes me to suffer from anxiety and have difficulty controlling my emotions. I feel quite strongly about the subject matter and do not want to cause myself or others to become uncomfortable.

Please provide your public comment below

The CATA Road Ahead project is being pushed through without taking into consideration the at-risk communities. Further dialogue between CATA and the community is needed in a formal setting. As a CATA driver, I am shocked that none of my passengers and/or coworkers had knowledge about the proposed changes until Sunday, May 17. CATA has not provided the public with enough information to provide input in this matter. It seems as if it's being done quietly to push changes through without consideration to the client base. Additionally, the survey was posted near the very end of the school semester, leaving MSU students with minimal chances to add their opinions. I am requesting further discussion on this matter with better educational literature posted. In addition to the MSU student population being left out, the disabled community has been neglected. I personally inspected SpecTran buses for signage informing the passengers of the survey. There are no signs on the buses. I have looked at bus stops for the survey signage on my route, there are none. I am deeply disappointed with CATA and the lack of communication between the at-risk communities and student population. Let's remember, they make up a large percent of our client base. They deserve better.

Click the link below to review and approve this application:



**Capital Area Transportation Authority
INTERIM INCOME STATEMENT
For The Month Ending April 30, 2026**

									<i>% of Fiscal Year Completed</i>	
	<u>April Actual</u>	<u>April Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>FY 2026 Actual YTD</u>	<u>FY 2026 Budget YTD</u>	<u>Variance</u>	<u>% Variance</u>	<u>FY 2026 BUDGET</u>	<u>% Annual Budget Revenues/Expense</u>
REVENUES										
Farebox	\$ 189,438	\$ 242,400	\$ (52,962)	-21.8%	\$ 1,583,537	\$ 1,696,800	\$ (113,263)	-6.7%	\$ 2,908,800	54.4%
Contracted Services	\$ 425,086	\$ 376,500	\$ 48,586	12.9%	\$ 3,295,207	\$ 2,635,500	\$ 659,707	25.0%	\$ 4,518,000	72.9%
Property Tax	\$ 510,408	\$ 2,345,500	\$ (1,835,092)	-78.2%	\$ 21,642,356	\$ 16,418,500	\$ 5,223,856	31.8%	\$ 28,146,000	76.9%
State Revenue	\$ 1,625,546	\$ 1,589,250	\$ 36,296	2.3%	\$ 13,055,307	\$ 11,124,750	\$ 1,930,557	17.4%	\$ 19,071,000	68.5%
Federal Revenue	\$ 37,004	\$ 142,500	\$ (105,496)	-74.0%	\$ 810,121	\$ 997,500	\$ (187,379)	-18.8%	\$ 1,710,000	47.4%
Other Revenue	\$ 159,632	\$ 164,700	\$ (5,068)	-3.1%	\$ 1,002,464	\$ 1,152,900	\$ (150,436)	-13.0%	\$ 1,976,400	50.7%
TOTAL REVENUES	\$ 2,947,114	\$ 4,860,850	\$ (1,913,736)	-39.4%	\$ 41,388,992	\$ 34,025,950	\$ 7,363,042	21.6%	\$ 58,330,200	71.0%
EXPENSES										
Labor	\$ 2,156,902	\$ 2,165,816	\$ 8,914	0.4%	\$ 15,490,789	\$ 15,160,712	\$ (330,077)	-2.2%	\$ 25,989,800	59.6%
Fringe Benefits	\$ 1,322,894	\$ 1,509,101	\$ 186,207	12.3%	\$ 10,001,266	\$ 10,563,707	\$ 562,441	5.3%	\$ 14,424,990	69.3%
Services	\$ 413,722	\$ 502,683	\$ 88,961	17.7%	\$ 3,596,674	\$ 3,520,279	\$ (76,395)	-2.2%	\$ 6,035,200	59.6%
Materials & Supplies	\$ 522,088	\$ 496,461	\$ (25,627)	-5.2%	\$ 3,232,557	\$ 3,473,229	\$ 240,672	6.9%	\$ 5,955,040	54.3%
Utilities	\$ 44,139	\$ 85,555	\$ 41,416	48.4%	\$ 617,434	\$ 598,885	\$ (18,549)	-3.1%	\$ 1,026,660	60.1%
Casualty & Liability	\$ 211,004	\$ 120,000	\$ (91,004)	-75.8%	\$ 1,008,389	\$ 840,000	\$ (168,389)	-20.0%	\$ 1,440,000	70.0%
Purch. Transportation	\$ 1,147,200	\$ 1,152,666	\$ 5,466	0.5%	\$ 7,872,124	\$ 8,068,662	\$ 196,538	2.4%	\$ 13,832,000	56.9%
Miscellaneous	\$ 96,181	\$ 169,381	\$ 73,200	43.2%	\$ 821,014	\$ 1,185,869	\$ 364,855	30.8%	\$ 2,032,780	40.4%
TOTAL EXPENSES	5,914,130	6,201,663	287,533	4.6%	42,640,247	43,411,343	771,096	1.8%	\$ 70,736,470	60.3%
NET INCOME (LOSS)	<u>\$ (2,967,016)</u>	<u>\$ (1,340,813)</u>	<u>\$ (1,626,203)</u>		<u>\$ (1,251,255)</u>	<u>\$ (9,385,393)</u>	<u>\$ 8,134,138</u>		<u>\$ (12,406,270)</u>	

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
Treasurer's Report
Cash Activity During the Month**

(Page 2 of 4)

04/01/2026-04/30/2026

Cash Balance - 04/01/2026	\$ 4,655,235
Disbursements	\$ (6,498,823)
Receipts	\$ 5,480,631
Adjustments	\$ -
Cash Balance - 04/30/2026	<u>\$ 3,637,043</u>

Disbursements:

Cash Disbursements Register	\$ (2,789,131)
Payroll	\$ (2,907,588)
Healthcare (BlueCross Blue Shield)	\$ (702,200)
Transfers To the ASU Claims Account	\$ (99,904)
Transfers To the Investment Account	\$ -
Total Cash Disbursements	<u>\$ (6,498,823)</u>

Receipts:

Cash Receipt Register	\$ 3,480,631
Transfers From the Investment Account	2,000,000
Total Cash Receipts	<u>\$ 5,480,631</u>

Adjustments:

Misc. Items	\$ -
Total Cash Adjustments	<u>\$ -</u>

**Capital Area Transportation Authority
 Treasurer's Report
 Cash and Investment Balances & Interest Earned**

(Page 3 of 4)

04/01/2026-04/30/2026

CASH & INVESTMENT BALANCES	PORTFOLIO BALANCE	% OF TOTAL
<u>CASH & CASH EQUIVALENTS</u>		
FIFTH THIRD BANK - General Account	3,637,043	9.52%
FIFTH THIRD BANK - ASU Claims Account	36,776	0.10%
FIFTH THIRD BANK - Savings	557,160	1.46%
MSUFCU CD and Savings	284,247	0.74%
CASE Credit Union CD and Savings	285,774	0.75%
<u>FIXED INCOME INVESTMENTS</u>		
FIFTH THIRD BANK	33,385,623	87.43%
TOTAL	\$ 38,186,623	100.00%

INTEREST EARNED	INTEREST
INCOME EARNED ON INVESTMENTS:	
FIFTH THIRD BANK (Net of Expenses/Accrued Interest)	\$ 84,008
OTHER BANKS	1,740
TOTAL	\$ 85,748
Monthly Average Rate of Return	0.2245%
Annual Average Rate of Return	2.695%

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
 Treasurer's Report
 Fifth Third Bank Investment Account Reconciliation**

(Page 4 of 4)

04/01/2026-04/30/2026

Market Value at the Beginning of the Period - 04/01/2026		\$ 35,320,373
Portfolio Activity:		
<u>Transfers (To) or From General Checking</u>		(2,000,000)
<u>Net Income/(Loss) & Expenditures</u>		
Interest Earned	\$ 97,451	
Accrued Interest Paid	(11,005)	
Administrative Expenditures	(2,438)	
Total Net Income/Loss & Expenditures		84,008
<u>Realized Gains or (Loss) From Sales</u>		2,164
<u>Market Appreciation</u>		
End of Period	\$ 20,352	
Beginning of Period	(47,845)	
Unrealized Gain/(Loss) from Market Appreciation		(27,493)
<u>Change in Value From Accrued Income</u>		
Previous Accrued Income (-)	\$ (281,629)	
Current Accrued Income (+)	288,200	
Net Change from Accrued Income		6,571
Market Value at the End of the Period - 04/30/2026		<u><u>\$33,385,623</u></u>

Interim statements are subject to adjustments and year-end audit

NOTE:

The Fifth Third Bank Investment Account includes investments in the Federated Government Obligations Fund, Institutional Shares, considered as cash equivalents with a stable market value, and short term fixed income investments in federal and Michigan municipal securities that have market values that may fluctuate prior to redemption or early call dates.

ACTION ITEM – PURCHASE OF TWO (2), 60-FOOT ARTICULATED BUSES FROM NEW FLYER

As part of the ongoing effort to modernize our bus fleet and keep it in a state of good repair, Staff has identified a need to replace two, 60-foot articulated buses that have exceeded their useful life.

Articulating buses have been a part of CATA's fixed route fleet since 2003, and they have proven to be a crucial vehicle to maintaining service on routes that require a higher capacity for passengers. Since 2009, CATA has consistently maintained twelve articulated buses in active duty. Based on how and where they are used in the system, twelve continues to be the optimal number for our service levels. While most of our articulated buses are model year 2019 or newer, there are currently two, 2009 model year buses that are due for replacement.

The current lead time for order and delivery of an articulated bus from New Flyer, CATA's preferred manufacturer of articulated buses with which we have the most experience, is between 24 and 30 months. As such, Staff recommends moving forward with this purchase using the State of Washington, cooperative procurement master contract #04824-01, which allows for transit agencies in other states to purchase new transit buses, including the model we are seeking from New Flyer. The proposal from New Flyer indicates a per-bus price of \$1,154,000. Additional funds for the purchase are requested to support required accessories, tools, equipment, and training. The total purchase price for these two buses and required accessories will not exceed \$2,800,000 of federal and state grant funds. New Flyer is proposing complete delivery by Q4 of calendar year 2028.

The two articulated buses will be powered by clean diesel engines from Cummins that will meet or exceed the upcoming, stringent 2027 EPA emissions standards. New Flyer no longer offers hybrid-electric articulated buses and based on our limited experience and range capacities with large electric buses, the clean diesel versions are preferred.

Following Board approval, the purchase of these vehicles is also pending successful completion of both Buy America Pre-Award and Post-Delivery audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of two (2), 60-foot articulated buses, model XD60, from New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #04824-01, at a price not to exceed \$2,800,000 of federal and state grant funds for the vehicle and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

INFORMATION ITEMS

JUNE 17, 2026

1. APRIL RIDERSHIP REPORT
2. APRIL RIDERSHIP GRAPH YEAR-TO-DATE
3. FUEL PURCHASE FOR MAY
4. CATA ONE UPDATE FOR MAY
5. LAC MINUTES FOR APRIL

APRIL 2026 RIDERSHIP REPORT

<u>Total system rides – April</u>	<u>986,768</u>
Average weekday system ridership	41,500
Average weekday system ridership change April 2026 to April 2025	-5.6%

	<u>April 2026 vs. April 2025</u>	
	Percentage Change	Ridership Change
Monthly total system ridership	-5.7%	-59,221
Monthly Urban Fixed-Route change	-6.4%	-26,007
Monthly MSU campus ridership change	-6.9%	-33,662
Monthly Spec-Tran ridership change	-2.8%	-808
Monthly Total Paratransit ridership change	+2.1%	+761

Notes: None.

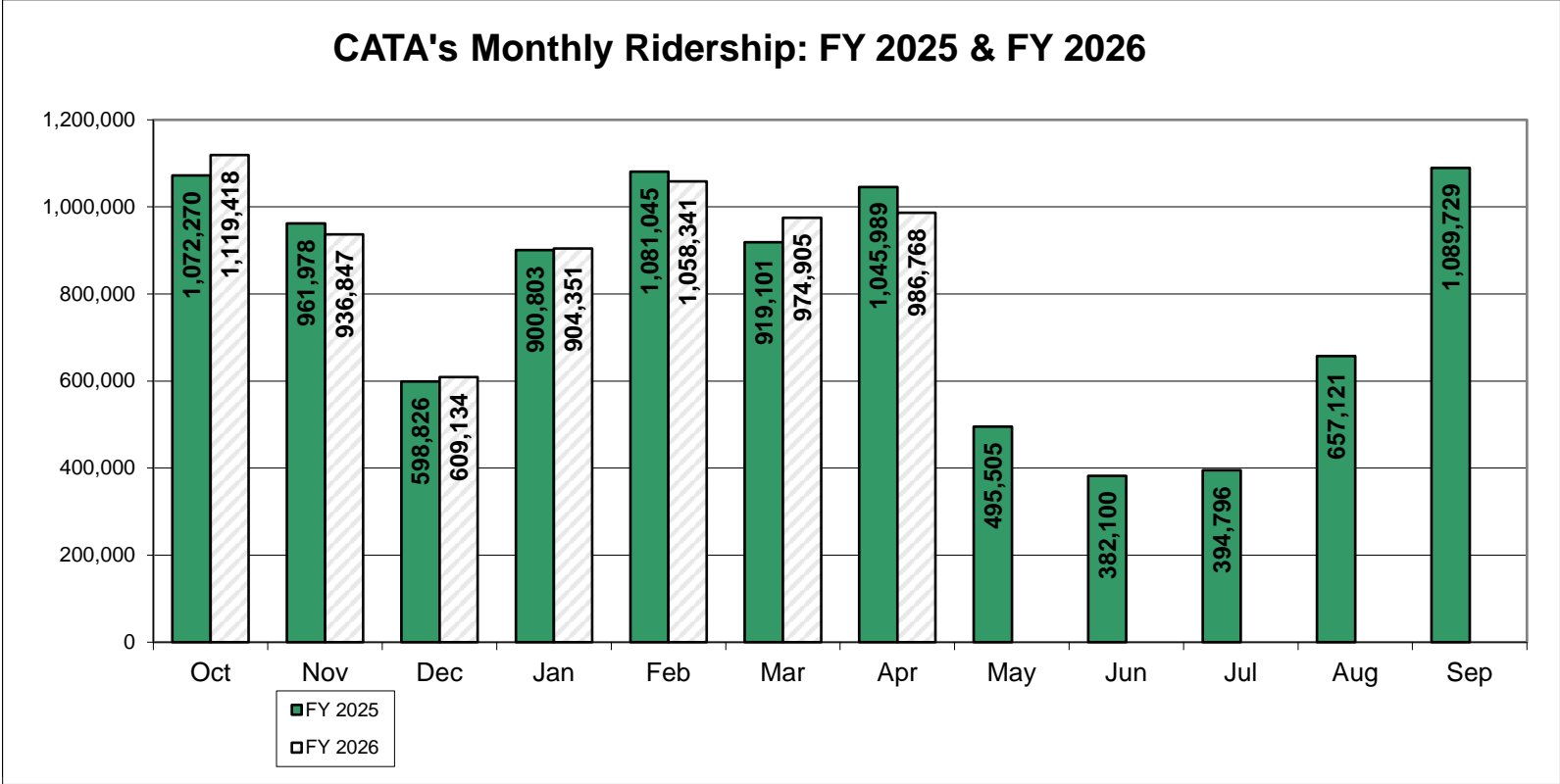
FY 2026 YEAR TO DATE RIDERSHIP

<u>Total system rides – FY 2026:</u>	<u>6,589,764</u>
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	<u>FY 2026 vs. FY 2025</u>	
	Percentage Change	Ridership Change
Total system rides change	+0.1%	+9,752
Year-to-Date Spec-Tran ridership change	+2.8%	+5,171
Year-to-Date Total Paratransit ridership change	+5.9%	+13,658

Notes: None

CATA's Monthly Ridership: FY 2025 & FY 2026



INFORMATION ITEM - FUEL PURCHASE FOR MAY 2026

The following lists our prices for diesel fuel for May 2026

<u>Date of Delivery</u>	<u>Price Per Gallon</u>
05/01/2026	\$5.3525
05/06/2026	\$4.6040
05/13/2026	\$4.6890
05/20/2026	\$5.2115
05/27/2026	\$4.2195

FY 2026 Current average per gallon fuel cost	\$4.81
FY 2026 Budget per gallon fuel cost	\$2.35

CATA ONE MEETING SUMMARY

On June 4, members of CATA One volunteered at the Greater Lansing Food Bank (GLFB) to help prepare mobile food pantry boxes containing dry goods for distribution throughout the region. These food boxes are delivered to mobile distribution centers serving individuals and families in need across Ingham, Shiawassee, Clinton, Clare, Gratiot, and Isabella counties.

In addition, volunteers prepared weekend survival kits for children experiencing food insecurities to help ensure they have access to meals over the weekend when school meals may not be available.

CATA One regularly volunteers with GLFB as part of its ongoing commitment to community service and support. The group expressed its appreciation for the important work that GLFB continues to do by serving local communities and assisting those experiencing food insecurity.

Respectfully submitted,

Marshea Brown
Chair, CATA One
Director of Human Resources

LOCAL ADVISORY COUNCIL MEETING
WEDNESDAY, APRIL 1, 2026
3:30 P.M. - CATA BOARD ROOM

MEMBERS PRESENT: Deb Wiese, Chair Darrin Fowler
Diana Paiz Gill Lemonde
George Hanley Erin Shannon, Vice Chair
Doug Lecato Leah March-Pons (Zoom)
Geneva Smith Caleb Adams

MEMBERS ABSENT: Gloria Johnson-Cannon and Jeffrey Allshouse

CATA BOARD MEMBER: Kellie Blackwell (Zoom)

CATA PERSONNEL: Craig Frazier, Victoria Joseph, Todd Brooks and Darren Horn

TRANSDEV PERSONNEL: Simone Moore (Absent)

GUESTS: None

CALL TO ORDER:

Chair Wiese called the meeting to order at 3:33 p.m.

PUBLIC COMMENTS:

None

APPROVAL OF APRIL AGENDA

MOTION:

A motion to approve the April 2026 agenda was moved by Gill Lemonde and supported by Diana Paiz.

VOTE: Motion passed unanimously.

APPROVAL OF FEBRUARY MINUTES

MOTION:

A motion to approve the February 2026 minutes was moved by Gill Lemonde and supported by Diana Paiz.

VOTE: Motion passed unanimously

LAC CHAIR COMMENTS – Deb Wiese

Chair Wiese expressed her condolences for the passing of Pat Cannon.

BOARD LIAISON REPORT – Kellie Blackwell

See attached report.

CATA CEO REPORT – Bradley Funkhouser (Absent)

None

CATA DIRECTOR OF OPERATIONS REPORT – Todd Brooks

Code Blue

Todd Brooks stated that CATA provided one (1) overnight warming buses during the City of Lansing Code Blue weather alerts from Wednesday, January 21, through Thursday, March 5. He noted that CATA also provided a shuttle bus from Letts Community Center to the CATA Transportation Center (CTC). Mr. Brooks shared that the shuttle bus transported 1,946 people to the Letts Community Center and the warming bus that ran along Route 1 transported 1,073 people.

Fellowship in the Park

Todd Brooks stated that on Sunday, February 8, and March 8, CATA partnered with Essential Blessings to host *Fellowship in the Park* at the CTC. He noted that the local nonprofit organization provides free meals, clothing, and necessities for those in need every second Sunday of the month.

Holiday Service

Todd Brooks stated that this Easter will mark the fourth year of providing holiday service to CATA riders.

CATA Community Partnership Meeting

Todd Brooks stated that on Thursday, February 12, CATA's community partners met for a second time where they discussed the City of Lansing Code Blue weather alerts.

Clinton Transit Transfers

Todd Brooks shared that the transfers to and from Clinton Transit are going well. He explained that there are two (2) transfer points, Lake Lansing Meijer and Bath Meijer. From there, CATA brings riders to MSU and then from MSU back to the transfer points. Mr. Brooks noted that last week, CATA provided a total of 68 rides.

Chair Wiese inquired whether the transfer rides were scheduled by dial-a-ride from Clinton Transit and connecting to CATA's fixed-route service.

Craig Frazier stated that the trips are pre-scheduled ADA rides made by contacting Disability Area Network and using CATA's Spec-Tran.

Chair Wiese inquired whether there has been any further discussion with the owner of Frandor who requested that CATA remove its bus shelter from their property.

Todd Brooks stated that CATA has not had any further discussions with the owner of Frandor.

PARATRANSIT OPERATIONS MANAGER – Craig Frazier

Holiday Service

Craig Frazier stated that CATA has 48 operators and 200 scheduled rides for Easter service. He explained that based on past years, approximately 30% will cancel their trip.

CATA's New Website

Hannah Kindree, Digital Accessibility Specialist, stated that the Marketing Department is aware of the new website issues and has reached out to the vendor for repairs. She also listed the following items for the LAC to review on the new website.

- [Local Advisory Council Page](#)
- [Disability Resources](#)
- [Spec-Tran](#)
- [Services Landing Page](#)

Paratransit Numbers

Craig Frazier stated that Paratransit ridership in March 2026 increased by 4% compared to March 2025.

Diana Paiz inquired about the contact person for the MyRideCATA app.

Craig Frazier stated that questions regarding the MyRideCATA app can be sent directly to Dan Goodemoot, Director of Information Technology, or Ryan Larsen, Information Technology Services Manager.

TRANSDEV – Simone Moore

Craig Frazier reported on behalf of Simone Moore. He stated that Transdev continues to focus on safety, and recruiting more operators and technicians. Mr. Frazier also stated that following a successful ratification of their Labor Agreement, wage increases for all Transdev union employees will take effect on Wednesday, April 1, 2026.

SERVICE QUALITY SUBCOMMITTEE (SQS) – Erin Shannon

See attached report.

At the March SQS meeting, members discussed clients attempting to book back-to-back wait-stops.

Only two (2) wait-stops may be arranged per day, provided they are not back-to-back wait-stops. Exceptions for additional two (2) wait-stop trips may be permitted on an as-needed basis with Paratransit supervisor's approval.

Diana Paiz requested that the language be revised to read.

Only two (2) wait-stops may be arranged per day, provided they are not back-to-back wait-stops. Exceptions for more than two (2) wait-stop trips may be permitted on an as-needed basis with Paratransit supervisor's approval.

MOTION:

A motion to approve the revised wait-stop language was moved by George Hanley and supported by Darrin Fowler.

VOTE: Motion passed unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

Renewal of LAC Appointments

Diana Paiz requested that the renewal of Leah March-Pons be voted on separately.

MOTION:

A motion to approve the renewal of LAC appointments Gloria Johnson-Cannon and J. Caleb Adams were moved by Doug Lecato and supported by Gill Lemonde.

VOTE: Motion passed unanimously.

MOTION:

A motion to approve the renewal of LAC appointment Leah March-Pons was moved by Darrin Fowler and supported by Gill Lemonde.

DISCUSSION:

Diana Paiz expressed her concern over renewing LAC appointment Leah March-Pons due to her attending meetings via Zoom.

Members discussed Ms. Paiz's concerns and decided to take a roll call vote.

ROLL CALL VOTE: Caleb Adams, aye; Darrin Fowler, aye; George Hanley, aye; Doug Lecato, aye; Gill Lemonde, aye; Diana Paiz, nay; Erin Shannon, aye; Geneva Smith, aye; and Deb Wiese, aye.

8 – Ayes

1 – Nay

MEMBER COMMENTS/ANNOUNCEMENTS:

None

PUBLIC COMMENT:

Geneva Smith mentioned that a Transdev operator broke her walker.

Craig Frazier stated that he would get in touch with Ms. Moore to replace her walker.

ADJOURNMENT:

MOTION:

A motion to adjourn was moved by Geneva Smith and supported by George Hanley.

VOTE: Motion passed unanimously.

Chair Wiese adjourned the meeting at 4:38 p.m.

Respectfully submitted,

Darren Horn
Paratransit Operations Supervisor

Victoria Joseph
Operations Administrative Assistant