

CAPITAL AREA TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING

WEDNESDAY, JULY 15, 2026

4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933  
(FORMER GREYHOUND BUS STATION)

AGENDA

I. CALL TO ORDER – ROLL CALL

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

A. APPOINTMENT OF NOMINATING COMMITTEE

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. FISCAL YEAR 2027 BUDGET DISCUSSION

VI. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF JUNE 2026, BOARD MEETING

B. APPROVAL OF TREASURER'S REPORT FOR MAY 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF UP TO SIX (6) LOW-FLOOR MINIVANS

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to six (6) accessible, low-floor minivans from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$480,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

D. CATA TRANSPORTATION CENTER (CTC) RENOVATIONS

**PROPOSED MOTION**: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Gordon Construction Services, Inc., for the CATA Transportation Center (CTC) renovations. The contract includes the base bid of \$1,320,000, a performance assurance bond of \$18,000, a fire system modification of \$20,000, and a 10% contingency reserve of \$135,800, for a total not to exceed amount of \$1,493,800 of federal and state grant funds, on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

VII. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

*Members of the public are welcome to speak to the Board on any CATA subject.*

XI. ADJOURNMENT

CAPITAL AREA TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING

WEDNESDAY, JUNE 17, 2026

4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933  
(FORMER GREYHOUND BUS STATION)

|                                               |                |
|-----------------------------------------------|----------------|
| <b><u>PRESENT:</u></b> Nathan Triplett, Chair | Steve Vagnozzi |
| Shanna Draheim, Vice Chair                    | Chelsea Dowler |
| Phil Deschaine, Secretary/Treasurer           | Mark Grebner   |
| Kellie Blackwell via Zoom                     | John Prush     |
| Derek Melot                                   | Ed Rodgers     |
| Eric Tans                                     |                |

**CALL TO ORDER:**

Chair Triplett called the meeting to order at 4:00 p.m.

**ROLL CALL:** Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, Derek Melot, John Prush, Ed Rodgers, Eric Tans, Nathan Triplett and Steve Vagnozzi were all present.

**ABSENT:** Jack Schmitt

Chair Triplett welcomed everyone to the Board meeting held at 511 S. Washington Avenue (former Greyhound Bus Station). He also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

**PUBLIC COMMENTS:**

None

**CHAIR'S COMMENTS:**

Chair Triplett requested a motion to excuse Jack Schmitt.

**MOTION:**

Shanna Draheim motioned to excuse Jack Schmitt and Derek Melot supported the motion.

**VOTE:** The motion carried unanimously.

Chair Triplett mentioned that CATA is in the process of improving the acoustics in this space and reminded speakers to please use the microphones.

Chair Triplett requested a motion to approve his attendance at the July 2026 APTA Transit Board Members & Board Administrators Seminar in Detroit, Michigan.

**MOTION:**

Mark Grebner motioned to approve Chair Triplett's request to attend the July 2026 APTA Transit Board Members & Board Administrators Seminar in Detroit, Michigan. Ed Rodgers supported the motion.

**VOTE:** The motion carried unanimously.

**CHIEF EXECUTIVE OFFICER'S REPORT**

**CATA Operating & Capital Budgets FY 2027**

Bradley Funkhouser stated that the FY 2027 CATA Operating & Capital Budget will be completed and sent to Board members by June 30, according to Board policy No. 202. He mentioned that there will be items listed in the FY 2027 budget based on past Board conversations related to making service more efficient. Mr. Funkhouser explained that the FY 2027 budget notice will be published prior to the public hearing which will take place during the August 2026 Board meeting.

**2026 Community Report**

Bradley Funkhouser stated that CATA will be distributing the 2026 Community Report by June 30, 2026. He thanked Brandie Yates, Director of Marketing and Public Information Officer, and her team for their hard work.

**Juneteenth**

Bradley Funkhouser stated that Lansing will have a Juneteenth Flag Raising Ceremony at City Hall on Friday, June 19 at 11:00 a.m. and a Juneteenth African-American parade starting at Sexton High School on Saturday, June 20 at 11:00 a.m. He noted that CATA will have a Juneteenth bus in the parade which will start off a weekend-long Juneteenth Freedom Festival. Mr. Funkhouser recognized newly branded CATA One, a group of CATA volunteers, and the Marketing team for their collaboration and creating new ideas for participating in these important events. He welcomed anyone that would like to participate in the parade to arrive early.

**ACTION ITEMS – PROPOSED CONSENT AGENDA**

- A. APPROVAL OF MINUTES OF MAY 2026, BOARD MEETING
- B. APPROVAL OF TREASURER'S REPORT FOR APRIL 2026
  - 1. Interim Income Statement
  - 2. Cash Summary
  - 3. Investments
  - 4. Fifth Third Investment Account Reconciliation

C. PURCHASE OF TWO (2), 60-FOOT ARTICULATED BUSES FROM NEW FLYER

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of two (2), 60-foot articulated buses, model XD60, from New Flyer, a subsidiary of NFI Group, Inc., using the State of Washington, cooperative bus procurement contract #04824-01, at a price not to exceed \$2,800,000 of federal and state grant funds for the vehicle and accessories, pending successful completion of necessary FTA Buy America audits and inspections on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

**MOTION:**

Steve Vagnozzi motioned to approve the Consent Agenda and Phil Deschaine supported the motion.

**VOTE:** The motion carried unanimously.

**ACTION ITEMS – PROPOSED DISCUSSION AGENDA**

None

**PRESENTATION - CATA'S ROAD AHEAD - COMPREHENSIVE OPERATIONS ANALYSIS (COA) UPDATE**

- Andrew Ittigson, Associate Vice President, AECOM

Bradley Funkhouser stated that the COA is a yearlong process and today's presentation will provide an update thus far. He then deferred to Dustin Hagfors, Director of Planning and Development.

Dustin Hagfors stated that today's presentation will be going over some of the findings from Phase I and Phase II while giving an opportunity to see Phase III of CATA's COA before it begins. He then introduced Andrew Ittigson from AECOM.

Andrew Ittigson gave his presentation.

Phil Deschaine inquired whether the results have been shared with the public and Staff.

Andrew Ittigson stated that the results of the first survey were posted to the CATA website; however, the second survey just ended and still needs to be compiled before it is ready to be posted and shared with the public.

Steve Vagnozzi stated that once the data has been evaluated, he would like the number of riders impacted by altering service shared with the Board. He stated that his goal as a Board member is to provide the most service to the most people in the most efficient way.

Andrew Ittigson appreciated Mr. Vagnozzi's comments.

Mark Grebner commented on the reasons for conducting a COA including new technology, changing lifestyles, and the need for CATA to adapt. He inquired about other transit agencies conducting COA's and whether working with the transportation network companies (TNCs) is a possibility. Mr. Grebner also inquired whether there are any other opportunities or possibilities out there for CATA.

Andrew Ittigson summarized Mr. Grebner's comments into innovative services for CATA. He explained that many transit agencies use a layer of TNCs such as microtransit service and ADA service. Mr. Ittigson confirmed that the COA final report will include suggestions for implementing innovative services.

Mark Grebner suggested that CATA use TNCs services to extend hours of service for fixed-routes or to fill in on weekends or late-night service. He noted that CATA could benefit by partnering with other transportation providers.

Chelsea Dowler commented on CATA's COA and inquired whether planning and regional strategy for growth can be incorporated along with transit for future studies.

Andrew Ittigson appreciated Ms. Dowler's comments. He stated that often transit is an afterthought with large developments. Mr. Ittigson explained that CATA's COA is a medium-sized plan yet big enough to build off for future projects and partnerships.

Phil Deschaine stated that this is an opportunity to think broadly and CATA can use this process to evolve.

Shanna Draheim inquired whether CATA has had conversations with these larger corporations to find better ways to provide service to their employees and the public.

Dustin Hagfors stated that during the stakeholder meetings CATA did reach out not only to municipalities, but large employers and economic drivers. He shared that CATA also communicated with others outside stakeholder's meeting including representatives from the refugee development center and individuals at the Lansing Regional Chamber Roundtable. Mr. Hagfors noted that his team tried to contact anyone that is involved or connected to the future of the community.

Bradley Funkhouser asked that all Board members get in touch with their jurisdictions to help spread the word. He reminded everyone that now is the time to get involved and share their concerns.

Chair Triplett commented on future discussions with jurisdictions especially when it comes time to make service changes.

Mark Grebner clarified his comments by stating that he does not want to be misunderstood thinking that he is for cutting service due to cost, he simply believes that there is a better way to provide and perhaps even expand service that is cost effective and efficient, which may be achieved by working with other transportation providers.

Chair Triplett concurred with Mr. Grebner. He also stressed the importance of keeping the conversations going.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

There being no further business, Chair Triplett adjourned the Board meeting at 4:41 p.m.

Respectfully Submitted,

Phil Deschaine  
Secretary/Treasurer

Tina Orlando  
Recording Secretary

**Capital Area Transportation Authority  
INTERIM INCOME STATEMENT  
For The Month Ending May 31, 2026**

|                       |               |                  |                |               |  |                       |                       |                |               | % of Fiscal Year<br>Completed |                                     |
|-----------------------|---------------|------------------|----------------|---------------|--|-----------------------|-----------------------|----------------|---------------|-------------------------------|-------------------------------------|
|                       |               |                  |                |               |  |                       |                       |                |               | 67%                           |                                     |
|                       | May<br>Actual | May<br>Budget    | Variance       | %<br>Variance |  | FY 2026<br>Actual YTD | FY 2026<br>Budget YTD | Variance       | %<br>Variance | FY 2026<br>BUDGET             | % Annual Budget<br>Revenues/Expense |
| REVENUES              |               |                  |                |               |  |                       |                       |                |               |                               |                                     |
| Farebox               | \$ 183,032    | \$ 242,400       | \$ ( 59,368 )  | -24.5%        |  | \$ 1,765,110          | \$ 1,939,200          | \$ ( 174,090 ) | -9.0%         | \$ 2,908,800                  | 60.7%                               |
| Contracted Services   | \$ 321,167    | \$ 376,500       | \$ ( 55,333 )  | -14.7%        |  | \$ 3,616,373          | \$ 3,012,000          | \$ 604,373     | 20.1%         | \$ 4,518,000                  | 80.0%                               |
| Property Tax          | \$ 3,753,413  | \$ 2,345,500     | \$ 1,407,913   | 60.0%         |  | \$ 25,395,770         | \$ 18,764,000         | \$ 6,631,770   | 35.3%         | \$ 28,146,000                 | 90.2%                               |
| State Revenue         | \$ 1,719,303  | \$ 1,589,250     | \$ 130,053     | 8.2%          |  | \$ 14,774,610         | \$ 12,714,000         | \$ 2,060,610   | 16.2%         | \$ 19,071,000                 | 77.5%                               |
| Federal Revenue       | \$ 31,486     | \$ 142,500       | \$ ( 111,014 ) | -77.9%        |  | \$ 841,607            | \$ 1,140,000          | \$ ( 298,393 ) | -26.2%        | \$ 1,710,000                  | 49.2%                               |
| Other Revenue         | \$ 96,014     | \$ 164,700       | \$ ( 68,686 )  | -41.7%        |  | \$ 1,098,478          | \$ 1,317,600          | \$ ( 219,122 ) | -16.6%        | \$ 1,976,400                  | 55.6%                               |
| TOTAL REVENUES        | \$ 6,104,415  | \$ 4,860,850     | \$ 1,243,565   | 25.6%         |  | \$ 47,491,948         | \$ 38,886,800         | \$ 8,605,148   | 22.1%         | \$ 58,330,200                 | 81.4%                               |
| EXPENSES              |               |                  |                |               |  |                       |                       |                |               |                               |                                     |
| Labor                 | \$ 2,059,117  | \$ 2,165,816     | \$ 106,699     | 4.9%          |  | \$ 17,549,905         | \$ 17,326,528         | \$ ( 223,377 ) | -1.3%         | \$ 25,989,800                 | 67.5%                               |
| Fringe Benefits       | \$ 1,204,823  | \$ 1,509,101     | \$ 304,278     | 20.2%         |  | \$ 11,206,090         | \$ 12,072,808         | \$ 866,718     | 7.2%          | \$ 14,424,990                 | 77.7%                               |
| Services              | \$ 337,197    | \$ 503,183       | \$ 165,986     | 33.0%         |  | \$ 3,967,079          | \$ 4,023,461          | \$ 56,382      | 1.4%          | \$ 6,035,200                  | 65.7%                               |
| Materials & Supplies  | \$ 640,119    | \$ 496,461       | \$ ( 143,658 ) | -28.9%        |  | \$ 3,874,141          | \$ 3,969,691          | \$ 95,550      | 2.4%          | \$ 5,955,040                  | 65.1%                               |
| Utilities             | \$ 57,780     | \$ 85,555        | \$ 27,775      | 32.5%         |  | \$ 708,381            | \$ 684,440            | \$ ( 23,941 )  | -3.5%         | \$ 1,026,660                  | 69.0%                               |
| Casualty & Liability  | \$ 163,416    | \$ 120,000       | \$ ( 43,416 )  | -36.2%        |  | \$ 1,171,805          | \$ 960,000            | \$ ( 211,805 ) | -22.1%        | \$ 1,440,000                  | 81.4%                               |
| Purch. Transportation | \$ 1,114,901  | \$ 1,152,666     | \$ 37,765      | 3.3%          |  | \$ 8,985,565          | \$ 9,221,328          | \$ 235,763     | 2.6%          | \$ 13,832,000                 | 65.0%                               |
| Miscellaneous         | \$ 107,708    | \$ 169,381       | \$ 61,673      | 36.4%         |  | \$ 928,552            | \$ 1,355,249          | \$ 426,697     | 31.5%         | \$ 2,032,780                  | 45.7%                               |
| TOTAL EXPENSES        | 5,685,061     | 6,202,163        | 517,102        | 8.3%          |  | 48,391,518            | 49,613,505            | 1,221,987      | 2.5%          | \$ 70,736,470                 | 68.4%                               |
| NET INCOME (LOSS)     | \$ 419,354    | \$ ( 1,341,313 ) | \$ 1,760,667   |               |  | \$ ( 899,570 )        | \$ ( 10,726,705 )     | \$ 9,827,135   |               | \$ ( 12,406,270 )             |                                     |

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority  
Treasurer's Report  
Cash Activity During the Month**

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**05/01/2026-05/31/2026**

|                                  |                     |
|----------------------------------|---------------------|
| <b>Cash Balance - 05/01/2026</b> | <b>\$ 3,637,043</b> |
| Disbursements                    | \$ (5,376,220)      |
| Receipts                         | \$ 6,017,775        |
| Adjustments                      | \$ -                |
| <b>Cash Balance - 05/31/2026</b> | <b>\$ 4,278,598</b> |

**Disbursements:**

|                                     |                       |
|-------------------------------------|-----------------------|
| Cash Disbursements Register         | \$ (2,564,728)        |
| Payroll                             | \$ (2,112,895)        |
| Healthcare (BlueCross Blue Shield)  | \$ (659,260)          |
| Transfers To the ASU Claims Account | \$ (39,337)           |
| Transfers To the Investment Account | \$ -                  |
| <b>Total Cash Disbursements</b>     | <b>\$ (5,376,220)</b> |

**Receipts:**

|                                       |                     |
|---------------------------------------|---------------------|
| Cash Receipt Register                 | \$ 6,017,775        |
| Transfers From the Investment Account | -                   |
| <b>Total Cash Receipts</b>            | <b>\$ 6,017,775</b> |

**Adjustments:**

|                               |             |
|-------------------------------|-------------|
| Misc. Items                   | \$ -        |
| <b>Total Cash Adjustments</b> | <b>\$ -</b> |

**Capital Area Transportation Authority**  
**Treasurer's Report**  
**Cash and Investment Balances & Interest Earned**

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**05/01/2026-05/31/2026**

| <b>CASH &amp; INVESTMENT BALANCES</b>     | <b>PORTFOLIO BALANCE</b> | <b>% OF TOTAL</b> |
|-------------------------------------------|--------------------------|-------------------|
| <b><u>CASH &amp; CASH EQUIVALENTS</u></b> |                          |                   |
| FIFTH THIRD BANK - General Account        | 4,278,598                | 11.01%            |
| FIFTH THIRD BANK - ASU Claims Account     | 25,499                   | 0.07%             |
| FIFTH THIRD BANK - Savings                | 558,524                  | 1.44%             |
| MSUFCU CD and Savings                     | 285,102                  | 0.73%             |
| CASE Credit Union CD and Savings          | 285,774                  | 0.74%             |
| <b><u>FIXED INCOME INVESTMENTS</u></b>    |                          |                   |
| FIFTH THIRD BANK                          | 33,426,303               | 86.02%            |
| <b>TOTAL</b>                              | <b>\$ 38,859,800</b>     | <b>100.00%</b>    |

| <b>INTEREST EARNED</b>                              | <b>INTEREST</b>  |
|-----------------------------------------------------|------------------|
| <b>INCOME EARNED ON INVESTMENTS:</b>                |                  |
| FIFTH THIRD BANK (Net of Expenses/Accrued Interest) | \$ 79,705        |
| OTHER BANKS                                         | 2,463            |
| <b>TOTAL</b>                                        | <b>\$ 82,168</b> |
| <b>Monthly Average Rate of Return</b>               | <b>0.2114%</b>   |
| <b>Annual Average Rate of Return</b>                | <b>2.537%</b>    |

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority  
Treasurer's Report  
Fifth Third Bank Investment Account Reconciliation**

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**05/01/2026-05/31/2026**

**Market Value at the Beginning of the Period - 05/01/2026** \$ 33,385,623

**Portfolio Activity:**

|                                                        |              |          |
|--------------------------------------------------------|--------------|----------|
| <b><u>Transfers (To) or From General Checking</u></b>  |              | -        |
| <b><u>Net Income/(Loss) &amp; Expenditures</u></b>     |              |          |
| Interest Earned                                        | \$ 87,995    |          |
| Accrued Interest Paid                                  | (5,810)      |          |
| Administrative Expenditures                            | (2,480)      |          |
| <b>Total Net Income/Loss &amp; Expenditures</b>        |              | 79,705   |
| <b><u>Realized Gains or (Loss) From Sales</u></b>      |              | (35,755) |
| <b><u>Market Appreciation</u></b>                      |              |          |
| End of Period                                          | \$ 17,943    |          |
| Beginning of Period                                    | (20,352)     |          |
| <b>Unrealized Gain/(Loss) from Market Appreciation</b> |              | (2,409)  |
| <b><u>Change in Value From Accrued Income</u></b>      |              |          |
| Previous Accrued Income (-)                            | \$ (288,200) |          |
| Current Accrued Income (+)                             | 287,339      |          |
| <b>Net Change from Accrued Income</b>                  |              | (861)    |

**Market Value at the End of the Period - 05/31/2026** \$33,426,303

Interim statements are subject to adjustments and year-end audit .

**NOTE:**

*The Fifth Third Bank Investment Account includes investments in the Federated Government Obligations Fund, Institutional Shares, considered as cash equivalents with a stable market value, and short term fixed income investments in federal and Michigan municipal securities that have market values that may fluctuate prior to redemption or early call dates.*

## **ACTION ITEM – PURCHASE OF UP TO SIX (6) LOW-FLOOR MINIVANS**

The State of Michigan, Office of Passenger Transportation, has a multi-year contract with Hoekstra Transportation, Inc., for the purchase of fully accessible, low-floor minivans. The vehicles are Chrysler Voyager/Pacifica models, modified by BraunAbility, and will be used to provide transportation on CATA's Spec-Tran service. The procurement process was completed by the State of Michigan and complies with the Americans with Disabilities Act (ADA) and Federal Transit Administration (FTA) requirements. Staff has confirmed that CATA is eligible to purchase vehicles off this contract.

CATA currently has federal and state grant funds available to purchase six (6) of these accessible low-floor minivans, which have a useful life of four (4) years or 100,000 miles, whichever comes first. These vehicles will replace older models of the same type that have met or exceeded their useful life. The base floor plan consists of a 3+2 passenger vehicle with a side ramp and fold away seats. The approximate per unit price is \$73,000, plus necessary options and add-ons, as needed to perform the service and meet customer expectations. Should CATA purchase all six (6) on this order, the total purchase price of the vehicles shall not exceed \$480,000.

In addition to Board approval, the purchase of these vehicles is pending successful completion of necessary Buy America audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to six (6) accessible, low-floor minivans from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$480,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

## **ACTION ITEM – CATA TRANSPORTATION CENTER (CTC) RENOVATIONS**

CATA is planning renovations to the Downtown CATA Transportation Center (CTC), located at 420 S. Grand Avenue. Constructed in 1997, the facility requires renovations to maintain it in a state of good repair. The proposed project includes improvements to the flooring, restrooms, breakroom, ticket sales counters, doors, plumbing, and concrete surfaces. These improvements were identified through CATA's Facility Assessment and are intended to address the facility's ongoing maintenance and infrastructure needs.

The Invitation for Bids (IFB) for CTC Renovation was issued on April 17, 2026. A non-mandatory pre-bid meeting was conducted on May 6, 2026. Bids were due by 1:30 p.m. on June 8, 2026. The IFB was distributed to six (6) vendors and posted online at Lansing Builders Exchange, Transit Talent and on CATA's website. Sealed bids were received on June 8, 2026, and opened publicly at CATA's Administration Building. The following firms submitted bids:

| <b><u>Firm</u></b>                           | <b><u>Base Bid</u></b> |
|----------------------------------------------|------------------------|
| Gordon Construction Services, Inc., Michigan | \$1,320,000.00         |
| Moore Trosper, Michigan                      | \$1,581,200.00         |
| Sorensen Gross, Michigan                     | \$1,764,000.00         |

Based on the bids received, Gordon Construction Services submitted the lowest base bid of \$1,320,000. CATA staff and its architect and engineering firm, Progressive AE, conducted a virtual post-bid interview and determined that Gordon Construction Services is the lowest responsive, responsible, and qualified bidder that meets the project specifications.

Staff recommends awarding the project to Gordon Construction Services for \$1,320,000, plus \$18,000 for the performance assurance bonds and \$20,000 for fire system modifications, for a total of \$1,358,000.

Additionally, a contingency reserve equal to 10% of the total construction value, in the amount of \$135,800, is included to address unforeseen costs that may arise during the construction phase.

Staff recommends that the Board adopt the proposed motion set forth below.

**PROPOSED MOTION:** That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Gordon Construction Services, Inc., for the CATA Transportation Center (CTC) renovations. The contract includes the base bid of \$1,320,000, a performance assurance bond of \$18,000, a fire system modification of \$20,000, and a 10% contingency reserve of \$135,800, for a total not to exceed amount of \$1,493,800 of federal and state grant funds, on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

**INFORMATION ITEMS**

**JULY 15, 2026**

1. MAY RIDERSHIP REPORT
2. MAY RIDERSHIP GRAPH YEAR-TO-DATE
3. FUEL PURCHASE FOR JUNE
4. CATA ONE UPDATE FOR JUNE

## MAY 2026 RIDERSHIP REPORT

|                                                                 |         |
|-----------------------------------------------------------------|---------|
| Total system rides – May                                        | 417,249 |
| Average weekday system ridership                                | 16,000  |
| Average weekday system ridership<br>change May 2026 to May 2025 | -16.5%  |

May 2026 vs. May 2025

|                                            | Percentage<br>Change | Ridership<br>Change |
|--------------------------------------------|----------------------|---------------------|
| Monthly total system ridership             | -15.8%               | -78,256             |
| Monthly Urban Fixed-Route change           | -7.7%                | -26,888             |
| Monthly MSU campus ridership change        | -87.3%               | -47,219             |
|                                            |                      |                     |
| Monthly Spec-Tran ridership change         | -0.5%                | -132                |
| Monthly Total Paratransit ridership change | +0.8%                | +255                |

## FY 2026 YEAR-TO-DATE RIDERSHIP

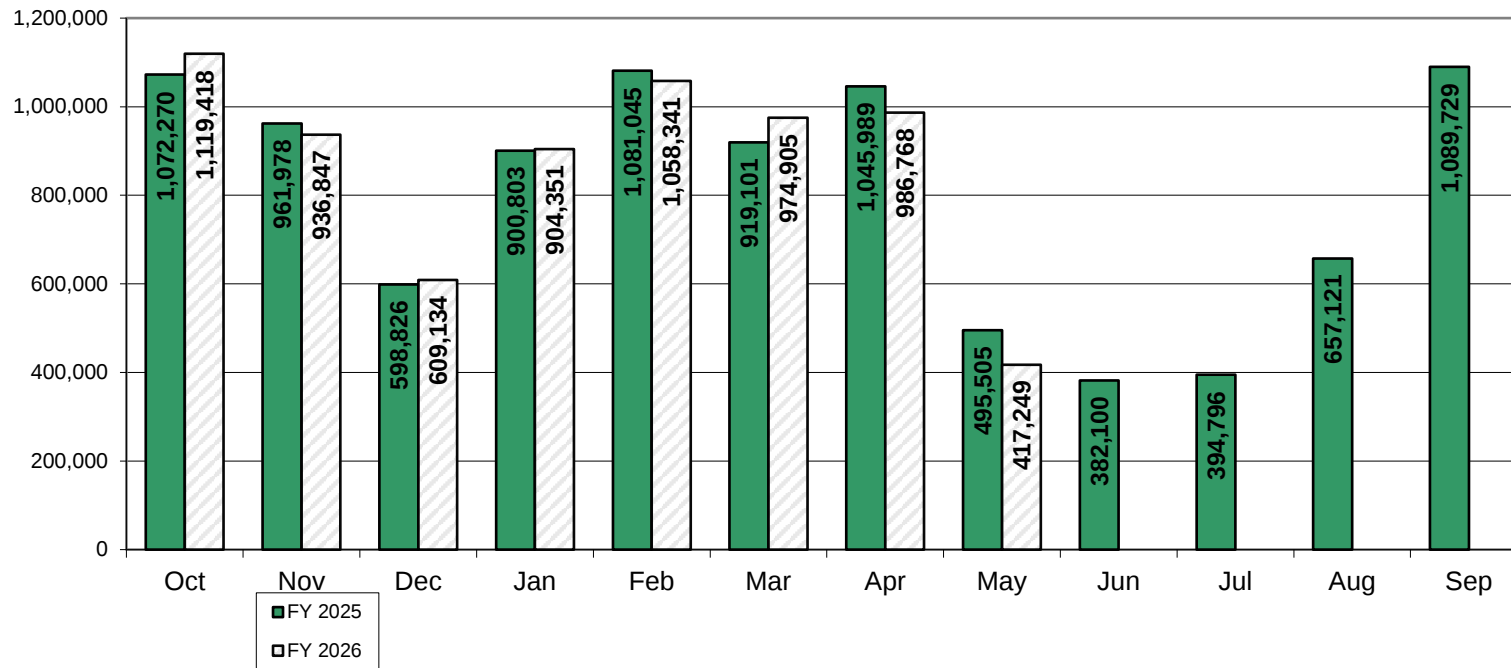
|                              |           |
|------------------------------|-----------|
| Total system rides – FY 2026 | 7,007,013 |
|------------------------------|-----------|

FY 2026 vs. FY 2025

|                                                 | Percentage<br>Change | Ridership<br>Change |
|-------------------------------------------------|----------------------|---------------------|
| Total system rides change                       | -1.0%                | -68,504             |
|                                                 |                      |                     |
| Year-to-Date Spec-Tran ridership change         | +2.4%                | +5,039              |
| Year-to-Date Total Paratransit ridership change | +5.3%                | +14,099             |

**Notes:** MSU's "Odyssey of the Mind" is an event in May held on campus during odd Fiscal Years which spikes tourism and ridership. The service reduction is fueled mostly by the lack of the event being held in East Lansing this year.

### CATA's Monthly Ridership: FY 2025 & FY 2026



## INFORMATION ITEM - FUEL PURCHASE FOR JUNE 2026

The following lists our prices for diesel fuel for June 2026

| <u>Date of Delivery</u> | <u>Price Per Gallon</u> |
|-------------------------|-------------------------|
| 06/08/2026              | \$3.9375                |
| 06/15/2026              | \$3.7255                |
| 06/19/2026              | \$3.4245                |
| 06/24/2026              | \$3.3290                |

|                                              |        |
|----------------------------------------------|--------|
| FY 2026 Current average per gallon fuel cost | \$3.60 |
| FY 2026 Budget per gallon fuel cost          | \$2.35 |

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## CATA ONE MEETING SUMMARY

During the month of June, CATA One continued its commitment to fostering diversity, equity, inclusion, and community engagement by participating in several significant community events throughout the Lansing area.

- **June 1 - Pride Month Flag Raising Ceremony**

Members of CATA One attended the City of Lansing's Pride flag raising ceremony at City Hall in support of the LGBTQ+ community and to celebrate inclusion and acceptance. CATA also served as a sponsor of Lansing Pride, reinforcing the organization's commitment to supporting diversity and creating an inclusive environment for employees and the communities it serves.

- **June 11 – 5th Annual Celebration of Diversity Reception**

CATA One representatives attended the City of Lansing's 5th Annual Celebration of Diversity Reception at City Hall. The event brought together community members and organizations to celebrate Lansing's diverse cultures through food, music, and fellowship.

- **June 19 – Juneteenth Flag Raising Ceremony**

CATA One participated in the City of Lansing's Juneteenth flag raising ceremony, recognizing the historical significance of Juneteenth and honoring the resilience, achievements, and contributions of African Americans.

- **June 20 - Lansing Juneteenth Celebration Sponsorship**

CATA proudly served as a sponsor of the Lansing Juneteenth Celebration. CATA's specially wrapped Juneteenth bus was showcased during the African American parade at Sexton High School and at the 517 Juneteenth Festival in REO Town, demonstrating the organization's support for cultural awareness, community engagement, and the commemoration of this important holiday.

These events provided meaningful opportunities for employees to engage with the community, celebrate cultural diversity, and represent CATA beyond its role as a transportation provider. CATA One's involvement helped build relationships with community partners while highlighting the organization's commitment to fostering a welcoming and inclusive environment for both employees and the public.

Respectfully submitted,

Marshea Brown  
Chair, CATA One  
Director of Human Resources