

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, OCTOBER 21, 2026
4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933
(FORMER GREYHOUND BUS STATION)

AGENDA

I. CALL TO ORDER – ROLL CALL

II. PUBLIC COMMENTS ON AGENDA ITEMS

*Members of the public are welcome to speak to the Board on any agenda subject. Anyone wishing to comment on any matter **not** on the agenda may do so immediately prior to adjournment.*

III. CHAIR'S COMMENTS

- Appointment of Committees

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF SEPTEMBER 16, 2026, BOARD MEETING

B. TREASURER'S REPORT FOR AUGUST 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. MDOT RESOLUTION OF INTENT

PROPOSED MOTION: That the CATA Board of Directors adopts the Resolution of Intent set forth below:

FY 2028 RESOLUTION OF INTENT

The approved Resolution of Intent to apply for state formula operating assistance for FY 2028 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended ("Act 51"), it is necessary for Capital Area Transportation Authority (hereby known as THE APPLICANT), established under 1963 PA 55, to provide a local transportation program for FY 2028 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body; and

WHEREAS, THE APPLICANT has reviewed and approved the proposed balance budget, and funding sources for FY 2028 are estimated to include the following: federal funds of \$2,103,300, state funds of \$21,709,500, local funds of \$30,715,150, farebox funds of \$2,795,790, and other funds of \$6,280,175. Total expenses are estimated to be \$77,076,708. THE APPLICANT'S budget for its local transportation program for FY 2028 reflects a deficit of \$13,472,793.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints THE APPLICANT'S Chief Executive Officer, Bradley T. Funkhouser or his designee, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for FY 2028.

D. MDOT MASTER AGREEMENT RESOLUTION AND PROJECT AUTHORIZATION RESOLUTION

PROPOSED MOTION: That the CATA Board of Directors adopts the Resolution set forth below:

MASTER AGREEMENT RESOLUTION

WHEREAS, the Capital Area Transportation Authority ("CATA") has the authority to contract with the Michigan Department of Transportation ("MDOT") for state and/or federal funds for passenger transportation related services; and,

WHEREAS, CATA does hereby approve Master Agreement No. 2027-0051 (the "Agreement").

NOW THEREFORE, be it resolved that the Chief Executive Officer of CATA be authorized and directed to execute the Agreement for and on behalf of CATA.

PROJECT AUTHORIZATION RESOLUTION

WHEREAS this resolution shall also approve execution of project authorizations for any programs designated by CATA and/or project authorizations for any amount determined by CATA with MDOT which are issued under Master Agreement No. 2027-0051.

NOW THEREFORE be it resolved that the Chief Executive Officer of CATA, or his or her designee, are authorized to enter into and execute on behalf of CATA all such project authorizations with MDOT for passenger transportation related services for the Agreement period.

E. FLEET TOWING SERVICES CONTRACT

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett and Chief Executive Officer, Bradley T. Funkhouser to execute a contract with Shroyer Towing, Inc., of Lansing, Michigan, at a cost not to exceed \$488,150 for a five-year period, using operating funds, on such other terms and conditions as deemed necessary by the Board Chair and Chief Executive Officer.

F. BUS STOP REAL-TIME SCREENS AND ANNUNCIATORS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Connectpoint Inc. at a cost not to exceed \$1,000,000 for a five-year period, using grant funds, on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

G. PURCHASE OF SIX (6) LOW-FLOOR MINIVANS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of six (6) accessible, low-floor minivans from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$457,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

H. PURCHASE OF UP TO FOUR (4) ACCESSIBLE, LARGE VANS

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to four (4) accessible, large Ford Transit vans, from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$440,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

I. PURCHASE OF THREE (3) SMALL BUSES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase from the State of Michigan (MDOT) Small Bus Contract for three (3) cutaway-style, small buses in an amount not to exceed \$500,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

VI. ACTION ITEMS – PROPOSED DISCUSSION AGENDA

A. SYSTEMWIDE POLICE AND PUBLIC SAFETY SERVICE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve payment by CATA to the City of Lansing Police Department, in the amount of \$141,831 for the period beginning October 1, 2026, through June 30, 2027; and \$48,904, for the period beginning July 1, 2027, through September 30, 2027. The total Fiscal Year 2027 cost is projected at \$190,735 of operating funds, which will ensure a continued police presence at the CATA Transportation Center, aboard buses, and throughout the CATA system within LPD's jurisdiction.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. PUBLIC COMMENT

Members of the public are welcome to speak to the Board on any CATA subject.

X. ADJOURNMENT

CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING

WEDNESDAY, SEPTEMBER 16, 2026
4:00 P.M. – 511 SOUTH WASHINGTON AVENUE, LANSING, MI 48933
(FORMER GREYHOUND BUS STATION)

<u>PRESENT:</u> Shanna Draheim, Vice Chair	Eric Tans
Phil Deschaine, Secretary/Treasurer	Chelsea Dowler
John Prush	Ed Rodgers
Kellie Blackwell	Steve Vagnozzi
Mark Grebner	Julie Rojewski

CALL TO ORDER:

Vice Chair Draheim called the meeting to order at 4:00 p.m.

ROLL CALL: Kellie Blackwell, Phil Deschaine, Chelsea Dowler, Shanna Draheim, Mark Grebner, John Prush, Ed Rodgers, Julie Rojewski, Eric Tans, and Steve Vagnozzi were all present.

ABSENT: Derek Melot and Nathan Triplett, Chair

Vice Chair Draheim welcomed everyone to the Board meeting held at 511 S. Washington Avenue (former Greyhound Bus Station). She also mentioned that the meeting is being held on Zoom for those who wish to view the Board meeting virtually.

PUBLIC COMMENTS:

Daniel Black commended CATA for investing in new microphones and reminded Board members to use them. He also commented on CATA installing automated doors at the 511 building and fixing the automated doors at the CTC. Mr. Black further requested that operators undergo further training on the wheelchair tie downs.

VICE CHAIR'S COMMENTS:

Vice Chair Draheim requested a motion to excuse Derek Melot and Nathan Triplett.

MOTION:

Eric Tans motioned to excuse Derek Melot and Nathan Triplett. Kellie Blackwell supported the motion.

VOTE: The motion carried unanimously.

Vice Chair Draheim welcomed and introduced new Board member Julie Rojewski, City of East Lansing. She shared that Ms. Rojewski will be replacing former Board member Jack Schmitt who has moved out of the area.

Julie Rojewski thanked Vice Chair Draheim for the introduction. Ms. Rojewski stated that she is a 20-year resident of East Lansing and for the past six (6) years she has served on the City of East Lansing Transportation Commission. She is also the Director of Graduate Career Development at MSU and looks forward to working with CATA and the Board of Directors.

CHIEF EXECUTIVE OFFICER'S REPORT

New Board Member Orientation

Bradley Funkhouser welcomed new Board member Julie Rojewski. He noted that Ms. Rojewski's orientation took place on Tuesday, September 1, at the CATA building located on Tranter Street where she met with CATA Directors and discussed current projects.

New Hybrid Buses

Bradley Funkhouser stated that CATA will be receiving 21 new, 40-foot hybrid buses from New Flyer over the next several months. He explained that six (6) buses were delivered this week, three (3) will arrive in a few weeks, four (4) more around the end of the year, and eight (8) more in February 2027. He noted that once the buses are delivered they go through an extensive inspection including the Buy America audit process. These buses will be the first to include geofencing technology where during part of the day, the vehicles will switch to being fully electric. CATA will be testing this feature to see how long the buses can stay in service and fully charged during the winter months. Mr. Funkhouser shared that in addition to the new hybrid buses, CATA also just received five (5) new small cutaway buses for Spec-Tran.

Trowbridge Thrift & Thrive

Bradley Funkhouser stated that CATA's Marketing Department and Board member Steve Vagnozzi will be attending the Trowbridge Thrift & Thrive event scheduled for Wednesday, September 23, from 11:00 a.m. to 3:00 p.m. He explained that CATA representatives will be providing attendees with information about CATA while Mr. Vagnozzi will be representing both CATA and Amtrak.

Steve Vagnozzi inquired about CATA saving fuel by purchasing all-electric and hybrid vehicles.

Bradley Funkhouser stated that CATA will be tracking the vehicles to see how efficient the all-electric and hybrid buses are and will report back to the Board.

Eric Trans inquired about the geofencing technology and whether it will be incorporated into certain regions.

Bradley Funkhouser deferred to Andrew Brieschke, Deputy CEO.

Andrew Brieschke stated that geofencing is a relatively new technology that essentially bridges the gap between all-electric and hybrid vehicles. He explained that although there is not yet an area mapped out for geofencing, CATA will have control over the software and will be testing certain regions to achieve best performance.

Phil Deschaine inquired about whether the 21 hybrid buses were purchased with federal grants.

Bradley Funkhouser confirmed that the 21 hybrid buses were purchased with federal and state grants.

Vice Chair Draheim noted that there was a change to the Agenda and Action Item G, Systemwide Police and Public Safety Service, has been removed and saved for next month.

ACTION ITEMS – PROPOSED CONSENT AGENDA

A. APPROVAL OF MINUTES OF AUGUST 19, 2026, BOARD MEETING

B. TREASURER'S REPORT FOR JULY 2026

1. Interim Income Statement
2. Cash Summary
3. Investments
4. Fifth Third Investment Account Reconciliation

C. CATA BOARD MEETING SCHEDULE FOR FISCAL YEAR 2027

PROPOSED MOTION: That the proposed CATA Board Meeting Schedule for Fiscal Year 2027 be adopted as presented.

D. LEGAL COUNSEL RECOMMENDATION

PROPOSED MOTION: That the CATA Board of Directors approve the following law firms to represent CATA during Fiscal Year 2027: Murphy & Spagnuolo, P.C.; Miller, Canfield, Paddock, and Stone, P.L.C.; and Butzel Long, P.C..

E. FOURTEENTH AMENDMENT TO THE AGREEMENT WITH INGHAM COUNTY TO PROVIDE FUNDING FOR CATA RURAL AND SPEC-TRAN SERVICES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute Amendment No. 14 to the Agreement between the County of Ingham and Capital Area Transportation Authority for October 1, 2026, through September 30, 2033, and a scope of services for October 1, 2026, through September 30, 2027, on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

F. CELLULAR SERVICES FOR FISCAL YEAR 2027

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute the expenditure of up to \$180,000 to Verizon and/or AT&T/FirstNet for cellular service and ancillaries during the Fiscal Year 2027 budget period, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

G. BUS SHELTERS AND AMENITIES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Tolar Manufacturing Company, Inc. at a cost not to exceed \$2,000,000 for a five-year period on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

H. CATA SERVICE MONITORING REPORT – FISCAL YEAR 2026

PROPOSED MOTION: That the CATA Board of Directors is aware of its Title VI responsibility to monitor and report on service and has considered and approves the CATA Service Monitoring Report – Fiscal Year 2026 and authorizes staff to submit this Report with CATA's Fiscal Year 2026 Title VI Program Update.

Phil Deschaine requested that item C be moved to discussion.

Steve Vagnozzi requested clarity regarding the funding for Action Item G, Bus Shelters and Amenities.

Bradley Funkhouser deferred to Dustin Hagfors, Director of Planning and Development.

Dustin Hagfors stated that the dollar amounts listed are from grants and allow for flexibility in what shelters are ordered.

Eric Tans requested that item G be moved to discussion.

MOTION:

Ed Rodgers motioned to approve the Consent Agenda with Action Item C, CATA Board Meeting Schedule for Fiscal Year 2027, and Action Item G, Bus Shelters and Amenities, moved to the Discussion Agenda. Mark Grebner supported the motion.

VOTE: The motion carried unanimously.

ACTION ITEM - DISCUSSION AGENDA

A. CATA BOARD MEETING SCHEDULE FOR FISCAL YEAR 2027

PROPOSED MOTION: That the proposed CATA Board Meeting Schedule for Fiscal Year 2027 be adopted as presented.

Vice Chair Draheim requested a motion to approve the CATA Board Meeting Schedule for Fiscal Year 2027 with the CATA Board Retreat time to be determined.

MOTION:

Steve Vagnozzi motioned to approve Discussion Item A, CATA Board Meeting Schedule for Fiscal Year 2027 with the CATA Board Retreat time to be determined. Ed Rodgers supported the motion.

DISCUSSION:

Phil Deschaine requested that the CATA Board Retreat for Fiscal Year 2027 take place on different day and/or at a different location rather than immediately following the regularly scheduled Board meeting. He also suggested that the Board Retreat could start earlier in the day if it needed to take place on the same day as the Board meeting.

Ed Rodgers inquired whether the CATA Board Retreat is open to the public.

Bradley Funkhouser confirmed that the CATA Board Retreat is open to the public.

Mark Grebner commented on past CATA Board Retreats and scheduling conflicts that often occurred when trying to schedule it at a different day or time.

Discussion ensued.

VOTE: The motion carried unanimously.

B. BUS SHELTERS AND AMENITIES

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Tolar Manufacturing Company, Inc. at a cost not to exceed \$2,000,000 for a five-year period on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

MOTION:

Mark Grebner motioned to approve Discussion Item B, Bus Shelters and Amenities. Kellie Blackwell supported the motion.

DISCUSSION:

Eric Tans requested more details about the process involved when determining the locations for new bus shelters.

Dustin Hagfors stated that locations for bus shelters are predetermined. He also explained that updating current shelters is easier than having a shelter installed at a new location. Mr. Hagfors explained that requests for new locations have to go through a grant funding process that includes a lot of requirements and is costly for the federal government. He shared that the item proposed highlights updating existing bus shelter locations.

VOTE: The motion carried unanimously.

C. RENOVATION OF 511 SOUTH WASHINGTON AVENUE

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Gordon Construction Services, Inc., for the CATA Renovation 511 South Washington Avenue. The contract includes the base bid of \$2,245,000 plus \$20,000 for the base bid bond, \$126,000 for Alternate #2 plus \$1,260 for Alternate #2 bid bond, and a 10% contingency reserve of \$239,226, for a total not to exceed amount of \$2,631,486 of state funds on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

MOTION:

Steve Vagnozzi motioned to approve the Discussion Item C, Renovation of 511 South Washington Avenue. Mark Grebner supported the motion.

DISCUSSION:

Bradley Funkhouser deferred to Norm VanAlstine, Facilities Manager, for more details.

Norm VanAlstine explained that the base bid includes funding for a new roof, replacement of HVAC units, interior offices and meeting space, and a resource center. He explained that Alternate #2 included asphaltting the parking area. Mr. VanAlstine noted that CATA decided to omit having an elevator installed due to budget constraints. He further shared that construction would begin within a month or two of this item being approved and completed approximately six (6) months after construction begins.

Phil Deschaine inquired whether the projected timeline will allow enough time for Tri-County to move in.

Bradley Funkhouser stated that as of yet, CATA does not have a signed lease with Tri-County.

Eric Tans inquired whether the CATA Board meetings will still be held at the 511 building during renovations.

Norm VanAlstine stated that CATA may have to move Board meetings to a different location during renovations.

Bradley Funkhouser stated that if CATA Board meetings need to be held at a different location, the Board will be notified.

Eric Tans requested that CATA include infrastructure for bicycles in the 511 building's parking lot.

Norm VanAlstine stated that CATA will be implementing bicycle infrastructure on the east side of the 511 building.

VOTE: The motion carried unanimously.

PRESENTATION - CATA'S ROAD AHEAD: COMPREHENSIVE OPERATIONS ANALYSIS (COA) UPDATE

- Andrew Ittigson, Associate Vice President, AECOM
- Elias Fischer, AICP, Senior Transit Planner, AECOM
- Ann Marie Kerby, AICP, Senior Planning Manager, C2G

Bradley Funkhouser deferred to Dustin Hagfors, Director of Planning and Development, for details.

Dustin Hagfors introduced consultants for an update on Phase III of the COA. He also shared that a final report on the COA will be available next month.

Andrew Ittigson gave an update on the final presentation for CATA's COA.

Ann Marie Kerby spoke about the engagement process.

Andrew Ittigson spoke about service evaluation.

Elias Fischer spoke about budget scenarios.

Bradley Funkhouser thanked the consultants for their presentation. He commented on CATA's rich history and the difficulty in being more efficient. Mr. Funkhouser explained that although the COA will reveal important information, not all the findings will necessarily be implemented.

Vice Chair Draheim expressed her appreciation for the presentation.

Steve Vagnozzi stated that the maps in the presentation are hard to see and requested a more readable format.

Andrew Ittigson appreciated Mr. Vagnozzi's comments and stated that they will integrate larger maps.

Kellie Blackwell requested that the information be more accessible for the visually impaired.

Ed Rodgers requested that the presentation be emailed to Board members.

Dustin Hagfors confirmed that the presentation will be sent to Board members and formatted to be more accessible.

Eric Tans echoed Mr. Vagnozzi's remarks. He also inquired about CATA's plan to connect trip generators to each other and strengthen the connections between CATA's hubs throughout the system.

Andrew Ittigson explained that sometimes trip generators or a major activity center can often be a grocery store. He explained that because there are so many Meijer stores in the area, they have become a stop where connections are made.

Bradley Funkhouser commented on Tri-County Regional Planning's transportation model for the region. He explained that trying to connect regions in the area with only consultants is difficult and cannot be done efficiently without including the needs of the community into the planning.

Steve Vagnozzi inquired about a timeframe for implementation.

Bradley Funkhouser stated that implementation would take place sometime after CATA's Board Retreat in 2027.

Chelsea Dowler inquired about new developments that are under construction, especially housing, being factored into the COA.

Andrew Ittigson stated that new developments play an important role. He explained that any new plans where CATA was included were factored into the COA.

Dustin Hagfors commented on projects where CATA has altered routes to improve efficiency within a certain area including access to jobs, such as those at General Motors. He also stated that CATA has been working with the Lansing Housing Commission to provide alternate routes that better suit the low-income senior housing in an area. Mr. Hagfors explained that if CATA is aware of a project, they will look at ways to incorporate transportation into the plans.

Phil Descahine commented on the CATA Service Monitoring Report – Fiscal Year 2026 and expressed his appreciation for the information in the attachment, especially on page 7.

Vice Chair Draheim thanked everyone for the presentation.

OLD BUSINESS

None

NEW BUSINESS

A. ELECTION OF OFFICERS

PROPOSED MOTION: That the CATA Board of Directors approves the recommendation of the Nominating Committee and elects the following Board members to the offices set opposite their names, effective October 1, 2026, for a one (1) year term expiring September 30, 2027, pursuant to Board Policy #400, Section 1.03:

Nathan Triplett - Chairperson
Shanna Draheim - Vice Chairperson
Phil Deschaine - Secretary/Treasurer

MOTION:

A motion was made by Steve Vagnozzi to approve the recommendation from the Nominating Committee for the election of Executive Officers as follows: Nathan Triplett, Chair; Shanna Draheim, Vice Chair; and Phil Deschaine, Secretary/Treasurer for the Fiscal Year 2027. Mark Grebner supported the motion.

VOTE: The motion carried unanimously.

Eric Tans thanked nominees.

Vice Chair Draheim thanked the Nominating Committee and the Board for allowing her to serve for another year. She also thanked the Board on behalf of Chair Triplett who could not be here.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, Vice Chair Draheim adjourned the Board meeting at 5:26 p.m.

Respectfully Submitted,

Phil Deschaine
Secretary/Treasurer

Tina Orlando
Recording Secretary

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**Capital Area Transportation Authority
INTERIM INCOME STATEMENT
For The Month Ending August 31, 2026**

										% of Fiscal Year Completed	
										92%	
	August Actual	August Budget	Variance	% Variance		FY 2026 Actual YTD	FY 2026 Budget YTD	Variance	% Variance	FY 2026 BUDGET	% Annual Budget Revenues/Expense
REVENUES											
Farebox	\$ 250,832	\$ 242,400	\$ 8,432	3.5%		\$ 2,448,254	\$ 2,666,400	\$ (218,146)	-8.2%	\$ 2,908,800	84.2%
Contracted Services	\$ 55,722	\$ 376,500	\$ (320,778)	-85.2%		\$ 3,727,535	\$ 4,141,500	\$ (413,965)	-10.0%	\$ 4,518,000	82.5%
Property Tax	\$ 550,965	\$ 2,345,500	\$ (1,794,535)	-76.5%		\$ 28,531,732	\$ 25,800,500	\$ 2,731,232	10.6%	\$ 28,146,000	101.4%
State Revenue	\$ 939,820	\$ 1,589,250	\$ (649,430)	-40.9%		\$ 19,538,017	\$ 17,481,750	\$ 2,056,267	11.8%	\$ 19,071,000	102.4%
Federal Revenue	\$ 44,222	\$ 142,500	\$ (98,278)	-69.0%		\$ 1,173,415	\$ 1,567,500	\$ (394,085)	-25.1%	\$ 1,710,000	68.6%
Other Revenue	\$ 137,405	\$ 164,700	\$ (27,295)	-16.6%		\$ 1,443,959	\$ 1,811,700	\$ (367,741)	-20.3%	\$ 1,976,400	73.1%
TOTAL REVENUES	\$ 1,978,966	\$ 4,860,850	\$ (2,881,884)	-59.3%		\$ 56,862,912	\$ 53,469,350	\$ 3,393,562	6.3%	\$ 58,330,200	97.5%
EXPENSES											
Labor	\$ 2,145,365	\$ 2,165,816	\$ 20,451	0.9%		\$ 23,710,248	\$ 23,823,976	\$ 113,728	0.5%	\$ 25,989,800	91.2%
Fringe Benefits	\$ 1,230,290	\$ 1,509,101	\$ 278,811	18.5%		\$ 16,108,610	\$ 16,600,111	\$ 491,501	3.0%	\$ 14,424,990	111.7%
Services	\$ 403,583	\$ 502,683	\$ 99,100	19.7%		\$ 5,232,628	\$ 5,532,009	\$ 299,381	5.4%	\$ 6,035,200	86.7%
Materials & Supplies	\$ 625,237	\$ 496,461	\$ (128,776)	-25.9%		\$ 5,525,905	\$ 5,459,075	\$ (66,830)	-1.2%	\$ 5,955,040	92.8%
Utilities	\$ 60,792	\$ 85,555	\$ 24,763	28.9%		\$ 916,737	\$ 941,105	\$ 24,368	2.6%	\$ 1,026,660	89.3%
Casualty & Liability	\$ 111,099	\$ 120,000	\$ 8,901	7.4%		\$ 1,565,948	\$ 1,320,000	\$ (245,948)	-18.6%	\$ 1,440,000	108.7%
Purch. Transportation	\$ 1,094,042	\$ 1,152,666	\$ 58,624	5.1%		\$ 12,267,371	\$ 12,679,326	\$ 411,955	3.2%	\$ 13,832,000	88.7%
Miscellaneous	\$ 97,568	\$ 169,381	\$ 71,813	42.4%		\$ 1,325,468	\$ 1,863,391	\$ 537,923	28.9%	\$ 2,032,780	65.2%
TOTAL EXPENSES	5,767,976	6,201,663	433,687	7.0%		66,652,915	68,218,993	1,566,078	2.3%	\$ 70,736,470	94.2%
NET INCOME (LOSS)	\$ (3,789,010)	\$ (1,340,813)	\$ (2,448,197)			\$ (9,790,003)	\$ (14,749,643)	\$ 4,959,640		\$ (12,406,270)	

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
Treasurer's Report
Cash Activity During the Month**

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08/01/2026-08/31/2026

Cash Balance - 08/01/2026	\$ 2,824,531
Disbursements	\$ (13,192,827)
Receipts	\$ 12,376,367
Adjustments	\$ -
Cash Balance - 08/31/2026	\$ 2,008,071

Disbursements:

Cash Disbursements Register	\$ (9,791,979)
Payroll	\$ (2,647,126)
Healthcare (BlueCross Blue Shield)	\$ (711,891)
Transfers To the ASU Claims Account	\$ (41,831)
Transfers To the Investment Account	\$ -
Total Cash Disbursements	\$ (13,192,827)

Receipts:

Cash Receipt Register	\$ 2,376,367
Transfers From the Investment Account	10,000,000
Total Cash Receipts	\$ 12,376,367

Adjustments:

Misc. Items	\$ -
Total Cash Adjustments	\$ -

Capital Area Transportation Authority
Treasurer's Report
Cash and Investment Balances & Interest Earned

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08/01/2026-08/31/2026

CASH & INVESTMENT BALANCES	PORTFOLIO BALANCE	% OF TOTAL
<u>CASH & CASH EQUIVALENTS</u>		
FIFTH THIRD BANK - General Account	2,008,071	6.97%
FIFTH THIRD BANK - ASU Claims Account	49,218	0.17%
FIFTH THIRD BANK - Savings	560,589	1.95%
MSUFCU CD and Savings	287,655	1.00%
CASE Credit Union CD and Savings	290,042	1.01%
<u>FIXED INCOME INVESTMENTS</u>		
FIFTH THIRD BANK	25,597,701	88.90%
TOTAL	\$ 28,793,276	100.00%

INTEREST EARNED	INTEREST
INCOME EARNED ON INVESTMENTS:	
FIFTH THIRD BANK (Net of Expenses/Accrued Interest)	\$ 120,454
OTHER BANKS	2,511
TOTAL	\$ 122,965
Monthly Average Rate of Return	0.4271%
Annual Average Rate of Return	5.125%

Interim statements are subject to adjustments and year-end audit

**Capital Area Transportation Authority
Treasurer's Report
Fifth Third Bank Investment Account Reconciliation**

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08/01/2026-08/31/2026

Market Value at the Beginning of the Period - 08/01/2026 \$ 35,503,726

Portfolio Activity:

Transfers (To) or From General Checking (10,000,000)

Net Income/(Loss) & Expenditures

Interest Earned \$ 122,793

Accrued Interest Paid -

Administrative Expenditures (2,339)

Total Net Income/Loss & Expenditures 120,454

Realized Gains or (Loss) From Sales 91,345

Market Appreciation

End of Period \$ (150,180)

Beginning of Period 70,295

Unrealized Gain/(Loss) from Market Appreciation (79,885)

Change in Value From Accrued Income

Previous Accrued Income (-) \$ (208,716)

Current Accrued Income (+) 170,777

Net Change from Accrued Income (37,939)

Market Value at the End of the Period - 08/31/2026 \$25,597,701

Interim statements are subject to adjustments and year-end audit .

NOTE:

The Fifth Third Bank Investment Account includes investments in the Federated Government Obligations Fund, Institutional Shares, considered as cash equivalents with a stable market value, and short term fixed income investments in federal and Michigan municipal securities that have market values that may fluctuate prior to redemption or early call dates.

ACTION ITEM – MDOT RESOLUTION OF INTENT

CATA participates in the State's general transportation fund through Act 51 of the Public Acts of 1951. Regulations issued under Act 51 require that CATA adopt an annual Resolution of Intent which declares our intention to provide transportation services, requests financial assistance, names an individual to serve as an official representative, and authorizes the official representative to provide information to Michigan's State Transportation Commission and Department of Transportation.

Staff recommends that the Board approve the Proposed Motion, as set forth below.

PROPOSED MOTION: That the CATA Board of Directors adopts the Resolution of Intent set forth below:

FY 2028 RESOLUTION OF INTENT

The approved Resolution of Intent to apply for state formula operating assistance for FY 2028 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended ("Act 51"), it is necessary for Capital Area Transportation Authority (hereby known as THE APPLICANT), established under 1963 PA 55, to provide a local transportation program for FY 2028 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body; and

WHEREAS, THE APPLICANT has reviewed and approved the proposed balance budget, and funding sources for FY 2028 are estimated to include the following: federal funds of \$2,103,300, state funds of \$21,709,500, local funds of \$30,715,150, farebox funds of \$2,795,790, and other funds of \$6,280,175. Total expenses are estimated to be \$77,076,708. THE APPLICANT'S budget for its local transportation program for FY 2028 reflects a deficit of \$13,472,793.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints THE APPLICANT'S Chief Executive Officer, Bradley T. Funkhouser or his designee, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for FY 2028.

ACTION ITEM – MDOT MASTER AGREEMENT RESOLUTION AND PROJECT AUTHORIZATION RESOLUTION

The Michigan Department of Transportation (MDOT) has sent a new Master Agreement for governance of capital and operating assistance from or passed through the State for agencies and authorities such as CATA. MDOT develops a new Master Agreement every five (5) years. In order to receive State assistance and pass-through federal assistance, the Board must approve giving the Chief Executive Officer of CATA authorization and direction to execute the new Master Agreement and provide project authorization for assistance from MDOT.

Staff recommends that the Board approve the Proposed Motion, as set forth below.

PROPOSED MOTION: That the CATA Board of Directors adopts the Master Agreement Resolution set forth below:

MASTER AGREEMENT RESOLUTION

WHEREAS, the Capital Area Transportation Authority ("CATA") has the authority to contract with the Michigan Department of Transportation ("MDOT") for state and/or federal funds for passenger transportation related services; and,

WHEREAS, CATA does hereby approve Master Agreement No. 2027-0051 (the "Agreement").

NOW THEREFORE be it resolved that the Chief Executive Officer of CATA be authorized and directed to execute the Agreement for and on behalf of CATA.

PROJECT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall also approve execution of project authorizations for any programs designated by CATA and/or project authorizations for any amount determined by CATA with MDOT which are issued under Master Agreement No. 2027-0051.

NOW THEREFORE, be it resolved that the Chief Executive Officer of CATA, or his or her designee, are authorized to enter into and execute on behalf of CATA all such project authorizations with MDOT for passenger transportation related services for the Agreement period.

ACTION ITEM – FLEET TOWING SERVICES CONTRACT

CATA occasionally requires buses and other fleet vehicles to be towed to the CATA maintenance facility or to outside repair facilities. CATA currently maintains a towing services contract that expires on November 30, 2026. Contracting for towing services is a common practice among transit agencies, as most fleets do not invest in specialized towing equipment. Instead, these services are provided by qualified contractors that maintain the necessary equipment, possess experience towing heavy-duty transit vehicles, follow safe towing practices, and hold the required licenses and certifications to perform this specialized work.

CATA issued a Request for Proposal (RFP) 2026-167, Fleet Towing Services on July 21, 2026. Proposals were due by 11:00 a.m. on August 24, 2026. The RFP was distributed to six (6) vendors and made publicly available online through Transit Talent and CATA's website. The proposals requested a fixed price per vehicle towed, for large buses (40-foot and 60-foot), small buses, and light duty vehicles (including cars, trucks, and vans). Pricing for each vehicle type includes minor clean up.

The following firms submitted proposals:

Shroyer Towing, Inc., Michigan
PJ's Towing LLC, Michigan

Following a comprehensive review of the proposals, staff selected Shroyer Towing, Inc., based on the evaluation criteria outlined in the RFP, which included: 1) Technical, Experience and Qualifications Criteria 2) Price/Cost 3) Proposal Quality.

Shroyer Towing has met all requirements and has consistently provided reliable service over the past several years. They have the necessary experience, appropriate equipment, and have proposed competitive rates. As a result, the towing services contract will be for a five-year term, beginning December 1, 2026, and ending November 30, 2031.

Below are the tables showing each proposer's cost:

Shroyer Towing, Inc.

REQUIRED SERVICES:											
DESCRIPTION	Estimated Yearly Tow's	Price per Tow Year 1	Annual Price Year 1	Price per Tow Year 2	Annual Price Year 2	Price per Tow Year 3	Annual Price Year 3	Price per Tow Year 4	Annual Price Year 4	Price per Tow Year 5	Annual Price Year 5
Light duty cars, trucks and vans up to 8,600 GVRW.	20	\$75	\$1,500	\$75	\$1,500	\$75	\$1,500	\$80.00	\$1,600	\$85	\$1,700
Medium duty trucks and buses up to twenty-five (25) feet up to 15,000 GVRW.	30	\$135	\$4,050	\$140	\$4,200	\$140	\$4,200	\$145.00	\$4,350	\$145	\$4,350
Heavy duty buses, articulated 60' buses and 40' buses up to 65,000 GVRW.	240	\$300	\$72,000	\$310	\$74,400	\$325	\$78,000	\$335.00	\$80,400	\$350	\$84,000
TOTAL YEARLY ANNUAL PRICES:			\$77,550		\$80,100		\$83,800		\$86,350		\$90,050

DESCRIPTION	Estimated Yearly Tow's	Price per TOW Year 1	Price per MILE Year 1	Annual Price Year 1	Price per TOW Year 2	Price per MILE Year 2	Annual Price Year 2	Price per TOW Year 3	Price per MILE Year 3	Annual Price Year 3	Price per TOW Year 4	Price per MILE Year 4	Annual Price Year 4	Price per TOW Year 5	Price per MILE Year 5	Annual Price Year 5
Towing outside service area (up to 100 miles per tow)	10	\$260	\$6	\$8,600	\$260	\$6	\$8,600	\$260	\$6	\$8,600	\$275	\$6	\$8,750	\$275	\$6	\$8,750

EXTRA SERVICES:											
DESCRIPTION	Estimated Annual Hours	Hourly Price Year 1	Annual Price Year 1	Hourly Price Year 2	Annual Price Year 2	Hourly Price Year 3	Annual Price Year 3	Hourly Price Year 4	Annual Price Year 4	Hourly Price Year 5	Annual Price Year 5
Clean up of miscellaneous fluids when needed and/or requested.	100	\$50	\$5,000	\$50	\$5,000	\$50	\$5,000	\$60	\$6,000	\$60	\$6,000

FIVE (5) YEAR GRAND TOTAL: (INCLUDING REQUIRED SERVICES + EXTRA SERVICES)							\$488,150.00						
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PJ's Towing LLC

REQUIRED SERVICES:											
DESCRIPTION	Estimated Yearly Tow's	Price per Tow Year 1	Annual Price Year 1	Price per Tow Year 2	Annual Price Year 2	Price per Tow Year 3	Annual Price Year 3	Price per Tow Year 4	Annual Price Year 4	Price per Tow Year 5	Annual Price Year 5
Light duty cars, trucks and vans up to 8,600 GVRW.	20	\$100	\$2,000	\$100	\$2,000	\$115	\$2,300	\$120	\$2,400	\$120	\$2,400
Medium duty trucks and buses up to twenty-five (25) feet up to 15,000 GVRW.	30	\$250	\$7,500	\$250	\$7,500	\$275	\$8,250	\$285	\$8,550	\$285	\$8,550
Heavy duty buses, articulated 60' buses and 40' buses up to 65,000 GVRW.	240	\$350	\$84,000	\$350	\$84,000	\$350	\$84,000	\$375	\$90,000	\$375	\$90,000
TOTAL YEARLY ANNUAL PRICES:			\$93,500		\$93,500		\$94,550		\$100,950		\$100,950

DESCRIPTION	Estimated Yearly Tow's	Price per TOW Year 1	Price per MILE Year 1	Annual Price Year 1	Price per TOW Year 2	Price per MILE Year 2	Annual Price Year 2	Price per TOW Year 3	Price per MILE Year 3	Annual Price Year 3	Price per TOW Year 4	Price per MILE Year 4	Annual Price Year 4	Price per TOW Year 5	Price per MILE Year 5	Annual Price Year 5
Towing outside service area (up to 100 miles per tow)	10															

PJ's Towing does not charge mileage. Towing and transportation services are billed at an hourly rate with a two-hour minimum, port-to-port. The hourly rate is based on the size and type of vehicle or equipment being moved. Port-to-port billing means the billable time begins when the towing/transportation unit leaves. PJ's Towing's shop and ends when the unit returns to PJ's Towing's shop after completing the assigned job.

Vehicle/Equipment	Hourly Rate	Estimated Time	Estimated Cost
Light Duty	\$100/hour	4–5 hours	\$400–\$500
Medium Duty	\$250/hour	4–5 hours	\$1,000–\$1,250
Heavy Duty	\$350/hour	4–5 hours	\$1,400–\$1,750

The examples above assume approximately 4–5 hours of port-to-port service time for a 100-mile tow. Actual time may vary based on the vehicle or equipment, traffic, loading/unloading requirements, and other job circumstances.

No additional mileage charge is applied. Billing is based solely on the applicable hourly rate and actual port-to-port service time, subject to the two-hour minimum.

PJ's Towing normally charges a fuel surcharge on towing and transportation services. If awarded this contract, the fuel surcharge will be waived for CATA. Additionally, if PJ's Towing is awarded the full five-year contract, we will lock in our Year 1 pricing for all five years. CATA will therefore receive the same Year 1 hourly rates throughout the entire contract term, providing consistent and predictable pricing with no annual rate increases.

EXTRA SERVICES:											
DESCRIPTION	Estimated Annual Hours	Hourly Price Year 1	Annual Price Year 1	Hourly Price Year 2	Annual Price Year 2	Hourly Price Year 3	Annual Price Year 3	Hourly Price Year 4	Annual Price Year 4	Hourly Price Year 5	Annual Price Year 5
Clean up of miscellaneous fluids when needed and/or requested.	100	\$100	\$10,000	\$100	\$10,000	\$115	\$11,500	\$120	\$12,000	\$125	\$12,500
FIVE (5) YEAR GRAND TOTAL: (INCLUDING REQUIRED SERVICES + EXTRA SERVICES)						\$539,450.00 *					
* Five (5) year grand total does not include towing outside of service area prices.											

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett and Chief Executive Officer, Bradley T. Funkhouser to execute a contract with Shroyer Towing, Inc., of Lansing, Michigan, at a cost not to exceed \$488,150 for a five-year period, using operating funds, on such other terms and conditions as deemed necessary by the Board Chair and Chief Executive Officer.

ACTION ITEM – BUS STOP REAL-TIME SCREENS AND ANNUNCIATORS

CATA is committed to providing the best possible service to our riders. A way to improve the rider experience is through helping to give them updates on when they can expect their next bus, removing the guess work and stress of not knowing when it will arrive. While this information is available through TransitApp, there may be instances where someone does not have a smartphone or does not already have the app downloaded. A Request for Proposal (RFP) was released to establish a contract to obtain arrival screens and annunciators for bus stops around our region to address that gap. This technology will build upon existing pilots in the field and work to ensure that every rider has a better understanding of when their bus will arrive.

CATA issued a Request for Proposal (RFP), 2026-166, Bus Stop Real-Time Screens and Annunciators on June 29, 2026. Proposals were due by 11:00 a.m., on August 19, 2026. The RFP was distributed to five (5) vendors, posted online at Transit Talent and on CATA's website.

The following firms submitted a proposal:

Connectpoint Inc., California	Responsive
Urban Solar, Washington	Responsive
SONDA USA, Inc., Florida	Responsive
BusPas Inc., Canada	Responsive
Entourage Partners LLC	Non-Responsive

Entourage Partners LLC proposal was determined to be non-responsive because it was received after the proposal submission deadline.

Following a comprehensive review of the proposals, staff selected Connectpoint Inc. based on the evaluation criteria outlined in the RFP, which included: 1) Technical 2) Experience and Qualifications 3) Price/Cost and 4) Proposal Quality.

Connectpoint Inc. submitted a comprehensive proposal that addressed the selection criteria outlined in the RFP. Since CATA's existing equipment consists of Connectpoint Inc. screens, integration and compatibility with the current system would be more cost-effective to implement.

Urban Solar's proposal did not address all technical criteria. Specifically, they did not provide the requested parts list outlined in the scope of work. Additionally, their pricing chart omitted information regarding the annual costs and the software required to operate the screens.

Although SONDA USA, INC. submitted the lowest-cost proposal, it did not address all of the selection criteria. The proposal stated that the screens could be integrated with TransitMaster but did not explain how they would interface with CATA's existing real-time arrival screens. Additionally, SONDA USA, INC. indicated that the work would be subcontracted to a third party but did not provide references or sufficient information about the subcontractor's qualifications and experience.

BusPas Inc. submitted the highest-cost proposal and did not address all the selection criteria. Specifically, their proposed solution requires separate poles for installation rather than utilizing CATA's existing bus stop poles, which would make the installation process more complex.

Below are tables that summarize each vendor's proposed costs.

Connectpoint Inc.

YEAR 1				
Description	Name & Model No.	Est. Qty	Price/Ea.	Total
Real Time Arrival Screens	CP13G3 Solar ePaper	100	\$8,172.00	\$817,200.00
ADA Annunciator	Falcon CPBUM-NMA-001	100	\$1,622.00	\$162,200.00
Estimated Shipping Cost:				\$9,159.00
GRAND TOTAL:				\$988,559.00
Estimate Lead Time:				9-12 Weeks from order

Urban Solar, Inc.

YEAR 1				
Description	Name & Model No.	Est. Qty	Price/Ea.	Total
Real Time Arrival Screens	13" Epaper Display	100	\$6,100.00	\$610,000.00
ADA Annunciator	Wireless TTS	100	\$920.00	\$92,000.00
Estimated Shipping Cost:				Included
GRAND TOTAL:				\$702,000.00
Estimate Lead Time:				14-16 Weeks

SONDA USA Inc.

YEAR 1				
Description	Name & Model No.	Est. Qty	Price/Ea.	Total
Real Time Arrival Screens	Way Sine 13' epaper device Way Sine Head Unit One Year - Software, License, Support	100	\$5,490.59	\$549,059.00
ADA Annunciator	ADA Push Botton	100	\$437.25	\$43,725.00
Estimated Shipping Cost:				\$3,010.00
GRAND TOTAL:				\$595,794.00
Estimate Lead Time:				6-8 Weeks

BusPas Inc.

YEAR 1				
Description	Name & Model No.	Est. Qty	Price/Ea.	Total
Real Time Arrival Screens	BusPas Package (smart sign, pole/solar/battery package, mounting hardware, ORA/CMS and 12 months of BusPas-managed 4G/LTE cellular service)	100	\$9,429.00	\$942,900.00
ADA Annunciator	4 EVR MOAB P/N 502-2001	100	\$298.00	\$29,800.00
Estimated Shipping Cost:				\$25,000.00
GRAND TOTAL:				\$997,700.00
Estimate Lead Time:				8-10 Weeks

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a contract with Connectpoint Inc. at a cost not to exceed \$1,000,000 for a five-year period, using grant funds, on such other terms and conditions as the Board Chair and the Chief Executive Officer deem necessary.

ACTION ITEM – PURCHASE OF SIX (6) LOW-FLOOR MINIVANS

The State of Michigan, Office of Passenger Transportation, has a multi-year contract with Hoekstra Transportation, Inc., for the purchase of fully accessible, low-floor minivans. The vehicles are Chrysler Voyager/Pacifica models, modified by BraunAbility, and will be used to provide transportation on CATA's Spec-Tran service. The procurement process was completed by the State of Michigan and complies with the Americans with Disabilities Act (ADA) and Federal Transit Administration (FTA) requirements. CATA is eligible to purchase vehicles off of this contract.

CATA currently has federal and state grant funds available to purchase six (6) accessible low-floor minivans, which have a useful life of four (4) years or 100,000 miles, whichever comes first. These vehicles will replace older models of the same type that have exceeded their useful life. The base floor plan consists of a 3+2 passenger vehicle with a side ramp and fold away seats. The approximate, per unit price is \$74,000, plus necessary options and add-ons, as needed to perform the service and meet customer expectations. The total purchase price of the vehicles shall not exceed \$457,000.

In addition to Board approval, the purchase of these vehicles is pending successful completion of necessary Buy America audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of six (6) accessible, low-floor minivans from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$457,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

ACTION ITEM – PURCHASE OF UP TO FOUR (4) ACCESSIBLE, LARGE VANS

The State of Michigan, Office of Passenger Transportation, has a multi-year contract with Hoekstra Transportation, Inc., for the purchase of ADA accessible, large vans. The vehicles are Ford Transit models, modified by MobilityTrans of Livonia, Michigan, and will be used by CATA's contractor, Transdev, primarily to provide transportation on CATA Rural Services. CATA is eligible to purchase vehicles off of this contract.

These vans will replace older, less efficient, cutaway-style buses currently operated by Transdev. Based on the current fleet that is eligible for replacement, along with available federal and state grant funding, CATA is able to purchase up to four (4) of these vans. The models will feature a power, bus-style, bi-fold door and seating for nine, or three plus two wheelchair securement locations. These vans do not require operators to have a commercial driver's license.

The approximate per unit price is \$110,000 plus necessary options and add-ons, as needed to perform the service and meet customer expectations. Should CATA purchase all four (4) on this order, the total purchase price of the vehicles shall not exceed \$440,000.

In addition to Board approval, the purchase of these vehicles is pending successful completion of necessary Buy America audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase of up to four (4) accessible, large Ford Transit vans, from Hoekstra Transportation, Inc., Grand Rapids, Michigan, through the State of Michigan, MDOT contract, for a total amount not to exceed \$440,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

ACTION ITEM – PURCHASE OF THREE (3) SMALL BUSES

The State of Michigan (MDOT), Office of Passenger Transportation currently has a contract with vendors for the procurement of small buses. These buses are built on Ford E-450 chassis and are very similar to what CATA currently uses for Paratransit Services. The procurement complies with Federal Transit Administration (FTA) requirements and is open to all transit agencies in the state.

CATA has experience in purchasing small buses off this contract and we have been pleased with the products. CATA utilizes two (2) different small bus floor plans, known as “A” and “B.” Floor plan “A” is designated for Spec-Tran service while floor plan “B” has additional fixed seating and is used for all other services, such as Redi-Ride. Floor plan “B” models also include a two-place bike rack.

Due to on-going fleet replacement needs, Staff recommends a purchase of three (3) small buses, which includes one (1) floor plan “A” model and two (2) floor plan “B” models. Using federal and state grant funds, this order shall not exceed a purchase price of \$500,000, which includes the vehicles and any required accessories. All three (3) buses will be assigned to the fleet directly operated by CATA.

In addition to Board approval, the purchase of these vehicles is pending successful completion of Buy America audits, as required by the FTA.

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to execute a purchase from the State of Michigan (MDOT) Small Bus Contract for three (3) cutaway-style, small buses in an amount not to exceed \$500,000 of federal and state grant funds, pending successful completion of necessary Buy America audits, on such other terms and conditions as the Board Chair and Chief Executive Officer deem necessary.

ACTION ITEM – SYSTEMWIDE POLICE AND PUBLIC SAFETY SERVICE

Public safety and policing throughout CATA's system is of utmost importance to ensure the safety and security of individuals who utilize, provide, maintain and manage our services, including patrons, members of the public, contractors, vendors and employees.

In December 2011, CATA first partnered with the Lansing Police Department to provide a police presence at the CATA Transportation Center (CTC) in downtown Lansing.

Over the years that followed, LPD officers and executives have worked diligently with staff to respond to the evolving public safety and law-enforcement needs of employees, leadership, riders and those who require CATA's services. The number and nature of incidents that occur at the CATA CTC, aboard buses, in shelters, and on adjacent or nearby properties warrant an ongoing police presence. Like police departments in many major metropolitans, LPD has adopted a kinder, more empathetic approach to policing, which aligns with CATA's mission, vision, values and strategic objectives.

Police officer wages increased by 3% July 1, 2026, applicable between October 1, 2026, and June 30, 2027. Wages will again increase by 3% July 1, 2027, through September 30, 2027. The projected Fiscal Year 2027 cost for systemwide police and public safety service follows:

- October 1, 2026 – June 30, 2027: \$141,831 annually
- July 1, 2027 – September 30, 2027: \$48,904 annually
- Total Fiscal Year 2027 expense: \$190,735

Staff recommends that the Board adopt the proposed motion set forth below.

PROPOSED MOTION: That the CATA Board of Directors authorizes Board Chair, Nathan Triplett, and Chief Executive Officer, Bradley T. Funkhouser, to approve payment by CATA to the City of Lansing Police Department, in the amount of \$141,831 for the period beginning October 1, 2026, through June 30, 2027; and \$48,904, for the period beginning July 1, 2027, through September 30, 2027. The total Fiscal Year 2027 cost is projected at \$190,735 of operating funds, which will ensure a continued police presence at the CATA Transportation Center, aboard buses, and throughout the CATA system within LPD's jurisdiction.

INFORMATION ITEMS

OCTOBER 21, 2026

1. AUGUST RIDERSHIP REPORT
2. AUGUST RIDERSHIP GRAPH YEAR-TO-DATE
3. FUEL PURCHASE FOR SEPTEMBER 2026
4. CATA ONE UPDATE

AUGUST 2026 RIDERSHIP REPORT

Total system rides – August 546,740

Average weekday system ridership 21,500

Average weekday system ridership change August 2026 to August 2025 -19.2%

August 2026 vs. August 2025

	Percentage Change	Ridership Change
Monthly total system ridership	-16.8%	-110,381
Monthly Urban Fixed-Route change	-2.4%	-8,629
Monthly MSU campus ridership change	-46.7%	-85,220
Monthly Spec-Tran ridership change	-1.1%	-288
Monthly Total Paratransit ridership change	+1.5%	+485

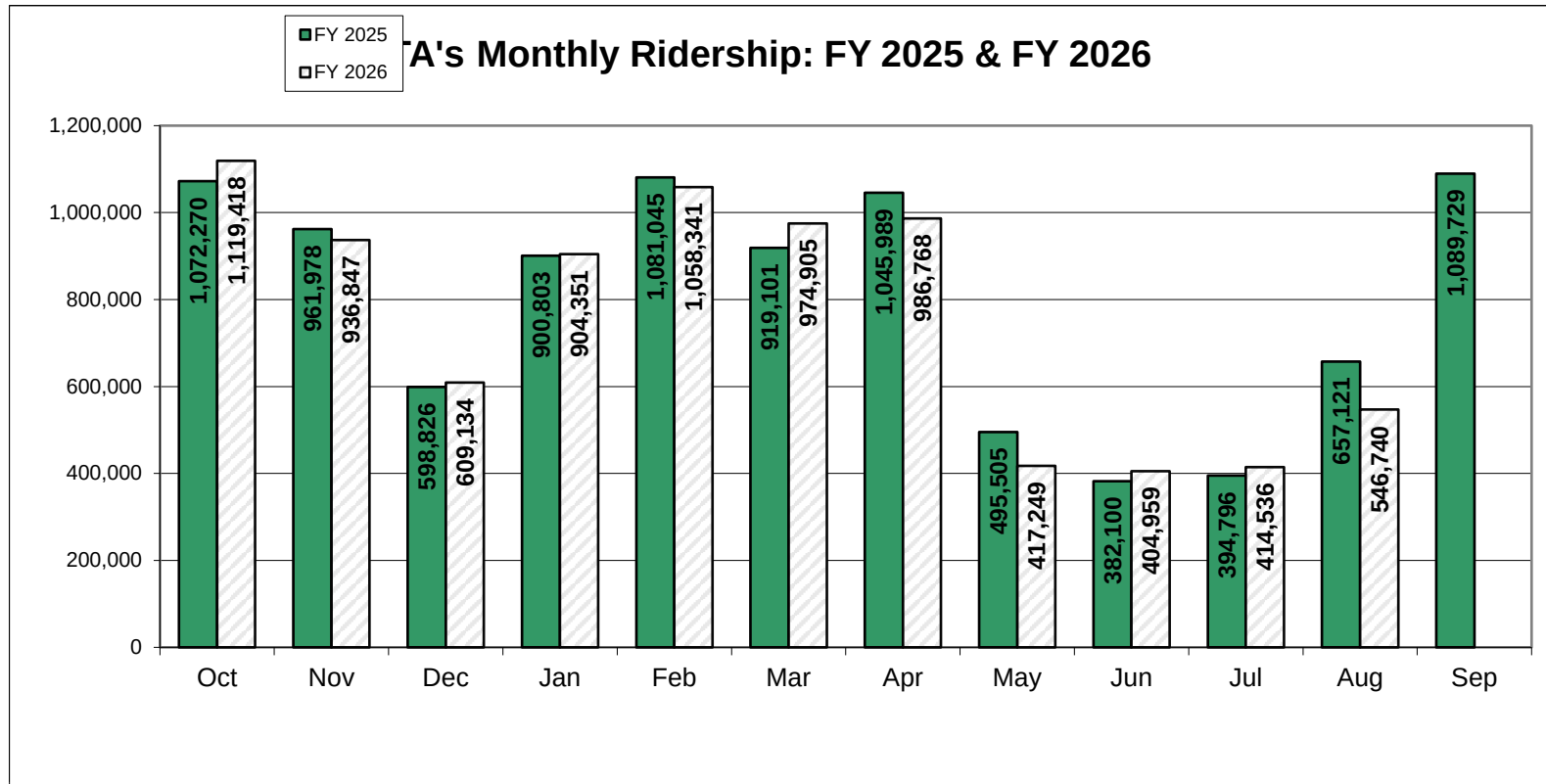
FY 2026 YEAR TO DATE RIDERSHIP

Total system rides – FY 2026: 8,373,248

FY 2026 vs. FY 2025

	Percentage Change	Ridership Change
Total system rides change	-1.6%	-136,275
Year-to-Date Spec-Tran ridership change	+2.0%	+5,960
Year-to-Date Total Paratransit ridership change	+5.2%	+18,684

Notes: MSU began approximately a week later than normal and so August 2026 only contained a single day of full classes, as opposed to what is typically a week or more.



INFORMATION ITEM - FUEL PURCHASE FOR SEPTEMBER 2026

The following lists our prices for diesel fuel for September 2026

<u>Date of Delivery</u>	<u>Price Per Gallon</u>
09/02/2026	\$4.6945
09/10/2026	\$4.9075
09/14/2026	\$4.8710
09/18/2016	\$5.8370
09/23/2026	\$5.4710
09/28/2026	\$4.8025

FY 2026 Current average per gallon fuel cost	\$5.10
FY 2027 Budget per gallon fuel cost	\$2.35

CATA ONE - COMMUNITY ENGAGEMENT AND ACTIVITIES UPDATE

CATA One held a lunch meeting on September 11, 2026, in the CATA Board Room. Members observed a moment of silence in recognition of September 11, 2001, and reflected on CATA One's activities and community involvement throughout the year. Members also discussed future activities using a "Keep, Start, or Stop" approach. Overall, members were pleased with the direction of CATA One and supported continuing its community engagement efforts.

CATA One members also participated in several community events, including the Hispanic Heritage Month Celebration at Lansing City Hall on September 15, celebrating the culture, heritage, and contributions of the Latino community. On September 16, members attended a Michigan Alliance of Latinos Moving Towards Advancement event featuring Jessica Benevides, Superintendent of Lansing School District, who discussed educational challenges facing the district and its vision moving forward.

Respectfully submitted,

Marshea Brown
Chair, CATA One
Director of Human Resources



LOCAL ADVISORY COUNCIL MEETING
WEDNESDAY, AUGUST 5, 2026
3:30 P.M.

MEMBERS PRESENT: Deb Wiese, Chair
J. Caleb Adams
Gloria Johnson-Cannon
George Hanley
Doug Lecato
Darrin Fowler

MEMBERS ABSENT: Jeffrey Allshouse, Gill Lemonde, Diana Paiz, Leah March-Pons, Vice Chair, Erin Shannon, and Geneva Smith

CATA BOARD MEMBER: Kellie Blackwell

CATA PERSONNEL: Todd Brooks, Craig Frazier, Darren Horn, and Victoria Joseph

TRANSDEV PERSONNEL: Simone Moore

GUESTS: None

CALL TO ORDER:

Chair Wiese called the meeting to order at 3:33 p.m.

PUBLIC COMMENTS:

None

APPROVAL OF AUGUST AGENDA

MOTION:

A motion to approve the August 2026 agenda was moved by Darrin Fowler and supported by Doug Lecato.

VOTE: Motion passed unanimously.

APPROVAL OF JUNE MINUTES

MOTION:

A motion to approve the June 2026 minutes was moved by Caleb Adams and supported by George Hanley.

VOTE: Motion passed unanimously

LAC CHAIR COMMENTS – Deb Wiese

None.

BOARD LIAISON REPORT – Kellie Blackwell

None

CATA CEO REPORT – Bradley Funkhouser

None

CATA DIRECTOR OF OPERATIONS REPORT – Todd Brooks

Holiday Service

Todd Brooks stated that CATA's July 4th holiday service last month went well. He also stated that this will be the fourth year that CATA has provided limited holiday service and it has proven to be very successful.

MSU

Todd Brooks stated that MSU service will start on August 24, 2026. He noted that MSU's first football game is scheduled for Friday, September 4, 2026. Mr. Brooks further noted that once again, CATA and Spec-Tran will be providing bus shuttles to and from the game.

Canadian National Train

Todd Brooks stated that Canadian National (CN) railroad is honoring America's 250th Anniversary through the *America 250 Hometown Whistle Tour*. He explained that part of the tour will include a stop at the Multimodal Gateway/Amtrak Station in East Lansing on Tuesday, August 18, 2026.

Events

Todd Brooks stated that CATA's Operations and Marketing Departments will collaborate and participate in several events in August including:

- Williamston's 17th Annual Night Out – Tuesday, August 4, 2026
- National Night Out/Touch a Truck – Saturday, August 8, 2026
- Ingham County Fair – Monday, August 3 through Saturday, August 8, 2026
- Lansing Housing Commission's 5th Annual Backpack Giveaway – Saturday, August 15, 2026

New Class of Operators

Todd Brooks stated that CATA currently has a class of six (6) operators in training and another class will start on Monday, August 24, 2026. He also stated that the Operations Department, along with ATU officers, have finished updating CATA's Work Rules.

Chair Wiese inquired about upcoming service changes.

Todd Brooks commented on upcoming service changes including CATA's Route 1 late-night service.

Craig Frazier stated that CATA will extend the Connector route to accommodate Route 46 and 48 passengers who still use these routes to access downtown.

LAC members thanked Mr. Brooks and Mr. Frazier for providing excellent service to the community during the holidays.

PARATRANSIT OPERATIONS MANAGER – Craig Frazier

News

Craig Frazier stated that CATA will be retiring four (4) Redi-Ride buses and gaining five (5) new Spec-Tran cutaway buses. He also stated that Paratransit recently hired a new representative who began training this week. The new hire will be replacing Ron Taylor, who retired this past May.

New Paratransit MyRide App

Craig Frazier stated that LAC members along with members of the community will begin testing the new Paratransit MyRide app before going live. He explained that CATA has been meeting with Trapeze weekly to reconfigure the entire app.

Mason Redi-Ride

Craig Frazier stated that the Mason Redi-Ride service will be replaced by CATA's Rural Services (CRS) starting August 24, 2026. He noted that this change will allow CATA to provide service hours Monday through Friday and add Saturday rural service.

Craig Frazier commended Mr. Brooks for his leadership and work on CATA's Operations Department's budget.

Doug Lecato inquired about the Operations Department's budget.

Todd Brooks stated that as of right now, the Operations Department is under budget, and he expects it to stay on target by the end of the year.

TRANSDEV – Simone Moore

Simone Moore stated that Transdev continues to make safety a priority and will focus on back-to-school securement procedures. She also stated that Transdev's Human Resources Department has had a lot of success in their recruiting efforts and will be hosting in-person job fairs. The first job fair is scheduled for August 13, 2026. She further noted that Transdev is close to reaching full staffing levels for operators and will continue to recruit certified mechanics.

SERVICE QUALITY SUBCOMMITTEE (SQS) – Erin Shannon

None

OLD BUSINESS:

None.

NEW BUSINESS:

Chair Wiese requested a motion to reappointment George Hanley to a new three-year term.

MOTION:

A motion to approve George Hanley's reappointment to a new three-year term was moved by Doug Lecato and supported by J. Caleb Adams.

VOTE: Motion passed unanimously

Chair Wiese nominated J. Caleb Adams to Chair the Nominating Committee and he accepted.

MEMBER COMMENTS / ANNOUNCEMENTS:

Gloria Johnson-Cannon stated that Lansing's Retired & Senior Volunteer Program (RSVP) office has moved from the Lansing School District's (LSD) Welcome Center to the LSD's Technical Center.

PUBLIC COMMENT:

None

ADJOURNMENT:

Chair Wiese requested a motion to adjourn.

MOTION:

A motion to adjourn was moved by Darrin Fowler and supported by Gloria Johnson-Cannon.

VOTE: Motion passed unanimously.

Chair Wiese adjourned the meeting at 4:04 p.m.

Respectfully submitted,

Darren Horn
Paratransit Operations Supervisor

Victoria Joseph
Operations Administrative Assistant